

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR NOMINATIONS
FOR A TRAINING WORKSHOP IN RUSSIAN ON BEST PRACTICES FOR
DEVELOPING THE RESPONSIBLE CARE® PROGRAMME FOR THE CHEMICAL
INDUSTRY, TO BE HELD AT THE D. MENDELEEV UNIVERSITY
MOSCOW, RUSSIAN FEDERATION
13 – 17 NOVEMBER 2017**

Purpose of the training

1. The Technical Secretariat (hereinafter “the Secretariat”) wishes to inform Member States that the training workshop in Russian on best practices for developing the Responsible Care® programme for the chemical industry, originally scheduled to take place at the D. Mendeleev University of Chemical Technology of Russia (MUCTR) in Moscow, the Russian Federation, from 9 to 13 October 2017 (S/1451/2017, dated 18 January 2017), has been postponed for technical reasons and has been rescheduled for 13 to 17 November 2017 at the same location. The objective of the training workshop is to update environmental health and safety managers, qualified technologists, and representatives of chemical industry associations and governmental organisations from Russian-speaking Member States¹ (mainly from Eastern Europe and Central Asia) on the Responsible Care® programme, and to raise awareness on a broader range of topics related to sustainability, safety, and security in chemical industries. Within the scope of the capacity-building programmes in peaceful applications of chemistry under Article XI of the Chemical Weapons Convention, the training workshop aims to enhance the national capacities of chemical industries in relevant Member States in implementing Responsible Care® and adopting the principles of sustainability.

Content

2. The one-week training programme will include theoretical lectures (paragraph (a) below) and practical and interactive sessions (paragraphs (b) through (d) below) on the following topics:
 - (a) Participants will be introduced to the general framework of the Responsible Care® initiative and to the work of European Chemical Industry Council (CEFIC), the International Council of Chemical Associations (ICCA), and the

¹ Countries where Russian is an official language or is spoken by a significant portion of the population.



OPCW in the promotion of safe and sustainable practices for chemical industries, as well as to the United Nations Strategic Approach to International Chemicals Management (SAICM). They will also receive theoretical knowledge on the concept of sustainability and sustainable development goals. Various elements of Responsible Care[®] will be addressed, including product stewardship, environmental protection and environmental technologies, labelling of chemicals, integrated systems for chemical safety and security management, occupational medicine, and health protection. Case studies will be presented on the implementation of Responsible Care[®] in the Russian Federation and internationally. The topics of dual use and ethical issues in chemistry will be also included in the theoretical programme.

- (b) A simulation exercise entitled “The Lake”: this is an interactive business game simulating the operation of chemical plants that discharge waste water, and demonstrates the benefits of cooperation and environmental protection.
 - (c) Construction of the “Pyramid” for sustainable development: this is an interactive method that includes the elements of planning and decision-making. The objective is to identify priorities for action, while taking into account environmental, economic, and social factors, as well as stakeholder interests.
 - (d) The programme includes dedicated sessions for the discussion of the results of “The Lake” simulation game and the “Pyramid” method, as well as the discussion of the needs, challenges, potential, and advantages of adopting the Responsible Care[®] programme in the Member States concerned. Participants will also be encouraged to present the case studies and issues from their organisations that are relevant to the Responsible Care[®] objectives.
3. The training workshop will accommodate a maximum of 30 participants from the relevant Member States, who will be selected based on their qualifications and experience.

Sponsorship

- 4. The cost of training for all participants will be covered by the Secretariat.
- 5. Fifteen selected participants will receive sponsorship from the Secretariat, which will cover international travel, emergency medical and travel insurance, and a daily allowance. Sponsorship for additional participants from partner organisations may be announced at a later date.

Admission requirements

- 6. The training workshop is open to those who:
 - (a) have a minimum of a first degree (BSc or equivalent) in chemical or environmental sciences or engineering from a recognised university or institution;

- (b) are citizens of Member States that are developing countries or countries with economies in transition and where Russian is an official language or is spoken by a significant portion of the population; and
 - (c) have been working in the chemical industry or in organisations that coordinate the work of the chemical industry for at least five years, preferably in a field related to environmental protection, health, safety, and security.
7. The training workshop will be conducted in Russian. Candidates must therefore have a strong command of both written and spoken Russian.
 8. Female candidates are encouraged to apply.

Selection procedure

9. Applications will be carefully screened on the basis of the criteria specified in paragraphs 6 and 7 above. The Secretariat may decide to interview applicants. Only successful candidates will be contacted for admission, not later than 23 October 2017.

Application procedure

10. Interested candidates are invited to apply for participation in the training workshop by filling out, in English, the form that is annexed to this Note. It should then be submitted to the Secretariat, via the National Authority or the Permanent Representation of their country to the OPCW, **no later than 19 October 2017**.
11. Nominations already submitted in accordance with the previous Note remain valid and need not be resubmitted. Applications received by both deadlines will be evaluated together and on an equal basis by the Secretariat.
12. Applications should be sent to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands or by email to icb@opcw.org, in which case the subject line of the email should contain the words "Responsible Care training at MUCTR, 2017".
13. The application form must be accompanied by the following:
 - (a) an updated curriculum vitae;
 - (b) a one-page description of the candidate's practical experience;
 - (c) a letter of recommendation from the supervisor of the candidate in his or her institution that addresses the candidate's qualifications in the light of paragraph 6 above, and attests to the relevance of the training to the work of the institution;
 - (d) a copy of the personal identification pages of the candidate's passport; and
 - (e) an endorsement from the National Authority or the Permanent Representation.
14. Incomplete or improperly filled-out applications cannot be considered.

15. Additional information about this programme may be obtained from Mr Sergey Zinoviev, Senior International Cooperation Officer (Tel: +31 (0)70 416 3611; Email: icb@opcw.org), and from Ms Anna Makarova, Lead Researcher at the MUCTR (Tel.: +7 910 459 2664; Email: annmakarova@mail.ru).

Annex (English only): Responsible Care[®] Training Workshop 2017 – Application Form

Annex

RESPONSIBLE CARE® TRAINING WORKSHOP 2017**APPLICATION FORM**

1. Before completing this form, applicants should read the guidelines presented in the cover Note to confirm their eligibility.
2. Applicants should complete sections 1 to 4, attach the documents listed in section 5, and sign the form at section 6. The form should then be sent to either their National Authority or the Permanent Representation of their country to the OPCW in The Hague, with a request to complete section 7.
3. The National Authority or the Permanent Representation should complete section 7 and forward the form to the International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands, so that it is received **no later than 19 October 2017**.

Please type or use BLOCK LETTERS

SECTION 1. PERSONAL AND CONTACT DETAILS			
Family name of nominee*			
First name(s)*			
Work address			
Home address			
Date of birth	Day	Month	Year
Citizenship			
Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Passport number			
Date of issue	Day	Month	Year
Date of expiry	Day	Month	Year
Place of issue			
Email address			
Telephone numbers, including country and city codes	Home		
	Work		
	Mobile		
Fax numbers, including country and city codes	Home		
	Work		

* Please give the first and family names in Latin letters exactly as they appear in the nominee's passport.

** For this and all like items, please tick the appropriate box.

SECTION 5. SUPPORTING DOCUMENTATION

Please attach the following documents to your application:

- (a) a letter of recommendation from your supervisor, which confirms your qualifications in light of paragraph 6 of the Note to which this form is annexed, and that attests to the relevance of this training to the work of the institution at which you are working;
- (b) an updated curriculum vitae;
- (c) a one-page description of your practical experience; and
- (d) a photocopy of the personal identification pages of your passport.

Applications without full supporting documentation cannot be accepted.

SECTION 6. SIGNATURE OF APPLICANT

Signature: _____	Date: _____
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SECTION 7. RECOMMENDATION FROM THE NATIONAL AUTHORITY OR THE PERMANENT REPRESENTATION

Signature, with seal or stamp, of an authorised representative of the National Authority or of the Permanent Representation to the OPCW _____	Date: _____
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