



NOTE BY THE DIRECTOR-GENERAL

**CALL FOR NOMINATIONS FOR A BASIC COURSE ON ASSISTANCE AND
PROTECTION FOR PORTUGUESE-SPEAKING PARTICIPANTS
RIO DE JANEIRO, BRAZIL
21 - 25 MAY 2018**

1. On behalf of the Government of Brazil and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite States Parties to nominate representatives to participate in a basic course on assistance and protection for Portuguese-speaking participants, which will take place from 21 to 25 May 2018 in Rio de Janeiro, Brazil.
2. The course will be jointly organised by the Government of Brazil and the Technical Secretariat (hereinafter “the Secretariat”). It will provide training to up to 20 participants in planning and building a support team in civilian defence for chemical emergencies, as well as risk assessment and contingency plans, in the event of incidents involving chemical-warfare agents.
3. The course will offer a basic introduction to the use of individual protective equipment, and to monitoring, detection, and decontamination. It will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention (hereinafter “the Convention”), and will provide a forum for the discussion of future cooperation among States Parties, particularly in regard to the concept of assistance under Article X. The course will include an exercise involving chemical-emergency response (practical sessions on detection and decontamination, for example), and will conclude with a practical exercise on command and control, and on how the civil defence operating system can be employed in the event of a chemical emergency.
4. Given the purpose of the course and its technical nature, candidates will be carefully selected according to the following criteria:
 - (a) All participants should be first responders and/or instructors/trainers, or be involved in developing an emergency-response system in their own countries.
 - (b) All participants must have a good oral and written command of Portuguese, because all activities during the course will be conducted in Portuguese and no interpretation services of any kind will be available.
 - (c) Preference will be given to instructors from emergency-response units, such as fire-fighters, ambulance personnel, and police officers.



- (d) Participants must be physically fit and capable of wearing individual protective gear for several hours at a time. Some practical experience with protective equipment is desirable.
5. The Secretariat expects to be able to sponsor a limited number of participants. When proposing candidates for the course, States Parties should specify whether such sponsorship is a condition of their participation. For sponsored participants, the Secretariat will cover the cost of travel, accommodation, transfer (airport/hotel/airport), medical insurance, meals (lunch), and will provide a limited subsistence allowance to cover sundry expenses. Participants who are not sponsored are expected to use the same accommodation at their own expense, and to inform the Secretariat of the details.
 6. Further details regarding accommodation, the course venue, and transport will be issued to participants in due course.
 7. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Sponsored participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it in advance. Participants are expected to arrive **no earlier than Sunday, 20 May 2018**, and to depart **no later than Saturday, 26 May 2018**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
 8. Participants are requested to obtain all necessary visas (including transit visas) before travelling to Brazil.
 9. Interested applicants are invited to register their nomination online through Eventus—the OPCW event management system—**no later than 30 March 2018**. The Eventus registration link is accessible via the OPCW website at: <http://apps.opcw.org/eventus>. Please note that all questions marked with an asterisk (*) must be answered in order for the nomination to be received and for the candidate to be considered for this event. Interested applicants who, for technical reasons, are unable to submit their application online via Eventus are requested to send the nomination form (Annex 2) to EmergAssistBr@opcw.org with reference to the name and location of the event in the subject line. Those who have been selected to participate will be contacted no later than two weeks after the submission deadline.
 10. Further details will be issued at a later date. Any questions may be addressed to Ms Ditta Ciganikova, email: ditta.ciganikova@opcw.org.

Annexes:

- Annex 1: Provisional Programme
Annex 2: Nomination Form

Annex 1

**BASIC COURSE ON ASSISTANCE AND PROTECTION
FOR PORTUGUESE-SPEAKING PARTICIPANTS
RIO DE JANEIRO, BRAZIL
21 – 25 MAY 2018**

