



NOTE BY THE DIRECTOR-GENERAL

**CALL FOR NOMINATIONS FOR THE EIGHTEENTH ANNUAL WORKSHOP
TO COORDINATE ASSISTANCE AND PROTECTION UNDER ARTICLE X
OF THE CHEMICAL WEAPONS CONVENTION
MARRAKESH, MOROCCO
29 – 31 OCTOBER 2018**

1. The Director-General of the Organisation for the Prohibition of Chemical Weapons (OPCW) wishes to invite States Parties to nominate representatives to participate in the “Eighteenth Annual Workshop to Coordinate Assistance and Protection under Article X of the Chemical Weapons Convention”, which will be held in Marrakesh, Morocco, from 29 to 31 October 2018.
2. The workshop will provide a forum in which States Parties will share their experiences in relation to the implementation of Article X of the Chemical Weapons Convention (hereinafter “the Convention”), and exchange views on new approaches and trends in this regard.
3. The workshop is intended to draw together officials and experts from National Authorities, government ministries involved in responding to chemical emergencies, the chemical industry, and relevant organisations associated with the implementation of Article X. Participants will review relevant OPCW activities during the last year, exchange ideas regarding challenges relating to the implementation of Article X, and discuss issues related to the preparedness of the OPCW to respond to an incident involving chemical weapons.
4. Given the purpose of the workshop and its technical nature, candidates will be carefully selected and should be involved in implementing Article X in their respective countries or work in areas directly related to the implementation of this article of the Convention. Taking into account the fact that the workshop and associated discussions will be take place in English, it is a strong requirement that participants have a good command of the English language, both written and oral.
5. The Secretariat expects to be able to cover the travel costs of a limited number of participants nominated by Member States. When proposing candidates for the workshop, Member States should specify whether such sponsorship is a condition of their participation. For sponsored participants, the Secretariat will cover the costs of travel, medical insurance, accommodation, and meals, and will provide a limited subsistence allowance to cover sundry expenses. Within two weeks after the application deadline, selected participants will receive an acceptance letter from the



Secretariat confirming that they will be able to attend the workshop. Further details about accommodation, the workshop venue, and transport will be issued to participants at a later date.

6. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Participants are expected to arrive **on Sunday, 28 October 2018** and to depart **no later than Thursday, 1 November 2018**. The Secretariat will not cover expenses unrelated to the workshop or that result from unauthorised changes to travel arrangements. Sponsored participants must bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Selected participants who are unsponsored are requested to make their own travel arrangements.
7. Interested applicants are invited to register their nomination online through EVENTUS, the OPCW event management system, **no later than 7 September 2018**. The EVENTUS registration link is accessible via the OPCW website at: <http://apps.opcw.org/eventus>. Please note that all questions marked with an asterisk (*) must be answered in order for the nomination to be received and for the candidate to be considered for this event. The endorsement form attached as Annex 3 to this note must be uploaded during the course registration process. Interested applicants who, for technical reasons, are unable to submit their application online via EVENTUS are requested to complete and send the nomination and endorsement forms attached as Annexes 2 and 3 to this note to EmergAssistBr@opcw.org with reference to the name and location of the event in the subject line.
8. The provisional programme for the workshop is included as Annex 1 to this Note; further details will be issued at a later date. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division. The contact person is Mr Shahriar Khateri, Senior Program Officer:

Telephone: +31 (0)70 416 3231
Email: Shahriar.khateri@opcw.org

Annexes:

- Annex 1: Provisional Programme
Annex 2: Nomination Form
Annex 3: Endorsement form

