



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/994/2012

17 February 2012

ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS
FOR THE EIGHTH INTERNATIONAL BASIC COURSE
ON ASSISTANCE AND PROTECTION
KRUŠEVAC, SERBIA
4 – 8 JUNE 2012**

1. The Technical Secretariat (hereinafter “the Secretariat”) of the Organisation for the Prohibition of Chemical Weapons (OPCW) and the Government of Serbia wish to invite Member States to nominate candidates for an assistance-and-protection training course, which will be held from 4 to 8 June 2012 in Kruševac, Serbia.
2. This course is related to the offer made by Serbia under Article X of the Chemical Weapons Convention (hereinafter “the Convention”), pertaining to assistance and protection against chemical weapons. The aim of the course is to provide training on the following:
 - (a) planning and establishing a support team for the protection of civilian populations against chemical weapons;
 - (b) mounting rescue operations in contaminated areas;
 - (c) responding to incidents involving chemical-warfare agents;
 - (d) using individual and collective protective equipment;
 - (e) using monitoring, detection, and decontamination techniques; and
 - (f) taking samples.
3. The course will also offer an overview of the kinds of assistance that the OPCW and Serbia can provide. The course will facilitate the exchange of information and experiences regarding the implementation of Article X of the Convention, and provide a forum for discussion among Member States on future cooperation and on offers that have been made by Member States to the OPCW under Article X.
4. Given the purpose of the course and its focus on practical training, nominees should be first responders who will be responsible for providing assistance and protection against chemical weapons. All participants are expected to be physically fit and able to wear individual protective gear for several hours.



5. The Secretariat expects to be able to sponsor the attendance of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. Accommodation for sponsored participants will be arranged by the Government of Serbia and will be paid for by the Secretariat. The Secretariat will not cover the accommodation costs of non-sponsored participants. Participants who are not sponsored are also expected to avail themselves of this accommodation and to confirm the necessary arrangements with the Secretariat.
6. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Serbia.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase the tickets and send them to the sponsored participants. Participants will only be allowed to purchase tickets locally if this leads to further savings for the Secretariat and if the Secretariat authorises it. To keep costs to a minimum, all participants are expected to arrive **no earlier than 3 June 2011** and to depart **no later than 9 June 2011**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements and to indicate to the Secretariat when they will be arriving and departing.
8. All activities during the course will be conducted in English, and no interpretation services of any kind will be available. All participants are therefore expected to have a good command of English, both written and oral.
9. Interested applicants are requested to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. The completed form, together with a brief curriculum vitae, should be submitted to the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to emergassistbr@opcw.org. All nominations must be received by the Secretariat **no later than 10 April 2012**.
10. The provisional programme for the course is included as Annex 1 to this Note. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division, at the contact numbers given below:

Ms Cristina Rodrigues	+31 (0)70 416 3774
Ms Maria Elena Bruno	+31 (0)70 416 3217
E-mail	EmergAssistBr@opcw.org

Annexes:

- Annex 1: Provisional Programme
Annex 2: Nomination Form

Annex 1

**EIGHTH INTERNATIONAL BASIC COURSE
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PROVISIONAL PROGRAMME

Time	Activity
<i>Sunday, 3 June 2012</i>	
	Participants arrive in Belgrade; lunch in Belgrade and transport to Kruševac
<i>Monday, 4 June 2012</i>	
09:00 – 10:00	Opening of the course Introduction to the course programme and the SAF ¹ CBRN Centre ²
10:00 – 10:15	Group photograph
10:15 – 10:45	<i>Coffee/tea break</i>
10:45 – 12:00	Lecture on Article X of the Convention Lecture on international assistance
12:00 – 12:45	Lecture on chemical threats
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Lecture on the properties and characteristics of Schedule 1 toxic chemicals
<i>Tuesday, 5 June 2012</i>	
09:00 – 10:00	Distribution and demonstration of individual protective equipment (practical session)
10:00 – 10:30	<i>Coffee/tea break</i>
10:30 – 11:30	Lecture on the effects of toxic chemicals on populations and on medical protective measures, given by the MMA-NPCC ³
11:30 – 12:45	Lecture on the effects of toxic chemicals and the efficiency of the protective measures
13:00 – 14:00	<i>Lunch</i>
<i>Wednesday, 6 June 2012</i>	
09:00 – 10:30	The types, characteristics, and features of individual protective equipment
10:30 – 11:00	<i>Coffee/tea break</i>
11:00 – 11:45	Use of individual protective equipment (practical training)
11:45 – 12:45	Detection and identification of chemical weapons agents and toxic chemicals
13:00 – 14:00	<i>Lunch</i>
15:00 – 17:00	Kruševac city tour (social event)
<i>Thursday, 7 June 2012</i>	
09:00 – 10:15	Detection and identification equipment in the SAF (lecture and demonstration)
10:15 – 10:45	<i>Coffee/tea break</i>
10:45 – 12:00	Demonstration of a mobile chemical laboratory (lecture)
12:00 – 12:45	Methodology for rapid assessment of the chemical situation in accidents involving toxic industrial chemicals (lecture)
13:00 – 14:00	<i>Lunch</i>

¹ SAF = Serbian Armed Forces

² CBRN = Chemical, Biological, Radiological and Nuclear Centre

³ MMA-NPCC = Military Medical Academy-National Poison Control Centre

Time	Activity
14:00 – 16:00	Detection and identification equipment – presentation and possibilities (lecture and practical training)
<i>Friday, 8 June 2012</i>	
09:00 – 10:00	Types, materials, and principles of decontamination (lecture)
10:00 – 10.30	<i>Coffee/tea break</i>
10:30 – 11:30	Types, characteristics, and features of decontamination equipment (lecture)
11:30 – 12:45	Decontamination equipment – presentation and use (lecture and practical training)
13:00 – 13:45	<i>Lunch</i>
14:00 – 15:00	Equipment maintenance and return
15:00 – 15:30	Course evaluation, lessons learned, and discussion
15:30 – 16:30	Official closing session
20:00 – 22:00	Official dinner
<i>Saturday, 9 June 2012</i>	
	Transport to Belgrade and departure

Annex 2

**EIGHTH INTERNATIONAL BASIC COURSE
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4 – 8 JUNE 2012**

NOMINATION FORM

Please submit the completed form **by 10 April 2012** to:
International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: emergassistbr@opcw.org

Please type or use BLOCK LETTERS.

1.	Government body making the nomination	
2.	Family name of nominee*	
3.	First name(s)*	
4.	Date of birth	Day Month Year
5.	Citizenship	
6.	Gender**	Male <input type="checkbox"/> Female <input type="checkbox"/>
7.	Passport number	
8.	Date of issue	Day Month Year
9.	Expiry date	Day Month Year
10.	Place of issue	
11.	Areas of expertise	
12.	Employer	
13.	Position	
14.	Employer's address (please do not give a post-office box number)	Street
		Number Post code
		City
		Country
15.	E-mail address	
16.	Telephone numbers, including country and city codes	Home
		Work
		Mobile
17.	Fax numbers, including country and city codes	Home
		Work
18.	Has the nominee previously attended a course of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, when and where?
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
20.	Airport of departure	

* Please give the first and family names exactly as they appear in the nominee's passport
** For this item and all like items, please tick the appropriate box.