



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/741/2009

3 March 2009

ENGLISH and SPANISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS
FOR THE FIRST REGIONAL ASSISTANCE-AND-PROTECTION COURSE
ON CHEMICAL-EMERGENCY RESPONSE (PEQUIM-1)
BRASÍLIA, BRAZIL
25 – 29 MAY 2009**

1. On behalf of the Government of Brazil and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite States Parties from the Latin American and Caribbean region to nominate representatives to participate in the First Regional Assistance-and-Protection Course on Chemical-Emergency Response, which will take place from 25 to 29 May 2009 in Brasília, Brazil.
2. The course will be jointly organised by the Government of Brazil and the Technical Secretariat (hereinafter “the Secretariat”). It will provide training to up to 20 participants in planning and building a support team in civilian defence for chemical emergencies, as well as risk assessment and contingency plans, in the event of incidents involving chemical-warfare agents.
3. The course will offer a basic introduction to the use of individual protective equipment, and to monitoring, detection, and decontamination. It will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention (hereinafter “the Convention”), and will provide a forum for the discussion of future cooperation among States Parties, particularly in regard to the concept of assistance under Article X. The course will include an exercise involving chemical-emergency response (issues such as detection and decontamination); the course will conclude with a practical exercise on command and control, and on how the civil defence operating system can be employed in the event of a chemical emergency.
4. Given the purpose of the course and its technical nature, candidates will be carefully selected, and should have a background in chemistry associated with assistance and protection against chemical agents. Preference will also be given to officers from emergency-response units involved in civilian defence. In addition, participants should be physically fit and able to wear individual protective gear during practical



sessions of the course. Some previous practical experience with protective equipment is desirable.

5. The Secretariat expects to be able to sponsor a limited number of participants. When proposing candidates for the course, Member States should specify whether such sponsorship is a condition of their participation. For sponsored participants, the Secretariat will cover the cost of travel, accommodation, medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. Meals (lunch and dinner), course materials, and internal transportation during the course will be provided by the Government of Brazil. Participants who are not sponsored are expected to use the same accommodation at their own expense, and to inform the Secretariat of the details.
6. Further details regarding accommodation, the course venue, and transport will be issued to participants in due course.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. Sponsored participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it in advance. Participants are expected to arrive **no earlier than Sunday, 24 May 2009**, and to depart **no later than Saturday, 30 May 2009**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
8. During the course, simultaneous interpretation services into Spanish will be provided. All participants are required to have a working knowledge of Spanish.
9. Participants are requested to obtain all necessary visas (including transit visas) before travelling to Brazil.
10. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure to provide all the contact details it requests. Completed nomination forms should be sent, along with a brief curriculum vitae, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to EmergAssistBr@opcw.org. All materials must be received by the Secretariat **no later than 9 April 2009**. Please be advised that participants must present an OPCW acceptance letter in order to register for the workshop.
11. Those who have been selected to participate will be contacted **no later than 24 April 2009**. States Parties are requested to inform the International Cooperation and Assistance Division of any administrative or other problems that may arise in connection with the attendance of any participant.

12. A provisional programme for the course is included as Annex 1 to this Note; further details will be issued at a later date. Any questions may be addressed to the Assistance and Protection Branch, International Cooperation and Assistance Division:

Telephone: Ms Cristina Rodrigues +31 (0)70 416 3774
Ms Elena Gorbova +31 (0)70 416 3220
Fax: +31 (0)70 416 3209
E-mail: EmergAssistBr@opcw.org

Annexes:

Annex 1: Provisional Programme
Annex 2 (English only): Nomination Form

Annex 1

**THE FIRST REGIONAL ASSISTANCE-AND-PROTECTION COURSE
ON CHEMICAL-EMERGENCY RESPONSE (PEQUIM-1)
BRASÍLIA, BRAZIL
25 – 29 MAY 2009**