PROVISIONAL PROGRAMME

Time	Activity
<i>Sunday, 20 May 2018</i>	
	Arrival of participants
<i>Monday, 21 May 2018</i>	
08:00 – 09:00	Logistic and administrative information on the course
09:00 – 09:45	Opening ceremony
09:45 – 10:00	Official photograph
10:00 – 10:15	<i>Coffee break</i>
(Module 1: Chemical Weapons Convention-Related Issues and Article X)	
10:15 – 10:30	Initial remarks and round-table session for introduction of participants
10:30 – 12:30	Lecture: Brazilian Assistance and Protection System – Ministry of Defence
12:30 – 14:00	<i>Lunch</i>
14:00 – 14:30	Lecture: Assistance and protection under the Article X of the Chemical Weapons Convention – OPCW
14:30 – 15:00	Lecture: Convention implementation in Brazil – Brazilian National Authority
15:00 – 15:30	Lecture: Convention implementation in Portugal – Portuguese National Authority
15:30 – 15:45	<i>Coffee break</i>
15:45 – 16:45	Lecture: ABIQUIM – Brazilian Chemical Industry Association
16:45 – 17:10	Lecture: Ministry of Health
17:10 – 18:00	National presentations – Participants
<i>Tuesday, 22 May 2018</i>	
(Module 2: Protection and Detection)	
07:30 – 08:00	Transfer to the training site
08:00 – 09:00	Pre-test – OPCW
09:00 – 10:00	Lecture: Principles of respiratory protection
10:00 – 10:15	<i>Coffee break</i>
10:15 – 11:15	Lecture: Principles of skin protection
11:15 – 12:15	Lecture: Individual protective equipment / Donning and doffing
12:15 – 14:00	<i>Lunch</i>
14:00 – 16:00	Practical session: Donning and doffing of personal protective equipment (levels A, B, and C)
16:00 – 16:15	<i>Coffee break</i>
16:15 – 17:15	Lecture: Chemical warfare agents classification and toxicological effects
18:00	Welcome cocktails hosted by Brazilian National Authority
<i>Wednesday, 23 May 2018</i>	
07:30 – 08:00	Transfer to the training site
08:00 – 09:00	Lecture: Detection and sampling of chemical warfare agents: local and “stand off”

09:00 – 09:15	<i>Coffee break</i>
09:15 – 11:00	Practical session: Detection and sampling of chemical warfare agents in potentially contaminated areas
11:00 – 12:00	Visit to the Mobile Laboratory
12:00 – 13:15	<i>Lunch</i>
(Module 3: Emergency Response)	
13:15 – 15:15	Lecture: Classification and medical management of victims of chemical warfare agents
15:15 – 15:30	<i>Coffee break</i>
15:30 – 17:30	Practical session: Classification and medical management of victims of chemical warfare agents
Thursday, 24 May 2018	
(Module 4: Decontamination, Sampling and Analysis)	
08:00 – 09:00	Lecture: Basic principles of decontamination
09:00 – 10:00	Lecture: Decontamination of personnel, equipment, vehicle, and aircraft
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Practical session: Decontamination of personnel, equipment, vehicle, and aircraft
12:00 – 13:15	<i>Lunch</i>
13:15 – 14:15	Table top exercise: Incident Command System – Planning for unforeseen events with toxic chemical substances. Part 1
14:15 – 15:15	Table top exercise: Incident Command System – Planning for unforeseen events with toxic chemical substances. Part 2
15:15 – 15:30	<i>Coffee break</i>
15:30 – 17:00	Demonstration: integrated multi-agency response to a chemical incident
18:00	Cocktails hosted by the OPCW
Friday, 25 May 2018	
(Module 5: Evaluation and closing ceremony)	
08:00 – 09:00	Final evaluation of the course
09:00 – 10:00	Discussion and wrap up
10:00 – 10:30	<i>Coffee break</i>
10:30 – 11:00	Closing ceremony
11:00 – 17:00	Cultural visit
Saturday, 26 May 2018	
	Departure of participants

Annex 2

**BASIC COURSE ON ASSISTANCE AND PROTECTION
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RIO DE JANEIRO, BRAZIL
21 – 25 MAY 2018**

NOMINATION FORM

	Family name of nominee*			
	First name(s)*			
	Date of birth	Day	Month	Year
	Citizenship			
	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
	Passport number			
	Date of issue	Day	Month	Year
	Expiry date	Day	Month	Year
	Place of issue			
	Areas of expertise			
	Employer			
	Position			
	Contact address	Street		
		Number	Post code	
		City	Country	
	Email address			
	Telephone number	Work		
		Mobile		
	City of departure			
	Has the nominee previously taken part in a course of this kind?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
		If so, when and where?		
	Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
	Dietary preferences	None <input type="checkbox"/>	Halal <input type="checkbox"/>	
		Vegetarian <input type="checkbox"/>	Other (please specify) <input type="checkbox"/>	
	Size	Gloves:	S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/>	
		Boots (number):		
		Height (m):		
		Weight (kg):		

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* Please give the first and family names exactly as they appear in the nominee's passport.

** For this and all like items, please tick the appropriate box.