



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/586/2006

18 August 2006

ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR A NATIONAL-IMPLEMENTATION WORKSHOP
FOR NATIONAL AUTHORITIES OF STATES PARTIES
IN THE SOUTHERN AFRICAN REGION
TSHWANE, SOUTH AFRICA
30 OCTOBER – 2 NOVEMBER 2006**

1. On behalf of the Government of South Africa and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite representatives of National Authorities in Southern Africa to nominate participants to attend a national-implementation workshop for National Authorities of States Parties in Southern Africa, to be held in Tshwane, South Africa, from 30 October to 2 November 2006. The workshop is designed to raise awareness amongst senior policy-makers in States Parties belonging to the Southern African Development Community (SADC) of the requirements of the Chemical Weapons Convention (hereinafter “the Convention”). It also seeks to provide practical assistance to these States Parties on legal issues surrounding the national implementation of the Convention. Nominees for the first segment of the workshop (see paragraph 3 below) should be senior government policy-makers who are involved with the implementation of the Convention; nominees for the second segment should be persons actually involved in drafting national legislation and/or in otherwise implementing the Convention.
2. At its Tenth Session, the Conference of the States Parties approved a follow-up to the plan of action regarding the implementation of Article VII obligations, and, *inter alia*, strongly encouraged “States Parties that have yet to fulfil their Article VII obligations to avail themselves of assistance that is offered, to consult with the Secretariat, and to provide it with details, as appropriate, of their assistance requirements, including as regards putting into place their national implementation plans, as soon as possible and preferably by the end of 2005, with a view to preparing the ground for effective support by the Secretariat and/or States Parties during 2006” (C-10/DEC.16, dated 11 November 2005).
3. The workshop will have two segments. The first segment will be attended by senior policy-makers from national governments from the SADC region who are responsible for the implementation of the Convention, and is designed to provide them with the information that they need in order to raise awareness about the requirements of the Convention and the necessity of implementing all of its provisions. The second



segment will provide an opportunity for participating States Parties to confer, both with the Technical Secretariat (hereinafter “the Secretariat”) and with invited resource persons, on the drafting of national-implementation legislation and related administrative measures. Such interaction is intended to assist in the development of a practical and realistic schedule of activity for the implementation of the plan of action. In this segment, participants will be expected to do the following:

- (a) review and comment on drafts of national implementing legislation and related administrative measures;
 - (b) review existing implementing legislation from other Member States;
 - (c) develop a schedule of activities for States Parties in the subregion pursuant to the Article VII plan of action; and
 - (d) discuss, both with the Secretariat and with States Parties that have made offers of assistance, any areas in which the participants consider that they need assistance at their own national level in the context of the plan of action.
4. All participants will be expected to make presentations on each of the following topics:
 - (a) the implementation legislation in force in their respective jurisdictions;
 - (b) the current status of any draft national implementing legislation, the steps that have yet to be taken before it can be adopted, and the expected time of adoption;
 - (c) any problems their respective States Parties might be having in these areas, and any assistance they might need in order for their national implementing legislation to be adopted; and
 - (d) difficulties and deficiencies in the practical application of national legislation and relevant administrative measures.
5. The provisional programme for the workshop is included as Annex 1 to this Note.
6. For the first segment, the Secretariat expects to be able to sponsor the participation of one senior government policy-maker from each State Party in the SADC region. For the second segment, the Secretariat expects to sponsor two participants from each State Party—one, a representative of the National Authority and the other, a representative from the relevant legal office responsible for the drafting of national implementing legislation. Each nomination should specify whether sponsorship is a condition of the nominee’s participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to indicate that as soon as possible, so that it does not incur hotel cancellation fees. In any case the Secretariat will not cover the costs of any accommodation it has not arranged.

7. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, participants for the first segment are expected to arrive **no earlier than Sunday, 29 October 2006**, and to depart **no later than Wednesday, 1 November 2006**. Participants for the second segment dealing with national implementation are expected to arrive **no earlier than Monday, 30 October 2006** and to depart **no later than Friday, 3 November 2006**. The Secretariat's agreement is required for any changes to the arrival and departure dates. The Secretariat will not cover expenses unrelated to the workshop or that result from changes in travel arrangements it has not authorised. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements, although the Secretariat can, if necessary, arrange accommodation at reduced rates.
8. Participants are requested to obtain any necessary visas (including transit visas) before travelling to South Africa. When applying for an entry visa, they should present to the Embassy or Consulate of South Africa a copy of the letter accepting them into the workshop.
9. All activities during the workshop will be conducted in English only. All participants are therefore expected to have a good command of the language, both written and oral.
10. Interested National Authorities are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all the contact details it requests. **All nominations should be forwarded by the National Authority or the Permanent Representation of the State Party concerned to the OPCW.** Completed forms should be addressed to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 306 3535, or by e-mail to ipb@opcw.org. All nominations must be received by the Secretariat **no later than Friday, 29 September 2006**. Please be advised that participants must present an OPCW acceptance letter in order to register at the workshop.
11. Additional information about the workshop may be obtained from the Implementation Support Branch, International Cooperation and Assistance Division. The contact person is Mr Ananda Perera, who can be reached at +31 (0)70 416 3818.

Annexes:

Annex 1: Provisional Programme

Annex 2: Nomination Form

Annex 1

**NATIONAL-IMPLEMENTATION WORKSHOP
FOR NATIONAL AUTHORITIES OF STATES PARTIES
IN THE SOUTHERN AFRICAN REGION
TSHWANE, SOUTH AFRICA
30 OCTOBER – 2 NOVEMBER 2006**

PROVISIONAL PROGRAMME

Time	Activity
<i>Monday, 30 October 2006</i>	
08:30 – 09:15	Opening ceremony
09:15 – 09:45	An introduction to the OPCW
09:45 – 10:30	Rights and obligations of a State Party to the Convention
10:30 – 11:00	<i>Coffee/tea break</i>
11:00 – 11:45	Status of implementation of the Convention in Southern Africa
11:45 – 12:30	An overview of the declaration and verification requirements of the Convention
12:30 – 14:00	<i>Lunch break</i>
14:00 – 14:45	National implementation of the Convention: South Africa's experience
14:45 – 15:45	Round-table discussion on implementation of the Convention by States Parties in the SADC; prospects for subregional cooperation
15:45 – 16:00	<i>Coffee/tea break</i>
16:00 – 16:30	Conclusion of the first segment
18:00 – 20:00	Reception
<i>Tuesday, 31 October 2006</i>	
09:00 – 09:45	Registration for the second segment; introduction
09:45 – 10:30	Status of national implementation of Article VII provisions in Southern Africa
10:30 – 11:00	<i>Coffee/tea break</i>
11:00 – 12:30	Presentations by States Parties on the status of their national implementing legislation and other necessary administrative measures
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:45	Presentations by States Parties on the status of their national implementing legislation and other necessary administrative measures, continued
15:45 – 16:00	<i>Coffee/tea break</i>
16:00 – 17:00	Examination of legal documents and other relevant material that can be used in drafting national legislation
<i>Wednesday, 1 November 2006</i>	
10:00 – 12:30	Examination of legal documents and other relevant material for use in drafting national legislation, continued
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:30	Examination of legal documents and other relevant material for use in drafting national legislation, continued
15:30 – 16:00	<i>Coffee/tea break</i>
16:00 – 17:00	Round-table discussion on efforts to improve national implementation through subregional and regional cooperation, with particular reference to the SADC region
17:00 – 17:30	Closing ceremony

Annex 2

**NATIONAL-IMPLEMENTATION WORKSHOP
FOR NATIONAL AUTHORITIES OF STATES PARTIES
IN THE SOUTHERN AFRICAN REGION
TSHWANE, SOUTH AFRICA
30 OCTOBER – 2 NOVEMBER 2006**

NOMINATION FORM

Please submit the completed form **by 29 September 2006** to:
The Director, International Cooperation and Assistance Division, OPCW
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: +31 (0)70 306 3535; e-mail: ipb@opcw.org.

Please TYPE or use BLOCK LETTERS.

1.	Family name of nominee*			
2.	First name(s)*			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender ¹	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Employer			
12.	Position			
13.	Contact address (Please do not give a post-office box number.)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			
15.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
16.	Fax numbers, including country and city codes	Home		
		Work		
17.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

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* Please give the first and family names exactly as they appear in the nominee's passport.

¹ For this and other like items, please tick the appropriate box.