



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

S/1150/2014

28 January 2014

ENGLISH only

**NOTE BY THE DIRECTOR-GENERAL**

**CALL FOR NOMINATIONS FOR THE TENTH REGIONAL  
ASSISTANCE-AND-PROTECTION COURSE FOR ASIAN STATES PARTIES  
SEOUL, REPUBLIC OF KOREA  
28 APRIL – 2 MAY 2014**

1. On behalf of the Government of the Republic of Korea and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite States Parties in Asia to nominate representatives to participate in the tenth regional assistance-and-protection course for Asian States Parties, which will take place from 28 April to 2 May 2014 in Seoul, the Republic of Korea.
2. The course, which will be jointly organised by the Government of the Republic of Korea and the Technical Secretariat (hereinafter “the Secretariat”), will provide training to up to 20 participants in planning for, and building a support team for, civil protection, civil defence, and decontamination operations in contaminated areas, as well as in appropriate responses and countermeasures in the event of incidents involving chemical-warfare agents and toxic industrial chemicals. The course will give an overview of what kind of assistance the OPCW, the host country, and the Member States in Asia can provide, and will assist participating States Parties in establishing a basic capability in protection from chemical weapons, which will directly benefit their civilian populations.
3. The course will also offer a basic introduction to the use of individual and collective protective equipment, and to monitoring, detection, and decontamination techniques. Participants completing the basic course will acquire a general knowledge of chemical-warfare agents, individual protective equipment, and detection and decontamination equipment, as well as an understanding of how the equipment is to be used. The course will also facilitate the exchange of information and experience regarding the implementation of Article X of the Chemical Weapons Convention, and will provide a forum for the discussion of future cooperation among participating Member States and of what further offers they might make to the OPCW under Article X. The course will conclude with a practical emergency-response exercise.
4. Given the purpose of the course and its technical nature, candidates will be carefully selected and should have experience in assistance and protection against chemical weapons. Preference will be given to officers from emergency-response units involved in civilian protection. In addition, participants should be physically fit and be able to wear individual protective gear for several hours at a time during the



practical sessions of the course. Some practical experience with protective equipment is desirable.

5. Please note that the course is part of a tailored approach to training focussed on annual training cycles conducted at regional level. In line with this new approach to capacity-building projects under Article X, it is expected that participants selected for this course will participate in the advanced regional assistance-and-protection course to be held in China from 26 to 30 May 2014.
6. The Secretariat expects to be able to sponsor the participation of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The course materials, accommodation, meals, and local transport during the course will be provided by the National Authority of the Republic of Korea, at no cost to the participants. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat, and if the Secretariat authorises it. To keep costs to a minimum, sponsored participants are expected to arrive no earlier than Sunday, **27 April 2014**, and to depart no later than Saturday, **3 May 2014**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements and to inform the Secretariat accordingly.
8. All activities during the meeting will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good written and oral command of the English language.
9. Participants are requested to obtain all necessary visas (including transit visas) before travelling to the Republic of Korea.
10. Interested applicants are invited to submit their application online no later than 28 February 2014, via the OPCW website at: <http://www.opcw.org/events>. Please note that all the required questions (indicated by \*) must be answered in order for the candidate to be eligible to apply for this event. Interested applicants who for technical reasons are unable to submit an application online at <http://www.opcw.org/events>, are requested to send their application to [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org), quoting the name and location of the event in the subject of the email.
11. Please be advised that participants must present an OPCW acceptance letter in order to register for the course. Only those candidates selected as participants will be contacted, no later than two weeks after the submission deadline.

12. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division. The contact person is Mrs Ditta Ciganikova (tel.: +31 (0)70 416 3261; email: Ditta.Ciganikova@opcw.org).

Annexes:      Annex 1:      Provisional Programme  
                 Annex 2:      Nomination Form

**Annex 1**

**TENTH REGIONAL ASSISTANCE-AND-PROTECTION COURSE  
FOR ASIAN STATES PARTIES  
SEOUL, REPUBLIC OF KOREA  
28 APRIL – 2 MAY 2014**

**PROVISIONAL PROGRAMME**

Time	Activity
<b><i>Sunday, 27 April 2014</i></b>	
Arrival of participants, and registration	
<b><i>Monday, 28 April 2014</i></b>	
09:00 – 10:50	Welcoming address
11:00 – 11:50	Lecture: Introduction to the Republic of Korea
12:00 – 12:50	<i>Lunch</i>
13:00 – 13:50	Lecture: Introduction to the Chemical Weapons Convention / Global Trends
14:00 – 17:00	Lecture: Types / Characteristics of chemical agents
18:30 – 20:30	Opening Ceremony
<b><i>Tuesday, 29 April 2014</i></b>	
09:00 – 11:50	Lecture: Personal protective equipment and material
12:00 – 12:50	<i>Lunch</i>
13:00 – 14:50	Lecture: Chemical decontamination principles
15:00 – 17:00	Lecture: Chemical reconnaissance equipment and principles / R&D trends
<b><i>Wednesday, 30 April 2014</i></b>	
09:00 – 10:50	Training: Chemical reconnaissance equipment and material
11:00 – 11:50	Training: Chemical decontamination equipment and material
12:00 – 12:50	<i>Lunch</i>
13:00 – 13:50	Training: Mask tightness test
14:00 – 17:00	Training: Deliberate (Personnel & Equipment) Decontamination Training
<b><i>Thursday, 1 May 2014</i></b>	
09:00 – 10:50	Lecture: Collective CBR protective shelter
11:00 – 11:50	Demonstration : Counter-CBR Terrorism Operations / Equipment Exhibition
12:00 – 12:50	<i>Lunch</i>
13:00 – 17:00	Training: Collective CBR protective shelter field training
<b><i>Friday, 2 May 2014</i></b>	
09:00 – 11:50	Tour: Corporate public affairs office tour
12:00 – 12:50	<i>Lunch</i>
13:00 – 14:50	Evaluation
15:00 – 17:00	Discussion
18:30 – 20:30	Closing ceremony
<b><i>Saturday, 3 May 2014</i></b>	
Departure of participants	

## Annex 2

**TENTH REGIONAL ASSISTANCE-AND-PROTECTION COURSE  
FOR ASIAN STATES PARTIES  
SEOUL, REPUBLIC OF KOREA  
28 APRIL – 2 MAY 2014**

**NOMINATION FORM**

Please submit the completed form by email (EmergAssistBr@opcw.org), preferably typed, together with a brief curriculum vitae, by **28 February 2014, only** if you are unable to submit your application online via the OPCW website at <http://www.opcw.org/events>.

**SUBJECT OF THE EMAIL: TENTH REGIONAL ASSISTANCE-AND-  
PROTECTION COURSE FOR ASIAN STATES PARTIES – SEOUL, REPUBLIC OF  
KOREA**

Please type or use BLOCK LETTERS.

	Government body making the nomination			
	Family name of nominee*			
	First name(s)*			
	Date of birth	Day	Month	Year
	Citizenship			
	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
	Passport number			
	Date of issue	Day	Month	Year
	Expiry date	Day	Month	Year
	Place of issue			
	Areas of expertise			
	Employer			
	Position			
	Contact address (please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
	Airport of departure			
	Email address			
	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		

\*

Please give first and family names exactly as they appear in the nominee's passport.

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For this and all like items, please tick the appropriate box.

	Fax numbers, including country and city codes	Home
		Work
	Has the nominee previously attended a meeting of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Dietary preferences	No <input type="checkbox"/> Yes <input type="checkbox"/> If so, please describe
	Size	Gloves S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/>
		Boots (number)
		Height (metres)
		Weight (kilos)

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