Annex 1

**EIGHTEENTH ANNUAL WORKSHOP TO COORDINATE
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PROVISIONAL PROGRAMME

Time	Activity
Monday, 29 October 2018	
08:30 – 09:00	Participant registration
09:00 – 09:40	Opening ceremony and group photo
09:40 – 10:00	Workshop objectives and administrative issues
10:00 – 10:15	Coffee/tea break
Session 1: General Aspects of Article X of the Convention	
10:15 – 10:45	Presentation: Article X of the Convention, rights and obligations of States Parties
10:45 – 11:00	Questions and answers
11:00 – 11:45	Presentation: Assistance and Protection—main outcomes in 2018 and overview of activities during 2019
11:45 - 12:30	Q&A
12:30 - 14:00	Lunch
Session 2: Provision of Expert Advice under Article X	
14:00 – 14:30	Presentation: Review of the Technical Secretariat's provision of expert advice under article X
14:30 – 14:45	Review of the outcome of the Third Meeting of Assistance and Protection Training Centres in Doha, December 2017
14:45 - 15:30	Group discussion (subject: capacity building)
15:30 – 15:45	Coffee/tea break
15:45 – 16:30	Review of group discussion
18:00	Reception hosted by the OPCW
Tuesday, 30 October 2018	
Session 3: Regional Concept in Assistance and Protection training activities	
09:00 – 09:15	Presentation: Updates on the implementation of the regional concept in Assistance and Protection training activities.
09:15 - 09:30	Activities in the GRULAC region
09:30 - 09:45	Activities in the Africa region
09:45 - 10:00	Activities in the Asia region
10:00 – 10:15	General remarks
10:15 – 10:30	Coffee/tea break
10:30 – 12:30	Group discussion (subject: regional cooperation)
12:30 – 14:00	Lunch
14:00 – 14:30	Review of group discussion

Time	Activity
Session 4: Evaluation of APB programmes	
14:30 – 15:00	Presentation: Evaluation of APB programmes and projects
15:30 – 15:45	Coffee/tea break
15:45 – 17:30	Group discussion (subject: National Protection Programme)
17:30 – 18:00	Review of group discussion
Wednesday, 31 October 2018	
Session 5: Other activities under Art X and National presentations	
09:00 – 09:30	Presentation: International support network for victims of chemical warfare
09:30 – 09:45	Q&A
09:45 – 10:15	National presentations
10:15 – 10:30	Coffee/tea break
10:30 – 12:00	National presentations
12:00 – 12:30	Q&A
12:30 – 14:00	Lunch
14:00 – 15:45	Summary of the workshop
15:45 – 16:00	Closing session

Annex 2

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NOMINATION FORM

Please submit the completed form by **7 September 2018** to:
The International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Email: EmergAssistBr@opcw.org

Please type or use BLOCK LETTERS

Family name of nominee *			
First name(s) *			
Gender **	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Date of birth			
Contact address (please do not give a post-office box number)	Street	Number	
	Postcode	City	
	Country		
Email address			
Telephone numbers, including country and city codes	Home		
	Work		
	Mobile		
Passport number			
Date of issue			
Place of issue			
Date of expiry			
Employer or affiliation			
Area(s) of expertise	----- -----		
Nominated by:			

* Please give the first and family names exactly as they appear in the nominee's passport.

** For this and all like items, please tick the appropriate box.

Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
Brief recommendation from the National Authority	----- ----- ----- -----	
Dietary preferences	No <input type="checkbox"/> Yes <input type="checkbox"/> (please specify):	
Signature, with seal or stamp, of an authorised representative of the National Authority		
	_____	Date: _____

Annex 3

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ENDORSEMENT BY THE NATIONAL AUTHORITY

This form needs to be signed, duly sealed, and uploaded when an application is submitted
<https://apps.opcw.org/eventus>

Please type or use BLOCK LETTERS

I, _____, Head/Chief Coordinator of the
National Authority of the State Party of _____, on behalf
of the Government of _____, hereby endorse the nomination
of Mr/Ms _____, holding the
position/designation of _____ in the
Office/Division/Branch of _____, as
indicated in the attached nomination form for participation in the. Eighteenth Annual
Workshop to Coordinate Assistance and Protection under Article X of the Chemical Weapons
Convention”, which will be held in Marrakesh, Morocco, from 29 to 31 October 2018.

Signature: _____

Name: _____

Designation: _____

Official seal of the Organisation: