



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

S/698/2008

24 June 2008

ENGLISH only

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR NOMINATIONS  
FOR THE FOURTH REGIONAL ASSISTANCE-AND-PROTECTION  
COURSE FOR ASIAN STATES PARTIES  
SEOUL, REPUBLIC OF KOREA  
22 – 26 SEPTEMBER 2008**

1. On behalf of the Government of the Republic of Korea and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite States Parties in Asia to nominate representatives to participate in the fourth regional assistance-and-protection course for Asian States Parties, which will take place from 22 to 26 September 2008 in Seoul, the Republic of Korea.
2. The course, which will be jointly organised by the Government of the Republic of Korea and the Technical Secretariat (hereinafter “the Secretariat”), will provide training to up to 30 participants in planning for and building a support team in civil protection, civil defence, and decontamination operations in contaminated areas, as well as in appropriate responses and countermeasures in the event of incidents involving chemical-warfare agents and toxic industrial chemicals. It will also give an overview of what kind of assistance the OPCW, the host country, and Member States in Asia can provide, and will assist participating States Parties in establishing a basic capability in protection from chemical weapons, which will directly benefit their civilian populations.
3. The course will offer a basic introduction to the use of individual and collective protective equipment, and to monitoring, detection, and decontamination techniques. Participants completing the basic course will acquire a general knowledge of chemical-warfare agents, of individual protective equipment, and of detection and decontamination equipment, as well as an understanding of how all of the equipment is to be used. The course will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention, and will provide a forum for the discussion of future cooperation among participating Member States and of what further offers they might make to the OPCW under Article X. The course will conclude with a practical emergency-response exercise.



4. Given the purpose of the course and its technical nature, candidates will be carefully selected, and should have experience with assistance and protection against chemical weapons. Preference will be given to officers from emergency-response units involved in civilian protection. In addition, participants should be physically fit and be able to wear individual protective gear for several hours at a time during practical sessions of the course. Some practical experience with protective equipment is desirable.
5. The Secretariat expects to be able to sponsor the participation of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The course materials, accommodation, meals, and local transport during the course will be provided by the National Authority of the Republic of Korea, at no cost to the participants or the OPCW. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat, and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive **no earlier than Sunday, 21 September 2008**, and to depart **no later than Saturday, 27 September 2008**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements and to inform the Secretariat accordingly.
7. All activities during the meeting will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good written and oral command of the English language.
8. Participants are requested to obtain all necessary visas (including transit visas) before travelling to the Republic of Korea.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. Completed forms should be sent, along with a brief curriculum vitae, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org). All materials must be received by the Secretariat **no later than 15 August 2008**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course. Only selected participants will be contacted within two weeks of the submission deadline.

10. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division. The contact person is Mr Muhammad A. Kazi, who can be reached at +31 (0) 416 3775 and +31 (0)70 416 3217.

Annexes:

- Annex 1: Provisional Programme  
Annex 2: Nomination Form

**Annex 1**

**ASSISTANCE-AND-PROTECTION COURSE  
SEOUL, REPUBLIC OF KOREA  
22 – 26 SEPTEMBER 2008**

**PROVISIONAL PROGRAMME**

Time	Activity
<b><i>Sunday, 21 September 2008</i></b>	
	Arrival of participants, and registration
<b><i>Monday, 22 September 2008</i></b>	
08:45 – 09:00	Welcoming address
09:00 – 09:50	Introduction by the Armed Forces' CBR <sup>1</sup> Defence Command and the instructors; provision of background information on the Republic of Korea
10:00 – 10:50	Lecture: overview of the course
11:00 – 11:50	Lecture: weapons of mass destruction: non-proliferation and counter-proliferation
11:50 – 13:00	<i>Lunch</i>
13:00 – 13:50	Lecture: the provisions of Article X on assistance and protection
14:00 – 14:50	Lecture: international assistance under Article X
15:00 – 15:50	Lecture: the history and global trends of chemical weapons
16:00 – 17:50	Lecture: classification and characteristics of chemical-warfare agents and toxic industrial chemicals
18:30 – 20:30	Official dinner hosted by CBR Defence Command
<b><i>Tuesday, 23 September 2008</i></b>	
09:00 – 09:50	Lecture: individual-protection methods and first aid in the event of a chemical attack
10:00 – 11:50	Exercise: use of individual protective equipment and materials
11:50 – 13:00	<i>Lunch</i>
13:00 – 13:50	Exercise: administering first aid and the use of antidotes in the event of a chemical attack
14:00 – 14:50	Lecture: chemical detection principles and equipment
15:00 – 16:50	Exercise: using detection equipment and materials
17:00 – 17:50	Exercise: detection procedures and use of protective equipment
<b><i>Wednesday, 24 September 2008</i></b>	
09:00 – 10:50	Discussion: national presentations on protection programmes against chemical weapons <sup>2</sup>
11:00 – 11:50	Lecture: the principles of decontamination, and equipment used during decontamination
11:50 – 13:00	<i>Lunch</i>

<sup>1</sup> CBR: chemical, biological, radiological

<sup>2</sup> All participants are required to prepare a seven- minute talk (in the form of a PowerPoint presentation) on the subject of the national protection programmes of their country. Each presentation should be sent to the point of contact for the Republic of Korea, Captain Cha, via e-mail ([chemi99@hanmail.net](mailto:chemi99@hanmail.net)), and to the OPCW's Technical Secretariat ([EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org)) by 16 September 2008.

13:00 – 13:50	Exercise: use of decontamination equipment; display of decontamination equipment
14:00 – 17:50	Study tour
<b><i>Thursday, 25 September 2008</i></b>	
09:00 – 09:50	Lecture: collective protection operations in the event of a chemical weapons attack and operation of collective protection shelters
10:00 – 10:25	Lecture: activities of protection operations during various stages of a chemical weapons attack
10:25 – 10:50	Lecture: downwind chemical hazards: prediction, monitoring, and reconnaissance
11:00 – 11:50	Lecture: decontaminating terrain and setting up sites to treat areas that have been deliberately contaminated; follow-up measures
11:50 – 13:00	<i>Lunch</i>
13:00 – 13:50	Exercise: alarm methods and protection measures Exercise: protection against a tear-gas attack; use of protective equipment
14:00 – 14:50	Exercise: detection, identification, and decontamination of contaminated areas
15:00 – 15:50	Demonstration: decontamination of mass casualties, equipment, and areas
16:00 – 17:50	Demonstration: decontamination of mass casualties, equipment, and areas (continued)
<b><i>Friday, 26 September 2008</i></b>	
09:00 – 10:50	Lecture: the Republic of Korea's response system for chemical accidents
11:00 – 11:50	Lecture: introduction of a counter-CBR terrorism unit
11:50 – 13:00	<i>Lunch</i>
13:00 – 13:50	Exercise: use of equipment for counter-CBR terrorism activities
14:00 – 15:50	Demonstration: emergency measures in response to a terrorist attack involving chemical-warfare agents
16:00 – 16:50	Evaluation of the course by participants; question-and-answer session
18:30 – 20:30	Closing ceremony

**Annex 2**

**ASSISTANCE-AND-PROTECTION COURSE  
SEOUL, REPUBLIC OF KOREA  
22 – 26 SEPTEMBER 2008**

**NOMINATION FORM**

Please submit the completed form, along with a brief curriculum vitae, by **15 August 2008** to:  
The Director, International Cooperation and Assistance Division, OPCW  
Attn: Assistance and Protection Branch  
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands  
Fax: + 31 (0)70 416 3209; e-mail: [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org).

**Please type or use BLOCK LETTERS.**

1.	Government body making the nomination			
2.	Family name of nominee*			
3.	First name(s)			
4.	Date of birth	Day	Month	Year
5.	Citizenship			
6.	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
7.	Passport number			
8.	Date of issue	Day	Month	Year
9.	Expiry date	Day	Month	Year
10.	Place of issue			
11.	Areas of expertise			
12.	Employer			
13.	Position			
14.	Contact address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
15.	Airport of departure			

\* Please give the first and family names exactly as they appear in the nominee's passport or travel document.

\*\* For this and all like items, please tick the appropriate box.

16.	E-mail address	
17.	Telephone numbers, including country and city codes	Home
		Work
		Mobile
18.	Fax numbers, including country and city codes	Home
		Work
19.	Has the nominee previously attended a meeting of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
20.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
21.	Meal preferences	No <input type="checkbox"/> Yes <input type="checkbox"/> If so, please describe
22.	Size:	Gloves S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/>
		Boots (number):
		Height (m):
		Weight (kg):