



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/682/2008

25 March 2008

ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS
FOR THE FOURTH INTERNATIONAL BASIC COURSE
ON ASSISTANCE AND PROTECTION
KRUŠEVAC, SERBIA
2 – 6 JUNE 2008**

1. The Technical Secretariat (hereinafter “the Secretariat”) of the Organisation for the Prohibition of Chemical Weapons (OPCW) and the Government of Serbia wish to invite Member States to nominate candidates for an assistance-and-protection training course, which will be held from 2 to 6 June 2008 in Kruševac, Serbia.
2. This course is related to the offer made by Serbia under Article X of the Chemical Weapons Convention (hereinafter “the Convention”), pertaining to assistance and protection against chemical weapons. The aim of the course is to provide training on the following:
 - (a) planning and establishing a support team for the protection of civilian populations against chemical weapons;
 - (b) mounting rescue operations in contaminated areas;
 - (c) responding to incidents involving chemical-warfare agents;
 - (d) using individual and collective protective equipment;
 - (e) using monitoring, detection, and decontamination techniques; and
 - (f) taking samples.
3. The course will also offer an overview of the kinds of assistance that the OPCW and Serbia can provide. The course will facilitate the exchange of information and experiences regarding the implementation of Article X of the Convention, and provide a forum for discussions among Member States on future cooperation and on offers that have been made by Member States to the OPCW under Article X.
4. Given the purpose of the course and its focus on practical training, nominees should be first responders who would actually be responsible for providing assistance and protection against chemical weapons. All participants are expected to be physically fit and able to wear individual protective gear for several hours.



5. The Secretariat expects to be able to sponsor the attendance of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. Accommodation for sponsored participants will be arranged by the Government of Serbia and will be paid for by the Secretariat. Participants who are not sponsored are also expected to avail themselves of this accommodation and to confirm related arrangements with the Secretariat. The Secretariat will not cover the accommodation costs of non-sponsored participants.
6. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Serbia.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase the tickets and send them to these participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, all participants are expected to arrive **no earlier than 1 June 2008** and to depart **no later than 7 June 2008**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements and to indicate to the Secretariat when they will be arriving and departing.
8. All activities during the course will be conducted in English, and no interpretation services of any kind will be available. All participants are therefore expected to have a good command of English, both written and oral.
9. Interested States Parties are requested to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. The completed form, together with a brief curriculum vitae for each nominee, should be submitted to the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, The Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to emergassistbr@opcw.org. All nominations must be received by the Secretariat **no later than 18 April 2008**.
10. The provisional programme for the course is included as Annex 1 to this Note. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division at the contact addresses given below:

Mr Muhammad A. Kazi: +31 70 416 3775 or
Ms Cristina Rodrigues: +31 70 416 3774

Annexes:

- Annex 1: Provisional Programme
- Annex 2: Nomination Form

Annex 1

**FOURTH INTERNATIONAL BASIC COURSE
ON ASSISTANCE AND PROTECTION
KRUŠEVAC, SERBIA
2 – 6 June 2008**

PROVISIONAL PROGRAMME

<i>Sunday, 1 June 2008</i>	
Participants arrive in Belgrade	
Lunch in Belgrade and transport to Kruševac	
<i>Monday, 2 June 2008</i>	
Time	Activity
08:00 – 09:00	Transport to the NBC ¹ Centre
09:00 – 10:00	Opening of the course Introduction to the course programme and the NBC Centre
10:00 – 10:30	<i>Coffee break</i>
10:30 – 11:15	Lecture on Article X of the Convention
11:15 – 12:00	Lecture on international assistance
12:00 – 13:00	Lecture on chemical threats
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Distribution and demonstration of individual protective equipment (practical session)
<i>Tuesday, 3 June 2008</i>	
08:00 – 09:00	Transport to the NBC Centre
09:00 – 10:00	Lecture on the properties and characteristics of Schedule 1 toxic chemicals
10:00 – 10:30	<i>Coffee break</i>
10:30 – 11:30	Lecture on the effects of toxic chemicals on populations, and on medical protective measures
11:30 – 12:00	Lecture on the effects of toxic chemicals
12:00 – 13:00	The types, characteristics, and features of individual protective equipment
13:00 – 14:00	<i>Lunch</i>
14:00 – 16:00	Individual protective equipment (practical session)
<i>Wednesday, 4 June 2008</i>	
08:00 – 09:00	Transport to the NBC Centre
09:00 – 10:00	Detection of chemical-warfare agents and toxic chemicals: methods and principles
10:00 – 10:30	<i>Coffee break</i>
10:30 – 13:00	OPCW detection equipment (practical session) Detection equipment used by Serbia (practical session) Lecture on and demonstration of mobile chemical laboratories
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:00	Visit to the Trayal Corporation (a factory producing protective equipment)
15:15 – 17:30	Reception at the office of the Mayor of Kruševac and a tour of the city

¹ NBC = Nuclear, Biological, and Chemical

<i>Thursday, 5 June 2008</i>	
08:00 – 09:00	Transport to the exercise area
09:00 – 10:00	The types, characteristics, and features of decontamination equipment
10:00 – 10:30	<i>Coffee break</i>
10.30 – 13:00	Sampling and detection (practical session)
13:00 – 14:00	<i>Lunch</i>
14:00 – 14.30	Transport to exercise area
14.30 – 17:00	Decontamination (demonstration and practical session)
<i>Friday, 6 June 2008</i>	
08:00 – 09:00	Transport to the NBC Centre
09:00 – 10:00	Test of individual protective equipment (practical session)
10:00 – 10.30	<i>Coffee break</i>
10.30 – 13:00	Practical exercise in the field, including post-exercise debriefing
13:00 – 13.30	Transport back to classrooms, and return of equipment
13.30 – 14:30	<i>Lunch</i>
14:40 – 15:00	Preparations for the closing ceremony
15:00 – 16:00	Closing session
<i>Saturday, 7 June 2008</i>	
Transport to Belgrade and departure	

Annex 2

FOURTH INTERNATIONAL BASIC COURSE ON ASSISTANCE AND PROTECTION KRUŠEVAC, SERBIA 2 – 6 JUNE 2008

NOMINATION FORM

Please submit the completed form **by 18 April 2008** to:
International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, The Netherlands
Fax: + 31 (0)70 416 3209; e-mail: emergassistbr@opcw.org.

Please type or use BLOCK LETTERS.

1.	Government body making the nomination		
2.	Family name of nominee*		
3.	First name(s)		
4.	Date of birth	Day	Month Year
5.	Citizenship		
6.	Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>
7.	Passport number		
8.	Date of issue	Day	Month Year
9.	Expiry date	Day	Month Year
10.	Place of issue		
11.	Areas of expertise		
12.	Employer		
13.	Position		
14.	Employer's address (Please do not give a post-office box number)	Street	
		Number	Post code
		City	
		Country	
15.	E-mail address		
16.	Telephone numbers, including country and city codes	Home	
		Work	
		Mobile	
17.	Fax numbers, including country and city codes	Home	
		Work	

* Please enter name as it is on the participant's passport.
** For this and all like items, please tick the appropriate box.

18.	Has the nominee previously attended a course of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, when and where?
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
20.	Airport from which nominee will be arriving	

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