



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

S/625/2007

14 March 2007

ENGLISH only

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR NOMINATIONS FOR A LEGAL WORKSHOP  
FOR NATIONAL AUTHORITIES OF PACIFIC ISLAND STATES  
KOROR, PALAU  
15 – 17 AUGUST 2007**

1. On behalf of the Government of Palau and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite representatives of National Authorities in Pacific Island States to nominate participants to attend a legal workshop for National Authorities of States Parties in those subregions, to be held in Koror, Palau, from 15 to 17 August 2007. The workshop is designed to provide practical assistance to these States Parties on legal issues surrounding the national implementation of the Chemical Weapons Convention (hereinafter “the Convention”). Nominees should actually be involved in drafting national legislation or in otherwise implementing the Convention at the national level.
2. In decision C11/DEC.4, dated 6 December 2006, the Conference of the States Parties (hereinafter “the Conference”) adopted a decision on follow-up to the plan of action regarding the implementation of Article VII obligations. In the decision, the Conference extended for one year the provisions of C-10/DEC.16, dated 11 November 2005, which, *inter alia*, had strongly encouraged “States Parties that have yet to fulfil their Article VII obligations to avail themselves of assistance that is offered, to consult with the Secretariat, and to provide it with details, as appropriate, of their assistance requirements, including as regards putting into place their national implementation plans, as soon as possible and preferably by the end of 2005, with a view to preparing the ground for effective support by the Secretariat and/or States Parties during 2006”.
3. The workshop will provide an opportunity for participating States Parties to develop their own schedules of activities pursuant to the Article VII plan of action and the decision on follow-up to it, and to confer, with both the Technical Secretariat (hereinafter “the Secretariat”) and invited resource persons, on the drafting of national implementing legislation and administrative measures. Participants will:
  - (a) review and comment on drafts of national implementing legislation and related administrative measures;



- (b) review existing implementing legislation from other Member States;
  - (c) develop a schedule of activities for States Parties in the subregions pursuant to the Article VII plan of action and the Conference decision on follow-up to it; and
  - (d) discuss, with both the Secretariat and States Parties that have made offers of assistance, any areas in which they need assistance in the context of implementing their Article VII obligations.
4. All participants will be expected to make presentations on each of the following topics that apply:
- (a) what implementation legislation is in force in their respective jurisdictions;
  - (b) the current status of any draft national implementing legislation, what steps have yet to be taken before it can be adopted, and when adoption is expected; and
  - (c) any problems their respective States Parties are having in these areas, and any assistance they need in order to adopt their national implementing legislation.
5. The provisional programme for the workshop is included as Annex 1 to this Note.
6. The Secretariat expects to be able to sponsor the participation of a limited number of representatives of National Authorities and/or of those involved in the drafting of national implementing legislation. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to indicate that as soon as possible, so that it does not incur hotel cancellation fees. In any case the Secretariat will not cover the costs of any accommodation it has not arranged.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, participants are expected to arrive **no earlier than Tuesday, 14 August 2007**, and to depart **no later than Saturday, 18 August 2007**. The Secretariat's agreement is required for any changes to the arrival and departure dates. The Secretariat will not cover expenses unrelated to the workshop or that result from changes in travel arrangements it has not authorised. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements, although the Secretariat can, if necessary, arrange accommodation at reduced rates.

8. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Palau. A copy of the acceptance letter from the OPCW should be provided to the Embassy at the time of applying for the visa.
9. All activities during the workshop will be conducted in English. All participants are therefore expected to have a good command of the English language, both written and oral.
10. Interested National Authorities are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all the contact details it requests. Completed forms should be addressed to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 306 3535, or by e-mail to [ipb@opcw.org](mailto:ipb@opcw.org). All nominations must be received by the Secretariat **no later than Friday, 6 July 2007**. Please be advised that participants must present an OPCW acceptance letter in order to register at the workshop.
11. Additional information about the workshop may be obtained from the Implementation Support Branch, International Cooperation and Assistance Division. The contact person is Ms Kim Oorebeek, who can be reached at +31 (0)70 416 3709.

Annexes:

Annex 1: Provisional Programme

Annex 2: Nomination Form (English only)

**Annex 1**

**LEGAL WORKSHOP FOR NATIONAL AUTHORITIES OF  
PACIFIC ISLAND STATES  
KOROR, PALAU  
15 – 17 AUGUST 2007**

**PROVISIONAL PROGRAMME**

<b>Time</b>	<b>Activity</b>
<b><i>Wednesday, 15 August 2007</i></b>	
08:00 – 09:00	Registration
09:00 – 10:15	Opening ceremony
10:15 – 10:45	<i>Coffee break</i>
10:45 – 11:15	Status of implementation of the Chemical Weapons Convention and the plan of action regarding the implementation of Article VII obligations
11:15 – 11:45	National-implementation legislation of Palau
11:45 – 12:30	The effective running of a National Authority
12:30 – 14 :00	<i>Lunch</i>
14:00 – 14:45	Enforcement of the Convention: national implementing legislation and presentation of the workshops
14:45 – 15:45	Workshops: <ul style="list-style-type: none"> <li>▪ Workshop 1: Review of the elements contained in a single parliamentary act; the OPCW's implementation kit; examples of implementing legislation</li> <li>▪ Workshop 2: Drafting subsidiary regulations to implement the Convention; examples of such regulations; policy implications vis-à-vis drafting regulations</li> </ul>
15:45 – 16:00	<i>Coffee break</i>
16:00 – 17:00	Workshops, continued
<b><i>Thursday, 16 August 2007</i></b>	
09:00 – 11:15	Bilateral consultations: review of existing drafts or of the elements of future legislative drafts
11:15 – 11:45	<i>Coffee break</i>
11:45 – 12:30	Bilateral consultations, continued
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:45	Bilateral consultations, continued
15:45 – 16:00	<i>Coffee break</i>
16:00 – 17:00	Bilateral consultations, continued
<b><i>Friday, 17 August 2007</i></b>	
09:30 – 12:30	Presentations by States Parties on the status of their national implementing legislation and other necessary administrative measures
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:00	The international-cooperation programmes and implementation-support activities of the OPCW
15:00 – 16:00	<i>Coffee break</i>
16:00 – 17:00	Closing ceremony

## Annex 2

**LEGAL WORKSHOP FOR NATIONAL AUTHORITIES OF  
PACIFIC ISLAND STATES  
KOROR, PALAU  
15 – 17 AUGUST 2007**

**NOMINATION FORM**

Please submit the completed form **by 6 July 2007** to:  
The Director, International Cooperation and Assistance Division, OPCW  
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands  
Fax: +31 (0)70 306 3535; e-mail: [ipb@opcw.org](mailto:ipb@opcw.org).

**Please TYPE or use BLOCK LETTERS.**

1.	Family name of nominee <sup>1</sup>			
2.	First name(s) <sup>2</sup>			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender <sup>3</sup>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.				
12.	Employer			
13.	Position			
14.	Contact address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
15.	E-mail address			
16.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
17.	Fax numbers, including country and city codes	Home		
		Work		
18.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

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<sup>1</sup> As given in passport

<sup>2</sup> As given in passport

<sup>3</sup> For this item and item 17 below, please tick the appropriate box.