



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

S/817/2010

26 February 2010

ENGLISH only

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR NOMINATIONS  
FOR THE SIXTH INTERNATIONAL BASIC COURSE  
ON ASSISTANCE AND PROTECTION  
KRUŠEVAC, SERBIA  
7 – 11 JUNE 2010**

1. The Technical Secretariat (hereinafter “the Secretariat”) of the Organisation for the Prohibition of Chemical Weapons (OPCW) and the Government of Serbia wish to invite Member States to nominate candidates for an assistance-and-protection training course, which will be held from 7 to 11 June 2010 in Kruševac, Serbia.
2. This course is related to the offer made by Serbia under Article X of the Chemical Weapons Convention (hereinafter “the Convention”), pertaining to assistance and protection against chemical weapons. The aim of the course is to provide training on the following:
  - (a) planning and establishing a support team for the protection of civilian populations against chemical weapons;
  - (b) mounting rescue operations in contaminated areas;
  - (c) responding to incidents involving chemical-warfare agents;
  - (d) using individual and collective protective equipment;
  - (e) using monitoring, detection, and decontamination techniques; and
  - (f) taking samples.
3. The course will also offer an overview of the kinds of assistance that the OPCW and Serbia can provide. The course will facilitate the exchange of information and experiences regarding the implementation of Article X of the Convention, and provide a forum for discussions among Member States on future cooperation and on offers that have been made by Member States to the OPCW under Article X.
4. Given the purpose of the course and its focus on practical training, nominees should be first responders who would actually be responsible for providing assistance and protection against chemical weapons. All participants are expected to be physically fit and able to wear individual protective gear for several hours.



5. The Secretariat expects to be able to sponsor the attendance of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. Accommodation for sponsored participants will be arranged by the Government of Serbia and will be paid for by the Secretariat. Participants who are not sponsored are also expected to avail themselves of this accommodation and to confirm related arrangements with the Secretariat. The Secretariat will not cover the accommodation costs of non-sponsored participants.
6. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Serbia.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase the tickets and send them to these participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, all participants are expected to arrive **no earlier than Sunday, 6 June 2010** and to depart **no later than Saturday, 12 June 2010**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements and to indicate to the Secretariat when they will be arriving and departing.
8. All activities during the course will be conducted in English, and no interpretation services of any kind will be available. All participants are therefore expected to have a good command of English, both written and oral.
9. Interested States Parties are requested to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. The completed form, together with a brief curriculum vitae for each nominee, should be submitted to the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to [emergassistbr@opcw.org](mailto:emergassistbr@opcw.org). All nominations must be received by the Secretariat **no later than 23 April 2010**.
10. The provisional programme for the course is included as Annex 1 to this Note. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division, at the contact numbers given below:

Mr Muhammad A. Kazi: +31 (0)70 416 3775

Ms Elena Gavrilova: +31 (0)70 416 3220

Annexes:

Annex 1: Provisional Programme

Annex 2: Nomination Form

## Annex 1

**SIXTH INTERNATIONAL BASIC COURSE ON ASSISTANCE AND PROTECTION  
KRUŠEVAC, SERBIA  
7 – 11 JUNE 2010**

**PROVISIONAL PROGRAMME**

| <b>Time</b>                          | <b>Activity</b>  |
|--------------------------------------|--|
| <b><i>Sunday, 6 June 2010</i></b>    |  |
|                                      | Participants arrive in Belgrade; lunch in Belgrade and transport to Kruševac   |
| <b><i>Monday, 7 June 2010</i></b>    |  |
| 08:00 – 09:00                        | Transport to the NBC <sup>1</sup> Centre   |
| 09:00 – 10:00                        | Opening of the course<br>Introduction to the course programme and the NBC Centre   |
| 10:00 – 10:30                        | <i>Coffee/tea break</i>  |
| 10:30 – 11:15                        | Lecture on Article X of the Convention   |
| 11:15 – 12:00                        | Lecture on international assistance  |
| 12:00 – 13:00                        | Lecture on chemical threats  |
| 13:00 – 14:00                        | <i>Lunch</i>   |
| 14:00 – 15:30                        | Distribution and demonstration of individual protective equipment (practical session)  |
| <b><i>Tuesday, 8 June 2010</i></b>   |  |
| 08:00 – 09:00                        | Transport to the NBC Centre  |
| 09:00 – 10:00                        | Lecture on the properties and characteristics of Schedule 1 toxic chemicals  |
| 10:00 – 10:30                        | <i>Coffee/tea break</i>  |
| 10:30 – 11:30                        | Lecture on the effects of toxic chemicals on populations, and on medical protective measures   |
| 11:30 – 12:00                        | Lecture on the effects of toxic chemicals  |
| 12:00 – 13:00                        | The types, characteristics, and features of individual protective equipment  |
| 13:00 – 14:00                        | <i>Lunch</i>   |
| 14:00 – 16:00                        | Individual protective equipment (practical session)  |
| <b><i>Wednesday, 9 June 2010</i></b> |  |
| 08:00 – 09:00                        | Transport to the NBC Centre  |
| 09:00 – 10:00                        | Detection of chemical-warfare agents and toxic chemicals: methods and principles   |
| 10:00 – 10:30                        | <i>Coffee/tea break</i>  |
| 10:30 – 13:00                        | OPCW detection equipment (practical session)<br>Detection equipment used by Serbia (practical session)<br>Lecture on and demonstration of mobile chemical laboratories |
| 13:00 – 14:00                        | <i>Lunch</i>   |
| 14:00 – 15:00                        | Visit to the Trayal Corporation (a factory producing protective equipment)   |
| 15:15 – 17:30                        | Reception at the office of the Mayor of Kruševac and a tour of the city  |

<sup>1</sup> NBC = Nuclear, Biological, and Chemical

| <b>Time</b>                          | <b>Activity</b>   |
|--------------------------------------|---|
| <b><i>Thursday, 10 June 2010</i></b> |   |
| 08:00 – 09:00                        | Transport to the exercise area  |
| 09:00 – 10:00                        | The types, characteristics, and features of decontamination equipment |
| 10:00 – 10:30                        | <i>Coffee/tea break</i>   |
| 10:30 – 13:00                        | Sampling and detection (practical session)                            |
| 13:00 – 14:00                        | <i>Lunch</i>  |
| 14:00 – 14:30                        | Transport to the exercise area  |
| 14:30 – 17:00                        | Decontamination (demonstration and practical session)                 |
| <b><i>Friday, 11 June 2010</i></b>   |   |
| 08:00 – 09:00                        | Transport to the NBC Centre   |
| 09:00 – 10:00                        | Test of individual protective equipment (practical session)           |
| 10:00 – 10:30                        | <i>Coffee/tea break</i>   |
| 10:30 – 13:00                        | Practical exercise in the field, including post-exercise debriefing   |
| 13:00 – 13:30                        | Transport back to classrooms, and return of equipment                 |
| 13:30 – 14:30                        | <i>Lunch</i>  |
| 14:30 – 15:00                        | Preparations for the closing ceremony                                 |
| 15:00 – 16:00                        | Closing session   |
| <b><i>Saturday, 12 June 2010</i></b> |   |
|                                      | Transport to Belgrade and departure                                   |

## Annex 2

**SIXTH INTERNATIONAL BASIC COURSE ON ASSISTANCE AND PROTECTION  
KRUŠEVAC, SERBIA  
7 – 11 JUNE 2010**

**NOMINATION FORM**

Please submit the completed form **by 23 April 2010** to:  
International Cooperation and Assistance Division, OPCW  
Attn: Assistance and Protection Branch  
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands  
Fax: + 31 (0)70 416 3209; e-mail: [emergassistbr@opcw.org](mailto:emergassistbr@opcw.org)

**Please type or use BLOCK LETTERS.**

|     |   |                               |                                 |      |
|-----|---|-------------------------------|---------------------------------|------|
| 1.  | Government body making the nomination                               |                               |                                 |      |
| 2.  | Family name of nominee*   |                               |                                 |      |
| 3.  | First name(s)   |                               |                                 |      |
| 4.  | Date of birth   | Day                           | Month                           | Year |
| 5.  | Citizenship   |                               |                                 |      |
| 6.  | Gender**  | Male <input type="checkbox"/> | Female <input type="checkbox"/> |      |
| 7.  | Passport number   |                               |                                 |      |
| 8.  | Date of issue   | Day                           | Month                           | Year |
| 9.  | Expiry date   | Day                           | Month                           | Year |
| 10. | Place of issue  |                               |                                 |      |
| 11. | Areas of expertise  |                               |                                 |      |
| 12. | Employer  |                               |                                 |      |
| 13. | Position  |                               |                                 |      |
| 14. | Employer's address<br>(Please do not give a post-office box number) | Street                        |                                 |      |
|     |   | Number                        | Post code                       |      |
|     |   | City                          |                                 |      |
|     |   | Country                       |                                 |      |
| 15. | E-mail address  |                               |                                 |      |
| 16. | Telephone numbers, including country and city codes                 | Home                          |                                 |      |
|     |   | Work                          |                                 |      |
|     |   | Mobile                        |                                 |      |
| 17. | Fax numbers, including country and city codes                       | Home                          |                                 |      |
|     |   | Work                          |                                 |      |
| 18. | Has the nominee previously attended a course of this kind?          | Yes <input type="checkbox"/>  | No <input type="checkbox"/>     |      |
|     |   | If yes, when and where?       |                                 |      |
| 19. | Is sponsorship a condition of participation?                        | Yes <input type="checkbox"/>  | No <input type="checkbox"/>     |      |
| 20. | Airport of departure  |                               |                                 |      |

\* Please enter name as it is on the participant's passport.

\*\* For this and all like items, please tick the appropriate box.