



OPCW

Technical Secretariat

International Cooperation and Assistance Division

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ARABIC, CHINESE, ENGLISH and RUSSIAN only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS
FOR AN ASSISTANCE-AND-PROTECTION COURSE
SEOUL, REPUBLIC OF KOREA
18 – 22 JUNE 2007**

1. On behalf of the Government of the Republic of Korea and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General is pleased to invite nominations for an assistance-and-protection course that will take place from 18 to 22 June 2007 in Seoul, the Republic of Korea.
2. The course, which will be jointly organised by the Government of the Republic of Korea and the Technical Secretariat (hereinafter “the Secretariat”), will provide training to up to 25 participants in planning for and building a support team in civil protection, civil defence, and decontamination operations in contaminated areas, as well as in appropriate responses and countermeasures in the event of incidents involving chemical-warfare agents. It will also give an overview of what kind of assistance the OPCW, the host country, and Member States in Asia can provide.
3. The course will offer a basic introduction to the use of individual and collective protective equipment, and to monitoring, detection, and decontamination techniques. Participants completing the basic course will acquire a general knowledge of chemical-warfare agents, of individual protective equipment, and of detection and decontamination equipment, as well as an understanding of how all of the equipment is to be used. The course will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention, and will provide a forum for the discussion of future cooperation among participating Member States and of what further offers they might make to the OPCW under Article X.
4. Given the purpose of the course and its technical nature, candidates will be carefully selected, and should have experience with assistance and protection against chemical weapons. Preference will be given to officers from emergency-response units involved in civilian protection. In addition, participants should be physically fit and be able to wear individual protective gear for several hours at a time during practical sessions of the course. Some practical experience with protective equipment is desirable.



5. The Secretariat expects to be able to sponsor the participation of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The course materials, accommodation, meals, and local transport during the course will be provided by the National Authority of the Republic of Korea, at no cost to the participants or the OPCW. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat, and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive **no earlier than Sunday, 17 June 2007**, and to depart **no later than Saturday, 23 June 2007**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements and to inform the Secretariat accordingly.
7. All activities during the meeting will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good written and oral command of the English language.
8. Participants are requested to obtain all necessary visas (including transit visas) before travelling to the Republic of Korea.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. Completed forms should be sent, along with a brief curriculum vitae, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to EmergAssistBr@opcw.org. All materials must be received by the Secretariat **no later than 4 May 2007**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course. Only selected participants will be contacted within two weeks of the submission deadline.
10. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division. The contact person is Ms Silvana Braccini, who can be reached at +31 (0)70 416 3217.

Annexes:

- Annex 1: Provisional Programme
Annex 2: Nomination Form (English only)

Annex 1

**ASSISTANCE-AND-PROTECTION COURSE
SEOUL, REPUBLIC OF KOREA
18 – 22 JUNE 2007**

PROVISIONAL PROGRAMME

Time	Activity
<i>Sunday, 17 June 2007</i>	
	Arrival of participants, and registration
<i>Monday, 18 June 2007</i>	
8:00 – 8:50	Welcoming address, and introduction to instructors
9:00 – 9:50	Introduction by the host country, and by the CBR ¹ Defence Command
10:00 – 10:50	Overview of the course
11:00 – 11:50	Lecture: weapons of mass destruction: non-proliferation and counter-proliferation
11:50 – 13:00	<i>Lunch</i>
13:00 – 13:50	Lecture: the provisions of Article X on assistance and protection
14:00 – 14:50	Lecture: the status of implementation of Article X
15:00 – 15:50	Lecture: the history of chemical weapons
16:00 – 16:50	Lecture: classification and characteristics of chemical-warfare agents
<i>Tuesday, 19 June 2007</i>	
8:00 – 8:50	Lecture: individual-protection methods
9:00 – 9:50	Lecture and practical session: using individual protective equipment; administering first aid in the event of an attack
10:00 – 10:50	Exercise: individual protective equipment
11:00 – 11:50	Exercise: administering first aid and applying antidotes
11:50 – 13:00	<i>Lunch</i>
13:00 – 13:50	Lecture: the detection of toxic industrial chemicals: the principles of detection and use of detection equipment
14:00 – 14:50	Lecture and demonstration: using detection equipment
15:00 – 15:50	Exercise: using detection equipment
16:50 – 18:00	<i>Dinner</i>
18:00 – 19:50	Discussion: national presentations on protection programmes against chemical weapons ²
<i>Wednesday, 20 June 2007</i>	
8:00 – 8:50	Lecture: the principles of, and equipment used for, decontamination
9:00 – 11:50	Exercise: the use of both military and civilian decontamination equipment; an exhibition of decontamination equipment
11:50 – 13:00	<i>Lunch</i>
13:00 – 16:50	Visit to secured sites

