



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/838/2010

19 April 2010

ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR A SUBREGIONAL WORKSHOP ON NATIONAL
IMPLEMENTATION OF THE CHEMICAL WEAPONS CONVENTION
FOR PACIFIC ISLANDS STATES
NADI, FIJI
5 – 7 JULY 2010**

1. On behalf of the Organisation for the Prohibition of Chemical Weapons (OPCW) and the Pacific Islands Forum (PIF), the Director-General wishes to invite representatives of National Authorities in the Pacific Islands States to nominate participants to attend a subregional workshop on national implementation of the Chemical Weapons Convention (hereinafter “the Convention”) for States Parties to be held in Nadi, Fiji, from 5 to 7 July 2010. The workshop is designed to provide practical assistance to these States Parties on national implementation issues, including assistance on legislative and regulatory implementation of the Convention.
2. In decision C-14/DEC.12, dated 4 December 2009, the Conference of the States Parties (hereinafter “the Conference”) adopted a decision on national implementation of Article VII obligations. In the decision, the Conference encouraged States Parties to avail themselves of assistance concerning legislative and regulatory implementation of the Convention.
3. This workshop will serve as a forum in which States Parties in the subregion can present their needs for assistance in relation to Article VII and indicate what assistance they can offer to other States Parties in this regard. In addition, it will help the Secretariat to determine how it can enhance the assistance it offers to States Parties in the subregion.
4. The workshop will also provide the opportunity for representatives of National Authorities to confer with each other and with Secretariat staff, in order to identify what further steps, if any, each participating State Party needs to take in order to implement its obligations under the Convention.



5. The programme for the workshop includes the following:
 - (a) a review of the requirements of Article VII and the current status of its implementation;
 - (b) a review of, and comments on, national requests for and offers of implementation support, with particular regard to the establishment and functioning of a National Authority and the drafting of implementing legislation and regulations;
 - (c) discussions of national experiences in implementation of the Convention, including challenges encountered and the assistance required;
 - (d) review of and comment on drafts of national implementing legislation and related administrative measures; and
 - (e) bilateral meetings with Secretariat staff.
4. All participants will be expected to make presentations on each of the following topics that apply:
 - (a) what implementation legislation is in force in their respective jurisdictions;
 - (b) the current status of any draft national implementing legislation or regulations, what steps have yet to be taken before it can be adopted, and when adoption is expected; and
 - (c) any problems their respective States Parties are having in these areas, and any assistance they need in order to adopt their national implementing legislation.
5. Participants are strongly encouraged to enter into contact with the Office of the Legal Adviser of the OPCW (legal@opcw.org) prior to the workshop, so as to discuss the status of legislative and regulatory implementation, possible further steps towards implementation or towards enhancing the effectiveness of implementation, and any legislative or regulatory assistance needs. Draft measures can be provided to the Office of the Legal Adviser prior to the workshop.
6. The provisional programme for the workshop is included as Annex 1 to this Note.
7. The Secretariat expects to be able to sponsor the participation of two participants: one representative of the National Authority and one expert involved in the drafting of national implementing legislation/regulations. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to indicate that as soon as possible, so that it does not incur hotel cancellation fees. In any case the Secretariat will not cover the costs of any accommodation it has not arranged.

8. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, participants are expected to arrive **no earlier than Sunday, 4 July 2010**, and to depart **no later than Thursday, 8 July 2010**. The Secretariat's agreement is required for any changes to the arrival and departure dates. The Secretariat will not cover expenses unrelated to the workshop or that result from changes in travel arrangements it has not authorised. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements, although the Secretariat can, if necessary, arrange accommodation at reduced rates.
9. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Fiji. The Secretariat strongly advises the timely submission of visa applications to ensure that a visa is granted. A copy of the acceptance letter from the OPCW should be provided to the respective Embassy at the time of applying for the visa.
10. All activities during the workshop will be conducted in English. All participants are therefore expected to have a good command of English, both written and oral.
11. Interested National Authorities are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all the contact details it requests. Completed forms should be addressed to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 306 3535, or by e-mail to ipb@opcw.org. All nominations must be received by the Secretariat **no later than Friday, 28 May 2010**. Please be advised that participants must present an OPCW acceptance letter in order to register at the workshop.
12. Additional information about the workshop may be obtained from the Implementation Support Branch, International Cooperation and Assistance Division. The contact persons are Mr V.B. Dhavle and Mr Ananda Perera, who can be reached at + 31 (0)70 416 3823 and +31 (0)70 416 3818 respectively.

Annexes:

Annex 1: Provisional Programme

Annex 2: Nomination Form

Annex 1

**SUBREGIONAL WORKSHOP ON NATIONAL IMPLEMENTATION OF THE
CHEMICAL WEAPONS CONVENTION
FOR PACIFIC ISLANDS STATES
NADI, FIJI
5 – 7 JULY 2010**

PROVISIONAL PROGRAMME

Time	Activity
<i>Monday, 5 July 2010</i>	
08:00 – 09:00	Registration
09:00 – 10:00	Opening ceremony
10:00 – 10:30	<i>Coffee/tea break</i>
10:30 – 11:00	Status of implementation of the Chemical Weapons Convention
11:00 – 11:30	The plan of action regarding the implementation of Article VII obligations
11:30 – 12:00	The effective running of a National Authority
12:00 – 14:00	<i>Lunch break</i>
14:00 – 15:30	Elements of comprehensive national implementing legislation, including regulations
15:30 – 16:00	<i>Coffee/tea break</i>
16:00 – 17:00	An overview of the declaration and verification requirements under the Chemical Weapons Convention
<i>Tuesday, 6 July 2010</i>	
09:30 – 12:30	Presentations by States Parties on the status of their national implementing legislation and other necessary administrative measures
12:30 – 14:00	<i>Lunch break</i>
14:00 – 15:30	The international-cooperation programmes and implementation-support activities of the OPCW
15:30 – 16:00	<i>Coffee/tea break</i>
16:00 – 16:30	Closing ceremony
<i>Wednesday, 7 July 2010</i>	
09:00 – 11:15	Bilateral consultations: review of existing drafts or of the elements of future legislative drafts; requests for assistance
11:15 – 11:45	<i>Coffee/tea break</i>
11:45 – 12:30	Bilateral consultations, continued
12:30 – 14:00	<i>Lunch break</i>
14:00 – 15:45	Bilateral consultations, continued
15:45 – 16:00	<i>Coffee/tea break</i>
16:00 – 17:00	Bilateral consultations, continued

Annex 2

**SUBREGIONAL WORKSHOP ON NATIONAL IMPLEMENTATION OF THE
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NOMINATION FORM

Please submit the completed form by **28 May 2010** to:
The Director, International Cooperation and Assistance Division, OPCW
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: +31 (0)70 306 3535; e-mail: ipb@opcw.org

Please type or use BLOCK LETTERS.

1.	Family name of nominee*			
2.	First name(s)			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise relevant to the purpose of the workshop (please describe)			
11.	Employer			
12.	Position			
13.	Contact address (please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			
15.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
16.	Fax numbers, including country and city codes	Home		
		Work		
17.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

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* Please give the first and family names exactly as they appear in the nominee's passport.

** For this and all like items, please tick the appropriate box.