



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/814/2010

17 February 2010

ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS
FOR AN ADVANCED TRAINING COURSE
IN CIVIL DEFENCE AGAINST CHEMICAL WEAPONS
SLOVENSKÁ LUPČA, SLOVAKIA
26 – 30 APRIL 2010**

1. On behalf of the Government of Slovakia and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite Member States to nominate participants for an advanced training course on civil defence against chemical weapons, to be held at the Institute of Civil Protection, Slovenská Lupča, Slovakia, from 26 to 30 April 2010.
2. The course will be jointly organised by the Government of Slovakia and the Technical Secretariat (hereinafter “the Secretariat”). It will provide training to up to 20 participants in planning for, and in the preparation, conduct, and evaluation of, response operations in contaminated areas, as well as in appropriate responses and countermeasures in the event of incidents involving the use of chemical-warfare agents.
3. The course will include an advanced component on complex emergency responses to the use of chemical weapons or toxic industrial chemicals. Participants will also receive advanced instruction on detection and reconnaissance, decontamination, the use of individual protective equipment, the medical aspects of a response, and managing a response. In addition, they will receive training in mounting a response in potentially contaminated areas.
4. Given the purpose of the course and its technical nature, candidates will be carefully selected. They should have a background in the chemistry associated with assistance and protection against chemical agents. Preference will also be given to individuals who have already taken one or more OPCW basic courses. In addition, participants should be physically fit and be able to wear individual protective equipment for several hours at a time during the practical sessions of the course.
5. The Secretariat expects to be able to sponsor a limited number of participants from States Parties. Each nomination should specify whether sponsorship is a condition of the nominee’s participation. The course materials, accommodation, meals, and local transport during the course will be provided by the National Authority of Slovakia, at



no cost to the participants or the OPCW. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.

6. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive **no earlier than Sunday, 25 April 2010**, and to depart **no later than Saturday, 1 May 2010**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
7. The course will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good written and oral command of English.
8. Participants are requested to obtain all necessary visas, including transit visas, before travelling to Slovakia.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. Completed forms should be sent, **along with a brief curriculum vitae**, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to EmergAssistBr@opcw.org. All materials must be received by the Secretariat **no later than 12 March 2010**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course. **Those who have been selected to participate will be contacted no later than two weeks after the submission deadline.**
10. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division, at telephone number +31 (0)70 416 3217 or e-mail EmergAssistBr@opcw.org.

Annexes:

- Annex 1: Programme
Annex 2: Nomination Form

Annex 1

**ADVANCED TRAINING COURSE
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SLOVENSKÁ LUPČA, SLOVAKIA
26 – 30 APRIL 2010**

PROGRAMME

Time	Activity
<i>Sunday, 25 April</i>	
–	Arrival of participants
–	Registration, and distribution of equipment
<i>Monday, 26 April</i>	
08:00 – 08:30	Opening of the course
08:30 – 09:40	Lectures: <ul style="list-style-type: none"> • Chemical weapons and disarmament • Article X of the Chemical Weapons Convention
09:40 – 10:00	<i>Coffee/tea break</i>
10:00 – 12:00	Lecture: Civil protection, crisis management, and emergency response
12:00 – 13:00	<i>Lunch</i>
13:00 – 14:50	Lecture: Chemical-warfare agents and their properties
14:50 – 15:00	<i>Coffee/tea break</i>
15:00 – 15:50	Lecture: Individual protective equipment
15:50 – 16:30	Lecture: Detection and recognition of chemical-warfare agents and toxic industrial chemicals
16:30 – 17:15	Lecture: Decontamination
17:15 – 18:00	Lecture: Sampling
<i>Tuesday, 27 April</i>	
08:30 – 10:00	Lecture and demonstration: The district office and its scope, tasks and responsibilities; district crisis staff; territorial analysis; and national integrated rescue system
10:00 – 10:20	<i>Coffee/tea break</i>
10:20 – 12:00	Lecture and demonstration: <ul style="list-style-type: none"> • The national coordination centre for the integrated rescue system • Topographical identification and tactical briefing
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:30	Practical training: Individual protective equipment, detection of toxic agents, decontamination, and sampling
15:30 – 15:50	<i>Coffee/tea break</i>
15:50 – 17:00	Practical training, continued: <ul style="list-style-type: none"> • Response to different scenarios • Rescue operations after chemical incidents. Command and control • Radio-communication procedures

Time	Activity
<i>Wednesday, 28 April</i>	
08:30 – 10:00	Table-top exercise: Response activities for different scenarios
10:00 – 10:20	<i>Coffee/tea break</i>
10:20 – 12:00	Practical training, continued: Response activities for different scenarios
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:30	Practical training, continued: Evaluation
15:30 – 15:50	<i>Coffee/tea break</i>
15:50 – 17:00	Practical training, continued: Preparation for Thursday's group training
<i>Thursday, 29 April</i>	
08:30 – 10:00	Practical training: Response activities in potentially contaminated areas
10:00 – 10:20	<i>Coffee/tea break</i>
10:20 – 12:00	Practical training, continued
12:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Practical training, continued
15:30 – 15:50	<i>Coffee/tea break</i>
15:50 – 17:00	Practical training, continued
<i>Friday, 30 April</i>	
08:30 – 10:00	Practical training: <ul style="list-style-type: none"> • Laboratory and maintenance capacities and services • Assistance modules
10:00 – 10:20	<i>Coffee/tea break</i>
10:20 – 11:15	Practical training, continued
11:15 – 12:00	Course evaluation, lessons learned, and discussion
12:00 – 13:00	<i>Lunch</i>
13:00 – 13:30	Official closing ceremony
14:00	Transport to Bratislava
<i>Saturday, 1 May</i>	
–	Departure of participants

Annex 2

**ADVANCED TRAINING COURSE
IN CIVIL DEFENCE AGAINST CHEMICAL WEAPONS
SLOVENSKÁ LUPČA, SLOVAKIA
26 – 30 APRIL 2010**

NOMINATION FORM

Please submit the completed form, **along with a brief curriculum vitae, by 12 March 2010** to:

The Director, International Cooperation and Assistance Division, OPCW

Attention: Assistance and Protection Branch

Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands

Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org

Please type or use BLOCK LETTERS.

1.	Family name of nominee*			
2.	First name(s)			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Employer			
12.	Position			
13.	Contact address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			
15.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
16.	Fax numbers, including country and city codes	Home		
		Work		
17.	Airport of departure			
18.	Has the nominee previously taken part in a basic course?	Yes <input type="checkbox"/> No <input type="checkbox"/>		
		If so, when and where?		
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>		

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* Please give the first and family names exactly as they appear in the nominee's passport.

** For this and all like items, please tick the appropriate box.