



NOTE BY THE DIRECTOR-GENERAL

**CALL FOR NOMINATIONS FOR A BASIC COURSE
ON ASSISTANCE AND PROTECTION
ANKARA, TURKEY
30 MAY – 3 JUNE 2016**

1. The Director-General of the Organisation for the Prohibition of Chemical Weapons (OPCW) wishes to invite States Parties to nominate representatives to participate in a basic training course on assistance and protection, which will take place from 30 May to 3 June 2016 in Ankara, Turkey.
2. The course is being jointly organised by the Technical Secretariat (hereinafter “the Secretariat”) and the Government of Turkey, and will provide training for up to 20 instructors who are involved in responding to chemical emergency incidents. The course will cover the following topics:
 - (a) protection of personnel during a chemical emergency;
 - (b) rescue and decontamination operations in contaminated areas; and
 - (c) appropriate responses and countermeasures in the event of incidents involving chemical-warfare agents or toxic chemicals.
3. The course will also provide an overview of the kinds of assistance the OPCW can provide, and will help participating States Parties to better equip instructors in their countries to propagate knowledge on the protection against chemical weapons and other toxic chemicals, as well as on how to manage chemical incidents.
4. The course will offer an introduction to the use of individual and collective protective equipment; to monitoring, detection, and decontamination; and to sampling techniques. It will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention (hereinafter “the Convention”), and provide a forum for States Parties to discuss how they can cooperate in the future and what further offers they might make to the OPCW under Article X. The course will include a field emergency response exercise.
5. Given the purpose of the course and its technical nature, candidates will be carefully selected according to the following criteria:
 - (a) All participants should be first responders and/or instructors/trainers, or be involved in developing an emergency response system in their own countries.



- (b) All participants must have a good oral and written command of English, as all activities during the course will be conducted in English and no interpretation services of any kind will be available.
 - (c) Preference will be given to instructors from emergency response units, such as firefighters, emergency medical personnel, hazardous materials response personnel, and police officers.
 - (d) Participants must be physically fit and capable of wearing individual protective gear for several hours at a time. Some practical experience with protective equipment is desirable.
6. Applications will be carefully screened on the basis of the criteria specified in paragraph 5 above. Only the most suitable applicants will be selected.
 7. The Secretariat expects to be able to sponsor a limited number of participants from States Parties. For sponsored participants, it will cover the costs of accommodation and meals. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.
 8. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive no earlier than Sunday, 29 May 2016 and to depart no later than Saturday, 4 June 2016.
 9. Sponsored participants must bear all costs not related to the course, or costs which result from any itinerary changes made without the explicit approval of the Secretariat. Participants who have not been sponsored are requested to make their own travel arrangements according to the dates indicated in paragraph 8 above. All participants are requested to obtain all necessary visas before travelling to Turkey.
 10. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure to provide all contact details and to indicate their dietary preferences. Completed forms should be sent, along with a brief curriculum vitae, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by email to EmergAssistBr@opcw.org (the nomination forms should refer to the name and location of the course in the subject line of the email). All materials must be received by the Secretariat no later than 15 April 2016.
 11. Additional information on the course may be obtained from the International Cooperation and Assistance Division. The contact person is Mr Guy Valente, who can be reached by telephone at +31 (0)70 416 3423.

Annexes:

- Annex 1: Provisional Programme
- Annex 2: Nomination Form

Annex 1

**BASIC COURSE ON ASSISTANCE AND PROTECTION
ANKARA, TURKEY
30 MAY – 3 JUNE 2016**

PROVISIONAL PROGRAMME

Time	Activity
<i>Sunday, 29 May 2016</i>	
	Arrival of participants
<i>Monday, 30 May 2016</i>	
09:15 – 09:45	Welcome address
09:45 – 10:00	Group photo
10:00 – 10:15	<i>Coffee/tea break</i>
10:15 – 10:45	Overview of the course and introduction of the participants
10:45 – 11:30	Introduction to the chemical, biological, radiological, and nuclear (CBRN) management system of Turkey (AFAD)
11:30 – 12:15	Lecture: The history of chemical weapons and of chemical non-proliferation – introduction to the Convention (OPCW)
12:15 – 13:30	<i>Lunch</i>
13:30 – 14:30	Lecture: Assistance and protection, Article X of the Convention (OPCW)
14:30 – 15:15	Lecture: Chemical-warfare agents and toxic industrial chemicals – Types, effects, and chemical properties
15:15 – 16:00	Lecture: Chemical-warfare agents and toxic industrial chemicals – Signs and symptoms (Gülhane Military Medical Academy (GATA))
16:00 – 16:45	Medical aspects of chemical incidents (Ministry of Health)
18:30	<i>Official dinner hosted by AFAD</i>
<i>Tuesday, 31 May 2016</i>	
09:30 – 10:30	Lecture: Emergency response guidebook (ERG) and the Wireless Information System for Emergency Responders (WISER)
10:30 – 11:30	Lecture: The principles of protection against chemicals
11:30 – 11:45	<i>Coffee/tea break</i>
11:45 – 12:30	Lecture: The principles of self-protection – respiratory protection, body protection, and heat stress
12:30 – 13:45	<i>Lunch</i>
13:45 – 17:00	Practical session (individual protection)
<i>Wednesday, 1 June 2016</i>	
09:30 – 10:30	Lecture: The principles of detection and detection techniques
10:30 – 10:45	<i>Coffee/tea break</i>
10:45 – 11:30	Demonstration (chemical detection)
11:30 – 12:30	Demonstration (stand-off chemical detection)
12:30 – 13:45	<i>Lunch</i>
13:45 – 14:30	Lecture: Sampling
14:30 – 16:30	Practical session (detection and sampling and suspicious packages)

Time	Activity
Thursday, 2 June 2016	
09:30 – 10:15	Lecture: The principles of decontamination
10:15 – 11:00	Lecture: The principles of decontamination and establishment of decontamination lines
11:00 – 11:15	<i>Coffee/tea break</i>
11:15 – 12:15	Practical session (decontamination of personnel)
12:15 – 13:30	<i>Lunch</i>
13:30 – 14:00	Transfer to GATA
14:00 – 15:00	Providing first aid to chemical casualties (GATA)
15:00 – 15:15	<i>Coffee/tea break</i>
15:15 – 17:00	GATA laboratory session (analysis of chemical-warfare agents)
17:00 – 17:30	Transfer to training centre
Friday, 3 June 2016	
09:30 – 12:30	Field exercise
12:30 – 13:45	<i>Lunch</i>
13:45 – 14:15	Course evaluation
14:15 – 15:15	Presentation of certificates and closing ceremony
Saturday, 4 June 2016	
	Departure of participants

Annex 2

**BASIC COURSE ON ASSISTANCE AND PROTECTION
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NOMINATION FORM

Please type or use BLOCK LETTERS

Government body making the nomination	
Family name of nominee*	
First name(s)*	
Date of birth	Day Month Year
Citizenship	
Gender**	Male <input type="checkbox"/> Female <input type="checkbox"/>
Passport number	
Date of issue	Day Month Year
Date of expiry	Day Month Year
Place of issue	
Areas of expertise	
Employer	
Position	
Employer's address (Please do not give a post-office box number)	Street
	Number Postcode
	City
	Country
Email address	
Telephone numbers, including country and city codes	Home
	Work
	Mobile
Fax numbers, including country and city codes	Home
	Work
Has the nominee previously attended a course of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, when and where?
Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Airport of departure	

*

Please give the first and family names exactly as they appear in the nominee's passport.

Dietary preferences	None <input type="checkbox"/>	Halal <input type="checkbox"/>
	Vegetarian <input type="checkbox"/>	Other (please specify) <input type="checkbox"/>
Size	Gloves	S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/>
	Boots (number)	
	Height (m)	
	Weight (kg)	