PROVISIONAL PROGRAMME

Time	Activity
<i>Sunday, 24 May 2009</i>	
	Arrival of participants
19:30 – 20:30	Registration
20:30 – 22:30	Reception
<i>Monday, 25 May 2009</i>	
08:00 – 08:50	Opening ceremony
08:50 – 09:20	Administrative information about the course
09:20 – 10:20	Lecture: The Chemical Weapons Convention, and Article X
10:20 – 10:35	<i>Coffee break</i>
10:35 – 11:25	Lecture: The concept of assistance under the CWC ¹ ; investigations of alleged use, and the delivery of assistance operations
11:25 – 12:30	Lecture: The Brazilian National Authority
12:30 – 14:00	<i>Lunch</i>
14:00 – 14:40	Lecture: The structure of the NBC ² Defence System of the Brazilian Army (SDQBNE _x)
14:40 – 15:40	Lecture: The national policy on civil defence, and the national system of civil defence
15:40 – 15:55	<i>Coffee break</i>
15:55 – 16:45	Lecture: Chemical safety: <ul style="list-style-type: none"> • the national plan for prevention • preparedness and how to rapidly respond to environmental emergencies involving hazardous chemicals
16:45 – 18:00	Lecture: Chemical weapons and the role of civil defence (planning and guidelines)
<i>Tuesday, 26 May 2009</i>	
08:00 – 09:50	Lecture: Use of chemical weapons by terrorists—a case study
09:50 – 10:05	<i>Coffee break</i>
10:05 – 12:00	Lecture: <ul style="list-style-type: none"> • Overview of an OPCW exercise in Ukraine (ASSISTEX 2), and the lessons learned • OPCW objectives for the next exercise in Tunisia (ASSISTEX 3)
12:00 – 13:30	<i>Lunch</i>

¹ CWC = Chemical Weapons Convention

² NBC = nuclear, biological, chemical

Time	Activity
13:30 – 15:30	Lecture: Risk management: Interagency cooperation for planning preventive actions regarding chemical emergencies
15:30 – 15:45	<i>Coffee break</i>
15:45 – 18:00	Lecture: Contingency plans for responding to chemical emergencies
Wednesday, 27 May 2009	
08:00 – 09:50	Lecture: Introduction to toxicology: <ul style="list-style-type: none"> • concepts • toxic agents • toxicity and poisoning • characteristics of exposure to chemicals • characteristics of toxic effects—dose-effect relationship and dose response
09:50 – 10:05	<i>Coffee break</i>
10:05 – 12:00	Lecture: Monitoring a population that has been exposed to chemical agents: <ul style="list-style-type: none"> • risk evaluation in terms of human health and the environment • medicines and antidotes—guidance on how to treat victims of chemical poisoning
12:00 – 13:30	<i>Lunch</i>
13:30 – 15:30	Lecture: Lessons learned on how to respond to chemical emergencies
15:30 – 15:45	<i>Coffee break</i>
15:45 – 18:00	Practical exercise: Chemical-emergency response management
Thursday, 28 May 2009	
08:00 – 09:50	Lecture: Individual protective equipment
09:50 – 10:05	<i>Coffee break</i>
10:05 – 12:00	Lecture: Detection and decontamination equipment
12:00 – 13:30	<i>Lunch</i>
13:30 – 14:00	Lecture: Lessons learned by the Army (Cia DQBN) on the measures that were taken in regard to safety at the Pan American Games in 2007
14:15 – 15:30	Demonstration: Detection and decontamination equipment
15:30 – 16:00	<i>Coffee break</i>
16:00 – 18:00	Practical training with detection and decontamination equipment
19:00	OPCW reception
Friday, 29 May 2009	
08:00 – 09:50	Lecture: Command and control: <ul style="list-style-type: none"> • civil defence operating system for response to chemical emergencies • setting up a civil defence operating system that can respond to a chemical emergency
09:50 – 10:05	<i>Coffee break</i>
10:05 – 12:00	Practical exercise on using the civil defence operating system
12:00 – 12:30	Closing ceremony and presentation of diplomas
12:30 – 14:00	<i>Lunch</i>
14:00 – 18:00	City tour
Saturday, 30 May 2009	
	Departure of participants

Annex 2

**THE FIRST REGIONAL ASSISTANCE-AND-PROTECTION COURSE
ON CHEMICAL-EMERGENCY RESPONSE (PEQUIM-1)
BRASÍLIA, BRAZIL
25 – 29 MAY 2009**

NOMINATION FORM

Please submit the completed form, along with a brief curriculum vitae, to:
The Director, International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org.
All materials must be received **by 9 April 2009**.

Please type or use BLOCK LETTERS.

1.	Family name of nominee*			
2.	First name(s)			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Employer			
12.	Position			
13.	Contact address (Please do not give a post-office box number.)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			
15.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		

* Please give the first and family names as they appear in the nominee's passport.
** For this and all like items, please tick the appropriate box.

16.	Fax numbers, including country and city codes	Home
		Work
17.	Name of the airport from which the nominee will depart if selected	
18.	Has the nominee previously taken part in a course of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
20.	Any special dietary requirements	Yes <input type="checkbox"/> No <input type="checkbox"/>
		If so, please describe: