



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/612/2007

29 January 2007

ENGLISH only

NOTE BY THE DIRECTOR-GENERAL

**CALL FOR NOMINATIONS FOR
THE CHEMICAL WEAPONS CHIEF INSTRUCTOR
TRAINING PROGRAMME
(CITPRO X)
SPIEZ, SWITZERLAND
25 – 29 JUNE 2007**

1. On behalf of the Government of Switzerland and the OPCW, the Director-General wishes to invite States Parties to nominate participants for a training course on protection against chemical weapons, which will be held at the NBC Training Centre in Spiez, Switzerland, from 25 to 29 June 2007.
2. The course, the tenth of its kind, is related to the offer made by Switzerland, under Article X of the Chemical Weapons Convention, to provide assistance and protection against chemical weapons, and will be jointly organised by the Government of Switzerland and the Technical Secretariat (hereinafter “the Secretariat”). Up to 30 chief instructors will receive basic training in protection against chemical weapons and in detection and decontamination. The course will also provide a basic introduction to chemical-warfare agents, and explain the basics of how to use individual protective gear, and detection and decontamination equipment.
3. The course, which draws on Switzerland’s extensive experience in this area, is intended for specialists who are, or will be, associated with the training of civilians in their home countries in protection against chemical weapons. Its main purpose is to help States Parties establish a basic capability in this area that will directly benefit their civilian populations. Applicants from States Parties that do not yet have such a capability will be particularly welcome.
4. Given the purpose of the course and its technical nature, candidates will be carefully selected and should have a solid technical background in the chemistry associated with assistance and protection against chemical agents. They should also be physically fit and be able to wear individual protective equipment for several hours at a time during the practical sessions of the course. Some practical experience in military or civil protection against chemical weapons is desirable, though not necessary.



5. The Secretariat expects to be able to sponsor a limited number of participants from States Parties. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The course materials, accommodation, and all meals during the course will be provided by the Government of Switzerland to all participants at no cost to them or the OPCW. Further details regarding accommodation, the course venue, and transport will be provided at a later date.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. Sponsored participants will be allowed to purchase tickets locally only if doing so leads to further savings for the Secretariat and if it authorises it. Participants are expected to arrive **no earlier than Sunday, 24 June 2007**, and to depart **no later than Saturday, 30 June 2007**. The Secretariat's approval is required for any changes to the dates on which sponsored participants arrive and depart. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
7. The course will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good written and oral command of English.
8. Participants are requested to obtain any necessary visas, including transit visas, before travelling to Switzerland.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. Completed forms should be sent, **along with a brief curriculum vitae**, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to EmergAssistBr@opcw.org. In addition, a copy should be faxed to Mr Matthias Halter, Deputy Head of Arms Control and Disarmament Policy, Directorate for Security Policy, Federal Department of Defence, Civil Protection and Sports, CH-3003 Berne, Switzerland, at +41 31 324 4016. All materials must be received **no later than 4 May 2007**.
10. Those who have been selected to participate will be contacted no later than two weeks after the submission deadline. States Parties are requested to inform the International Cooperation and Assistance Division of any administrative or other problems that may arise in connection with the attendance of any participant.

11. A provisional programme for the course is included as Annex 1 to this Note. Further details will be issued at a later date. Any questions may be addressed to the Assistance and Protection Branch, International Cooperation and Assistance Division:

Telephone: +31 (0)70 416 3774 (Mrs Cristina Rodrigues), or
+31 (0)70 416 3220 (Mrs Elena Gorbova)
Fax: +31 (0)70 416 3209
E-mail: EmergAssistBr@opcw.org.

Annexes:

Annex 1: Provisional Programme
Annex 2: Nomination Form

Annex 1

**CHEMICAL WEAPONS CHIEF INSTRUCTOR TRAINING PROGRAMME
(CITPRO X)
SPIEZ, SWITZERLAND
25 – 29 JUNE 2007**

PROVISIONAL PROGRAMME

Time	Activity
Sunday, 24 June	
—	Arrival of participants
—	Registration
Monday, 25 June: Protection for the civilian population	
7:30 – 8:30	Keynote address
8:30 – 9:30	Administrative information
9:30 – 10:30	Lecture: the chemical threat
10:30 – 12:00	Lecture: Article X of the Chemical Weapons Convention
12:00 – 13:30	<i>Lunch</i>
13:30 – 14:30	Lecture: types and effects of chemical weapons
14:30 – 16:00	Lecture: medication
16:00 – 18:00	Lecture: protecting the civilian population against chemical weapons
18:00 – 19:30	<i>Dinner</i>
19:30 – 21:00	Lecture: protecting task forces against chemical weapons
Tuesday, 26 June: Protection equipment for task forces	
7:30 – 11:30	Lecture, continued
11:30 – 12:00	Lecture: decontamination devices
12:00 – 13:30	<i>Lunch</i>
13:30 – 21:00	Excursion
Wednesday, 27 June: Protection equipment for task forces, and the Swiss rescue system	
7:30 – 11:30	Demonstration: protection for task forces against chemical weapons
11:30 – 12:00	Lecture: monitoring and detection
12:00 – 13:30	<i>Lunch</i>
13:30 – 16:30	Demonstration: monitoring and detection
16:30 – 18:00	Lecture: Domestic preparedness and international assistance, and emergency training
18:00 – 19:30	<i>Dinner</i>
19:30 – 21:00	Preparations for emergency-response training
Thursday, 28 June: Emergency training	
7:30 – 12:00	Emergency-response training
12:00 – 13:30	<i>Lunch</i>
13:30 – 16:30	Practical training: “hard day”
16:30 – 21:00	Excursion
Friday, 29 June: Exercise day	
7:30 – 12:00	Hard day
12:00 – 13:30	<i>Lunch</i>

Time	Activity
13:30 – 15:00	Maintenance of the Swiss Emergency Field Laboratory (SEF-LAB)
15:00 – 16:00	Return of equipment
16:30 – 17:30	Closing session
18:00 – 21:00	<i>Official dinner</i>
Saturday, 30 June	
—	Departure of participants

Annex 2

**CHEMICAL WEAPONS CHIEF INSTRUCTOR TRAINING PROGRAMME
(CITPRO X)
SPIEZ, SWITZERLAND
25 – 29 JUNE 2007**

NOMINATION FORM

Please submit the completed form, **along with a brief curriculum vitae, by 4 May 2007** to:

The Director, International Cooperation
and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague,
the Netherlands
Fax: + 31 (0)70 416 3209
E-mail: EmergAssistBr@opcw.org

Mr Matthias Halter, Deputy Head of Arms
Control and Disarmament Policy,
Directorate for Security Policy,
Federal Department of Defence, Civil
Protection and Sports, CH-3003 Berne,
Switzerland
Fax: +41 31 324 4016

Please type or use BLOCK LETTERS.

1.	Family name of nominee			
2.	First name(s)			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Employer			
12.	Position			
13.	Contact address (Please do not give a post-office box number.)	Street		
		Number	Post code	
		City		
		Country		
14.	Airport from which the nominee would depart			
15.	E-mail address			

16.	Telephone numbers, including country and city codes	Home
		Work
		Mobile
17.	Fax numbers, including country and city codes	Home
		Work
18.	Has the nominee previously taken part in a course of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
20.	Does the nominee have any special dietary requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/>
		If so, please describe: