



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/824/2010

17 March 2010

ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS
FOR AN ASSISTANCE-AND-PROTECTION COURSE
BEIJING, THE PEOPLE'S REPUBLIC OF CHINA
19 – 23 JULY 2010**

1. On behalf of the Government of the People's Republic of China and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General is pleased to invite States Parties to nominate candidates to participate in an international basic course on assistance and protection, which will take place in Beijing, the People's Republic of China, from 19 to 23 July 2010.
2. The course, which will be jointly organised by the Government of the People's Republic of China and the Technical Secretariat (hereinafter "the Secretariat"), will provide training to up to 20 participants in planning for and building a support team in civil protection, civil defence, and decontamination operations in contaminated areas, as well as in appropriate responses and countermeasures in the event of incidents involving chemical-warfare agents. It will provide training to participants in establishing a basic capability in protection from chemical weapons, which will directly benefit their civilian populations.
3. The course will offer a basic introduction to the use of protective equipment, and to monitoring, detection, and decontamination techniques. Participants completing the course will acquire a general knowledge of chemical-warfare agents, individual protective equipment, detection and decontamination equipment, as well as an understanding of how all of the equipment is to be used. The course will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention (hereinafter "the Convention"), and will provide a forum for the discussion of future cooperation among participating Member States and of what further offers they might make to the OPCW under Article X.
4. Given the purpose of the course and its technical nature, candidates will be carefully selected, and should have experience with assistance and protection against chemical weapons. Preference will be given to officers from emergency-response units involved in civilian protection. In addition, participants should be physically fit and able to wear individual protective gear for several hours at a time during practical sessions of the course. Some practical experience with protective equipment is desirable.



5. The Secretariat expects to be able to sponsor the participation of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, accommodation, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The course materials and local transport during the course will be provided by the National Authority of the People's Republic of China, represented by the Institute of Chemical Defence, at no cost to the participants. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat, and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive **no earlier than Sunday, 18 July 2010**, and to depart **no later than Saturday, 24 July 2010**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat and the National Authority of the People's Republic of China will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements and to inform the Secretariat accordingly.
7. All activities during the meeting will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good written and oral command of the English language.
8. Participants are requested to obtain all necessary visas (including transit visas) before travelling to the People's Republic of China.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details it requests. Completed forms should be sent, along with a brief curriculum vitae, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to EmergAssistBr@opcw.org. All materials must be received by the Secretariat **no later than 21 May 2010**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course. Only those nominees selected for participation will be contacted two weeks after the deadline for submissions has passed.
10. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division, at the contact numbers given below:

Mr Muhammad A. Kazi: +31 (0)70 416 3775

Ms Maria Elena Bruno-Pousadela: +31 (0)70 416 3217

Annexes:

Annex 1: Provisional Programme

Annex 2: Nomination Form

Annex 1

**ASSISTANCE-AND-PROTECTION COURSE
BEIJING, THE PEOPLE'S REPUBLIC OF CHINA
19 – 23 JULY 2010**

PROVISIONAL PROGRAMME

Time	Activity
<i>Monday, 19 July 2010</i>	
07:00 – 08:00	<i>Breakfast</i>
08:30 – 09:20	Opening ceremony
09:20 – 10:00	Overview: The Chemical Weapons Convention, and Article X on assistance and protection
10:00 – 10:20	<i>Coffee/tea break</i>
10:20 – 11:00	Overview: The implementation of the Convention in the People's Republic of China
11:00 – 11:40	Overview: Article X implementation in the People's Republic of China
11:40 – 12:00	Briefing: Administrative and practical matters related to the course
12:00 – 13:30	<i>Lunch</i>
13:30 – 15:20	Lecture: The threat of chemical weapons
15:20 – 15:40	<i>Coffee/tea break</i>
15:40 – 18:00	Lecture: The classification and properties of chemical-warfare agents (CWAs) and toxic industrial chemicals (TICs)
18:00 – 20:00	<i>Dinner</i>
<i>Tuesday, 20 July 2010</i>	
07:00 – 08:00	<i>Breakfast</i>
08:00 – 10:00	Lecture: Responding to the release of CWAs and TICs: Hazard assessment
10:00 – 10:20	<i>Coffee/tea break</i>
10:20 – 12:00	Lecture: Chemical protection
12:00 – 13:30	<i>Lunch</i>
13:30 – 14:30	Distribution of individual protective equipment (IPE)
14:30 – 15:20	Exercise: IPE donning/doffing
15:20 – 15:40	<i>Coffee break</i>
15:40 – 18:00	Exercise: IPE donning/doffing (continued)
18:00 – 20:00	<i>Dinner</i>
<i>Wednesday, 21 July 2010</i>	
07:00 – 08:00	<i>Breakfast</i>
08:00 – 10:00	Lecture: CWA and TIC detection and identification
10:00 – 10:20	<i>Coffee break</i>
10:20 – 12:00	Field exercise: CWA and TIC detection
12:00 – 13:30	<i>Lunch</i>
13:30 – 18:00	Study tour
18:00 – 20:00	<i>Dinner</i>

Time	Activity
<i>Thursday, 22 July 2010</i>	
07:00 – 08:00	<i>Breakfast</i>
08:00 – 10:00	Lecture: Decontamination
10:00 – 10:20	<i>Coffee break</i>
10:20 – 12:00	Exercise: Individual emergency decontamination
12:00 – 13:30	<i>Lunch</i>
13:30 – 15:20	Lecture: Medical countermeasures against CWAs and TICs
15:20 – 15:40	<i>Coffee/tea break</i>
15:40 – 18:00	Lecture: Emergency measures in response to a chemical event
18:00 – 20:00	<i>Dinner</i>
<i>Friday, 23 July 2010</i>	
07:00 – 08:00	<i>Breakfast</i>
08:00 – 10:00	Table-top exercise: Emergency measures in response to a chemical event
10:00 – 10:20	<i>Coffee/tea break</i>
10:20 – 12:00	Video: Lessons learned from the exercise on emergency measures in response to chemical events
12:00 – 13:30	<i>Lunch</i>
13:30 – 15:00	Discussion: National protection programmes against chemical weapons
15:00 – 15:20	<i>Coffee/tea break</i>
15:30 – 17:00	Closing ceremony
18:00 – 20:00	<i>Dinner</i>

Annex 2

**ASSISTANCE-AND-PROTECTION COURSE
BEIJING, THE PEOPLE'S REPUBLIC OF CHINA
19 – 23 JULY 2010**

NOMINATION FORM

Please submit the completed form, along with a brief curriculum vitae, by **21 May 2010** to:
The Director, International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org

Please type or use BLOCK LETTERS.

1.	Government body making the nomination			
2.	Family name of nominee ¹			
3.	First name(s)			
4.	Date of birth	Day	Month	Year
5.	Citizenship			
6.	Gender ²	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
7.	Passport number			
8.	Date of issue	Day	Month	Year
9.	Expiry date	Day	Month	Year
10.	Place of issue			
11.	Areas of expertise			
12.	Employer			
13.	Position			
14.	Contact address (Please do not give a post-office box number.)	Street		
		Number	Post code	
		City		
		Country		
15.	Airport of departure			
16.	E-mail address			
17.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
18.	Fax numbers, including country and city codes	Home		
		Work		

¹ Please give the first and family names exactly as they appear in the nominee's passport.

² For this and all like items, please tick the appropriate box.

19.	Has the nominee previously attended a meeting of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
20.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
21.	Any special dietary requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, please describe:
22.	Sizes (for protective equipment):	Gloves S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/>
		Boots (number):
		Height (m):
		Weight (kg):