



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/1014/2012

24 April 2012

ENGLISH and SPANISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS
FOR THE FOURTH REGIONAL ASSISTANCE-AND-PROTECTION COURSE
ON CHEMICAL-EMERGENCY RESPONSE (CAPEQ-2)
RIO DE JANEIRO, BRAZIL
6 – 10 AUGUST 2012**

1. On behalf of the Government of Brazil and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite States Parties from the Latin American and Caribbean region to nominate representatives to participate in the Fourth Regional Assistance-and-Protection Course on Chemical-Emergency Response, which will take place from 6 to 10 August 2012 in Rio de Janeiro, Brazil.
2. The course will be jointly organised by the Government of Brazil and the Technical Secretariat (hereinafter “the Secretariat”). It will provide training to up to 20 participants in planning and building a support team in civilian defence for chemical emergencies, as well as risk assessment and contingency plans, in the event of incidents involving chemical-warfare agents.
3. The course will offer a basic introduction to the use of individual protective equipment, and to monitoring, detection, and decontamination. It will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention (hereinafter “the Convention”), and will provide a forum for the discussion of future cooperation among States Parties, particularly in regard to the concept of assistance under Article X. The course will include an exercise involving chemical-emergency response (practical sessions on detection and decontamination, for example), and will conclude with a practical exercise on command and control, and on how the civil defence operating system can be employed in the event of a chemical emergency.
4. Given the purpose of the course and its technical nature, candidates will be carefully selected, and should have a background in the fields of chemistry associated with assistance and protection against chemical agents. Preference will also be given to officers from emergency-response units who are involved in civilian defence. Participants should be physically fit and able to wear individual protective gear during



practical sessions of the course. In addition, some previous practical experience with protective equipment is desirable.

5. The Secretariat expects to be able to sponsor a limited number of participants. When proposing candidates for the course, Member States should specify whether such sponsorship is a condition of their participation. For sponsored participants, the Secretariat will cover the cost of travel, accommodation, transfer (airport/hotel/airport), medical insurance, meals (lunch), and will provide a limited subsistence allowance to cover sundry expenses. Participants who are not sponsored are expected to use the same accommodation at their own expense, and to inform the Secretariat of the details.
6. Further details regarding accommodation, the course venue, and transport will be issued to participants in due course.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Sponsored participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it in advance. Participants are expected to arrive **no earlier than Sunday, 5 August 2012**, and to depart **no later than Saturday, 11 August 2012**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
8. The course will be presented in Portuguese, with simultaneous interpretation services into Spanish and English¹. All participants are required to have a good working knowledge of Spanish, both written and oral.
9. Participants are requested to obtain all necessary visas (including transit visas) before travelling to Brazil.
10. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure to provide all the contact details it requests. Completed nomination forms should be sent, along with a brief curriculum vitae, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to EmergAssistBr@opcw.org. All materials must be received by the Secretariat **no later than 25 June 2012**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course.
11. Those who have been selected to participate will be contacted **no later than 6 July 2012**. States Parties are requested to inform the International Cooperation and

¹ No interpretation services will be provided from Spanish into English, and vice-versa.

Assistance Division of any administrative or other problems that may arise in connection with the attendance of any participant.

12. A provisional programme for the course is included as Annex 1 to this Note; further details will be issued at a later date. Any questions may be addressed to the Assistance and Protection Branch, International Cooperation and Assistance Division:

Mrs Cristina Rodrigues

Telephone: +31 (0)70 416 3774

Fax: +31 (0)70 416 3209

E-mail: EmergAssistBr@opcw.org

Annexes:

Annex 1: Provisional Programme

Annex 2 (English only): Nomination Form

Annex 1

**FOURTH REGIONAL ASSISTANCE-AND-PROTECTION COURSE
ON CHEMICAL-EMERGENCY RESPONSE (CAPEQ-2)
RIO DE JANEIRO, BRAZIL
6 – 10 AUGUST 2012**

PROVISIONAL PROGRAMME

Time	Activity
<i>Sunday, 5 August 2012</i>	
—	Arrival of participants
<i>Monday, 6 August 2012</i>	
08:00 – 08:40	Registration
08:40 – 09:00	Administrative/practical information about the course
09:00 – 10:00	Opening ceremony
10:00 – 10:45	Lecture: The CWC ¹ , and Article X
10:45 – 11:00	<i>Coffee/tea break</i>
11:00 – 12:00	Lecture: The concept of assistance under the CWC: Investigations of alleged use and the delivery of assistance operations
12:00 – 13:00	Lecture: The Brazilian National Authority
13:00 – 14:00	<i>Lunch</i>
14:00 – 14:40	Lecture: The CBRN ² threat
14:40 – 15:40	Lecture: The national policy on civil defence, and the national system of civil defence
15:40 – 16:20	Lecture: The structure of the NBC ³ Defence System of the Brazilian Army (SDQBNE ⁴)
16:20 – 16:40	<i>Coffee/tea break</i>
16:40 – 17:30	Lecture: Chemical agents
18:30	<i>Reception</i>
<i>Tuesday, 7 August 2012</i>	
09:00 – 10:30	Lecture: Medical treatment of injuries caused by chemical agents
10:30 – 10:45	<i>Coffee/tea break</i>
10:45 – 11:30	Lecture: Protection against chemical agents
11:30 – 12:30	Practical exercise: Individual protective equipment
12:30 – 13:45	<i>Lunch</i>
13:45 – 15:05	Lecture: Detection of chemical agents
15:05 – 16:00	Lecture: Sampling
16:00 – 16:20	<i>Coffee/tea break</i>
16:20 – 17:30	Practical exercise: Detection and sampling

¹ CWC = Chemical Weapons Convention

² CBRN = chemical, biological, radiological, and nuclear

³ NBC = nuclear, biological, chemical

⁴ SDQBNE^x = Sistema de Defesa Química, Biológica e Nuclear

Time	Activity
<i>Wednesday, 8 August 2012</i>	
09:00 – 10:20	Lecture: Identification of chemical agents
10:20 – 10:40	<i>Coffee/tea break</i>
10:40 – 11:40	Lecture: Decontamination
11:40 – 12:30	Visit to a Brazilian army mobile laboratory
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:00	Lecture: Planning and managing security for major events
15:00 – 16:00	Lecture: Incident Command System (ICS)
16:00 – 16:20	<i>Coffee/tea break</i>
16:20 – 17:30	Overview of the OPCW exercise on the delivery of assistance (ASSISTEX 3) in Tunisia
<i>Thursday, 9 August 2012</i>	
09:00 – 10:00	Lecture: How to prepare contingency plans
10:00 – 10:20	Practical exercise: Preparing contingency plans (group work)
10:20 – 10:35	<i>Coffee/tea break</i>
10:35 – 11:00	Practical exercise: Preparing contingency plans (group work) (continued)
11:00 – 12:30	Practical exercise: Group presentations on the contingency plans (15 minutes per group)
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:00	Lecture on the final practical exercise
15:00 – 15:20	<i>Coffee/tea break</i>
15:20 – 16:30	Preparation for the final exercise
16:30 – 17:30	Demonstration of a mobile decontamination station
<i>Friday, 10 August 2012</i>	
08:30 – 12:30	Final practical exercise
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:00	Closing ceremony and presentation of diplomas
15:00 – 17:30	Social event
<i>Saturday, 11 August 2012</i>	
—	Departure of participants

Annex 2

**FOURTH REGIONAL ASSISTANCE-AND-PROTECTION COURSE
ON CHEMICAL-EMERGENCY RESPONSE (CAPEQ-2)
RIO DE JANEIRO, BRAZIL
6 – 10 AUGUST 2012**

NOMINATION FORM

Please submit the completed form, along with a brief curriculum vitae, by **25 June 2012** to:
The Director, International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org

Please type or use BLOCK LETTERS.

1.	Family name of nominee*			
2.	First name(s)*			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Employer			
12.	Position			
13.	Contact address (Please do not give a post-office box number.)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			
15.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
16.	Fax numbers, including country and city codes	Home		
		Work		
17.	Airport of departure			

* Please give the first and family names exactly as they appear in the nominee's passport.
** For this and all like items, please tick the appropriate box.

18.	Has the nominee previously taken part in a course of this kind?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
20.	Any special dietary requirements?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		If so, please describe:	

--- 0 ---