



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

S/734/2009

10 February 2009

ENGLISH only

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR NOMINATIONS FOR A WORKSHOP  
ON THE CHEMICAL WEAPONS CONVENTION  
AND THE BIOLOGICAL AND TOXIN WEAPONS CONVENTION  
AND THEIR CONTRIBUTION TO THE  
NON-PROLIFERATION OF WEAPONS OF MASS DESTRUCTION  
CAVTAT, DUBROVNIK, CROATIA  
4 AND 5 APRIL 2009**

1. On behalf of the Government of Croatia, the Director-General of the Organisation for the Prohibition of Chemical Weapons (OPCW) is pleased to invite States Parties to nominate participants for a workshop on the Chemical Weapons Convention (hereinafter “the Convention”) and the Biological and Toxin Weapons Convention, and how the implementation of these two treaties contributes to the non-proliferation of weapons of mass destruction. Representatives of the United Nations Office for Disarmament Affairs (UNODA), the chemical industry, as well as of academia are also invited to attend.
2. The workshop will be held in Cavtat, Dubrovnik, Croatia, on 4 and 5 April 2009, and is scheduled to take place before the Sixth Meeting of the Chemical and Biological Medical Treatment Symposium (CBMTS-Industry VI), “Fifth World Congress on Chemical, Biological and Radiological Terrorism”, to be held from 5 to 10 April 2009, in Cavtat, Croatia.
3. The Second Special Session of the Conference of the States Parties to Review the Operation of the Chemical Weapons Convention (hereinafter “the Second Review Conference”), in paragraph 9.10 of RC-2/4 (dated 18 April 2008), “Noted with concern that, along with the continued threat of the possible use of chemical weapons by States under any circumstances, the international community also faces the increased danger of the use of chemical weapons by terrorists or other non-state actors”. In addition, while reaffirming the autonomous and independent status of the OPCW, the Second Review Conference took cognisance of the resolutions of the United Nations on combating terrorism.
4. The Second Review Conference emphasised, inter alia, “how important it is that the OPCW coordinates its activities with those of other relevant international and regional organisations as appropriate, in order to build on existing competencies, develop



synergies, and avoid duplication of efforts. The OPCW should further integrate itself as a partner in the establishment of international programme coordination mechanisms in the field of international cooperation, assistance, and capacity building related to the peaceful uses of chemistry” (subparagraph 9.116(g) of RC-2/4).

5. The Second Review Conference underlined the importance of the involvement of all stakeholders, including the chemical industry and the scientific community, in the promotion of the Convention’s goals and in supporting national implementation.
6. In that context, the workshop will also offer a forum for discussion of the practical issues relating to contributions that relevant industries and academia could make towards the full implementation of both the Convention and of the Biological and Toxin Weapons Convention, and towards the achievement of the objectives in regard to the non-proliferation of weapons of mass destruction. The forum will additionally provide an opportunity for the OPCW to inform the participants of its activities in capacity building and in providing assistance at national and regional levels in case of use or threat of use of chemical weapons or the release of toxic chemicals.
7. Participants are encouraged to make presentations on the various topics that will be covered during the workshop (see the provisional programme annexed to this Note), and are expected to participate actively in discussions. The provisional programme for the workshop is included as Annex 1.
8. The Technical Secretariat (hereinafter “the Secretariat”) expects to be able to sponsor the participation of a limited number of representatives from the States Parties. Each nomination should specify whether sponsorship is a condition of the nominee’s participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to indicate that as soon as possible, so that it does not incur hotel cancellation fees. In any case, the Secretariat will not cover the costs of any accommodation it has not arranged.
9. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, participants are expected to arrive **no earlier than Friday, 3 April 2009**, and to depart **no later than Monday, 6 April 2009**. The Secretariat’s agreement is required for any changes to the arrival and departure dates. The Secretariat will not cover expenses unrelated to the workshop or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make once the Secretariat has purchased tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements, although the Secretariat can, if necessary, arrange accommodation at reduced rates.

10. Participants are requested to obtain any visas required (including transit visas) before travelling to Croatia. When applying for any entry visa, they should present the Croatian Embassy or Consulate with a copy of the acceptance letter from the OPCW.
11. The workshop will be conducted in English. All participants are therefore expected to have a good working knowledge of this language, both written and oral.
12. Interested National Authorities are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all the contact details it requests. The participants from the Permanent Representations to the OPCW are also welcome to take part in the workshop, but will not be sponsored by the Secretariat.
13. Completed forms should be addressed to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 306 3279, or by e-mail to [icb@opcw.org](mailto:icb@opcw.org). All nominations must be received by the Secretariat **no later than Friday, 27 February 2009**. Please be advised that participants must present the aforementioned OPCW acceptance letter in order to register for the workshop.
14. Additional information about the workshop may be obtained from the International Cooperation Branch, International Cooperation and Assistance Division. The contact person is Ms Julia Gonzales, who can be reached at +31(0)70 416 3239.

Annexes (English only):

- Annex 1: Provisional Programme  
Annex 2: Nomination Form

**Annex 1**

**WORKSHOP  
ON THE CHEMICAL WEAPONS CONVENTION  
AND THE BIOLOGICAL AND TOXIN WEAPONS CONVENTION  
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**PROVISIONAL PROGRAMME**

Time	Activity
<b><i>Saturday, 4 April 2009</i></b>	
09:00 – 09:30	Registration, and introduction to the workshop
09:30 – 10:00	Opening of the workshop
10:00 – 10:30	Promotion of comprehensive national implementation of the CWC <sup>1</sup> and the BTWC
10:30 – 11:00	<i>Break for tea or coffee</i>
11:00 – 11:30	The CWC and the OPCW The OPCW's contribution to the non-proliferation of weapons of mass destruction and to global anti-terrorism efforts
11:30 – 12:00	The BTWC: an overview of national implementation
12:00 – 12:30	The implementation of Article X of the CWC
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:00	Presentations on the role of the chemical and bio-industries in national implementation of the CWC and the BTWC
15:00 – 15:30	<i>Break for tea or coffee</i>
15:30 – 16:30	Presentations on the role of scientific communities and academia in national implementation of the CWC and the BTWC
16:30 – 17:30	Discussion
<b><i>Sunday, 5 April 2009</i></b>	
09:00 – 11:00	National experiences in implementing the provisions of the CWC and the BTWC in relation to chemical and biological safety and security
11:00 – 11:30	<i>Break for tea or coffee</i>
11:30 – 12:30	Discussions on the lessons learned and on how to promote increased policy and technical cooperation in regard to the implementation of the CWC and the BTWC
12:30 – 13:00	Conclusions and summing-up
13:00 – 14:30	<i>Lunch, and closure</i>

<sup>1</sup> CWC = Chemical Weapons Convention; BTWC = Biological and Toxin Weapons Convention

## Annex 2

**WORKSHOP  
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**NOMINATION FORM**

Please submit the completed form **by 27 February 2009** to:  
The Director, International Cooperation and Assistance Division, OPCW  
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands  
Fax: +31 (0)70 306 3279; e-mail: [icb@opcw.org](mailto:icb@opcw.org).

**Please type or use BLOCK LETTERS.**

1.	Family name of nominee*			
2.	First name(s)			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Employer			
12.	Position			
13.	Contact address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			

\* Please give the first and family names exactly as they appear in the nominee's passport.

\*\* For this and all like items below, please tick the appropriate box.

15.	Telephone numbers, including country and city codes	Home
		Work
		Mobile
16.	Fax numbers, including country and city codes	Home
		Work
17.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>

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