¹ CBR = chemical, biological, radiological

² All participants are required to prepare a five- minute talk (in the form of a PowerPoint presentation) related to the national protection programmes of their country. Each presentation should be sent to a representative of the Republic of Korea, Captain Cha, via e-mail (chemi99@hanmail.net), and to the Secretariat (EmergAssistBr@opcw.org) by 12 June 2007.

<i>Thursday, 21 June 2007</i>	
8:00 – 8:50	Lecture: collective protection operations in the event of a chemical-weapons attack
9:00 – 9:50	Lecture: protection operations: activities during various stages of a chemical-weapons attack
10:00 – 10:50	Lecture: downwind chemical hazards: prediction, monitoring, and reconnaissance
11:00 – 11:50	Lecture: decontaminating terrain and setting-up sites to treat areas that have been deliberately contaminated; follow-up measures
11:50 – 13:00	<i>Lunch</i>
13:00 – 13:50	Lecture: treating mass casualties in the event of a chemical-weapons attack
14:00 – 16:50	Lecture and exercise for first-responders: simulation of a chemical attack
16:50 – 18:00	<i>Dinner</i>
18:00 – 19:50	Discussion: responding to an emergency involving chemical attacks or accidents
<i>Friday, 22 June 2007</i>	
8:00 – 8:50	Lecture: types of terror threats involving chemical-warfare agents
9:00 – 9:50	Lecture: setting up a counter-CBR-terrorist unit
10:00 – 10:50	Lecture: equipment used during an emergency response to a CBR incident
11:00 – 11:50	Demonstration: emergency measures in response to a terrorist attack involving chemical-warfare agents
11:50 – 13:00	<i>Lunch</i>
13:00 – 13:50	Demonstration: emergency measures in response to a terrorist attack involving chemical-warfare agents, continued
14:00 – 14:50	Evaluation of course by participants, question-and-answer session
16:00 – 16:50	Closing ceremony

Annex 2

**ASSISTANCE-AND-PROTECTION COURSE
SEOUL, REPUBLIC OF KOREA
18 – 22 JUNE 2007**

NOMINATION FORM

Please submit the completed form, along with a brief curriculum vitae, by **4 May 2007** to:
The Director, International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org.

Please type or use BLOCK LETTERS.

1.	Government body making the nomination			
2.	Family name of nominee			
3.	First name(s)			
4.	Date of birth	Day	Month	Year
5.	Citizenship			
6.	Gender*	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
7.	Passport number			
8.	Date of issue	Day	Month	Year
9.	Expiry date	Day	Month	Year
10.	Place of issue			
11.	Areas of expertise			
12.	Employer			
13.	Position			
14.	Contact address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
15.	Airport of departure			
16.	E-mail address			
17.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		

* For this and all like items, please tick the appropriate box.

18.	Fax numbers, including country and city codes	Home
		Work
19.	Has the nominee previously attended a meeting of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
20.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
21.	Meal preferences	No <input type="checkbox"/> Yes <input type="checkbox"/> If so, please describe