



NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR THE TWELFTH INTERNATIONAL BASIC COURSE
ON ASSISTANCE AND PROTECTION AGAINST CHEMICAL WEAPONS
KRUŠEVAC, SERBIA
20 – 24 JUNE 2016**

1. The Technical Secretariat (hereinafter “the Secretariat”) of the Organisation for the Prohibition of Chemical Weapons (OPCW) and the Government of Serbia wish to invite Member States to nominate candidates for an assistance-and-protection training course, which will be held from 20 to 24 June 2016 in Kruševac, Serbia.
2. This course is related to the offer made by Serbia under Article X of the Chemical Weapons Convention (hereinafter “the Convention”), pertaining to assistance and protection against chemical weapons. The aim of the course is to provide training on the following:
 - (a) planning and establishing a support team for the protection of civilian populations against chemical weapons;
 - (b) mounting rescue operations in contaminated areas;
 - (c) responding to incidents involving chemical-warfare agents;
 - (d) using individual and collective protective equipment;
 - (e) using monitoring, detection, and decontamination techniques; and
 - (f) taking samples.
3. The course will also offer an overview of the kinds of assistance that the OPCW and Serbia can provide. The course will facilitate the exchange of information and experiences regarding the implementation of Article X of the Convention, and provide a forum for discussion among Member States on possible cooperation under Article X.
4. Given the purpose of the course and its focus on practical training, nominees should be first responders who will be responsible for providing assistance and protection against chemical weapons. All participants are expected to be physically fit and able to wear individual protective gear for several hours.



5. The Secretariat expects to be able to sponsor the attendance of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. Accommodation for sponsored participants will be arranged by the Government of Serbia and will be paid for by the Secretariat. The Secretariat will not cover the accommodation costs of non-sponsored participants. Participants who are not sponsored are also expected to avail themselves of this accommodation and to confirm the necessary arrangements with the Secretariat.
6. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Serbia.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase the tickets and send them to the sponsored participants. Participants will only be allowed to purchase tickets locally if this leads to further savings for the Secretariat and if the Secretariat authorises it. To keep costs to a minimum, all participants are expected to arrive **no earlier than Sunday, 19 June 2016** and to depart **no later than Saturday, 25 June 2016**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements and to indicate to the Secretariat when they will be arriving and departing. Please be advised that participants must present an OPCW acceptance letter on arrival to register for the course.
8. All activities during the course will be conducted in English, and no interpretation services of any kind will be available. All participants are therefore expected to have a good command of English, both written and oral.
9. Interested applicants are invited to submit their nomination form (included as Annex 2 to this Note) and curriculum vitae by email to EmergAssistBr@opcw.org. The subject line of the email should contain the words "Serbia basic course 2016". Applications may also be sent by fax to +31 (0)70 416 3593 if the option above is not possible. The application deadline for this course is **4 May 2016**.
10. The provisional programme for the course is included as Annex 1 to this Note. For additional information, please contact Mr Guy Valente of the Assistance and Protection Branch, International Cooperation and Assistance Division (Tel: +31 (0)70 416 3423; Email: EmergAssistBr@opcw.org).

Annexes:

- Annex 1: Provisional Programme
Annex 2: Nomination Form

Annex 1

**TWELFTH INTERNATIONAL BASIC COURSE
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PROVISIONAL PROGRAMME

Time	Activity
<i>Sunday, 19 June 2016</i>	
	Participants arrive in Belgrade; lunch in Belgrade and transport to Kruševac
<i>Monday, 20 June 2016</i>	
09:00 – 10:00	Opening of the course Introduction to the course programme and the SAF ¹ CBRN ² Centre
10:00 – 10:15	Group photograph
10:15 – 10:45	<i>Coffee/tea break</i>
10:45 – 12:00	Lecture on Article X of the Convention
12:00 – 12:45	Lecture on chemical threats
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Lecture on the properties and characteristics of Schedule 1 toxic chemicals
19:00 – 21:00	<i>Official dinner</i>
<i>Tuesday, 21 June 2016</i>	
09:00 – 10:00	Distribution and demonstration of individual protective equipment (practical session)
10:00 – 10:30	<i>Coffee/tea break</i>
10:30 – 11:30	Lecture on the effects of toxic chemicals on populations and on medical protective measures, given by the MMA-NPCC ³
11:30 – 12:45	Lecture on the effects of toxic chemicals and the effectiveness of protective measures
13:00 – 14:00	<i>Lunch</i>
15:00 – 17:00	Kruševac city tour (social event)
<i>Wednesday, 22 June 2016</i>	
09:00 – 10:30	The types, characteristics, and features of individual protective equipment
10:30 – 11:00	<i>Coffee/tea break</i>
11:00 – 11:45	Use of individual protective equipment (practical training)
11:45 – 12:45	Detection and identification of chemical weapons agents and toxic chemicals
13:00 – 14:00	<i>Lunch</i>

¹ SAF = Serbian Armed Forces

² CBRN = chemical, biological, radiological, and nuclear

³ MMA-NPCC = Military Medical Academy-National Poison Control Centre

Thursday, 23 June 2016	
09:00 – 10:15	Detection and identification equipment in the SAF (lecture and demonstration)
10:15 – 10:45	<i>Coffee/tea break</i>
10:45 – 12:00	Demonstration of a mobile chemical laboratory (lecture)
12:00 – 12:45	Methodology for rapid assessment of the chemical situation in accidents involving toxic industrial chemicals (lecture)
13:00 – 14:00	<i>Lunch</i>
14:00 – 16:00	Detection and identification equipment – presentation and possibilities (lecture and practical training)
Friday, 24 June 2016	
09:00 – 10:00	Types, materials, and principles of decontamination (lecture)
10:00 – 10:30	<i>Coffee/tea break</i>
10:30 – 11:30	Types, characteristics, and features of decontamination equipment (lecture)
11:30 – 12:45	Decontamination equipment – presentation and use (lecture and practical training)
12:45 – 13:10	Equipment maintenance and return
13:10 – 13:30	Course evaluation, lessons learned, and discussion
13:30 – 14:30	Official closing session
14:45 – 15:45	<i>Lunch</i>
Saturday, 25 June 2016	
	Transport to Belgrade and departure

Annex 2

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NOMINATION FORM

Please submit this completed form, along with a brief curriculum vitae, by email to EmergAssistBr@opcw.org by **4 May 2016**.

Please type or use BLOCK LETTERS

Government body making the nomination			
Family name of nominee *			
First name(s) *			
Date of birth	Day	Month	Year
Citizenship			
Gender **	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Passport number			
Date of issue	Day	Month	Year
Date of expiry	Day	Month	Year
Place of issue			
Areas of expertise			
Employer			
Position			
Employer's address (please do not give a post-office box number)	Street		
	Number	Postcode	
	City		
	Country		
Email address			
Telephone numbers, including country and city codes	Home		
	Work		
	Mobile		
Fax numbers, including country and city codes	Home		
	Work		
Has the nominee previously attended a course of this kind?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Airport of departure			

* Please give the first and family names exactly as they appear in the nominee's passport.

** For these and all like items, please tick the appropriate box.