



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/568/2006

27 April 2006

ENGLISH, FRENCH, and SPANISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR A TECHNICAL MEETING OF NATIONAL
AUTHORITIES IN LATIN AMERICA AND THE CARIBBEAN ON PRACTICAL
ASPECTS OF THE TRANSFERS REGIME, WITH AN EMPHASIS ON CUSTOMS
LIMA, PERU
28 AND 29 AUGUST 2006**

1. At its Eighth Session, the Conference of the States Parties (hereinafter “the Conference”) adopted a plan of action regarding the implementation of Article VII obligations, agreeing, *inter alia*, that it is imperative that those States Parties that still needed to do so take the necessary steps and set realistic target dates for these steps leading to the enactment of the necessary legislation, including penal legislation, and/or the adoption of administrative measures to implement the Chemical Weapons Convention (hereinafter “the Convention”) (C-8/DEC.16, dated 24 October 2003). At its Tenth Session the Conference adopted a decision on follow-up to the plan (C-10/DEC.16, dated 11 November 2005).
2. One of the key ways in which States Parties can fulfil their obligations under the Convention is by accurately declaring transfers of scheduled chemicals. Therefore, on behalf of the Government of Peru and the OPCW, the Director-General wishes to invite States Parties to nominate representatives of their National Authorities and customs services to attend a technical meeting of National Authorities on customs-related aspects of the transfers regime under the Convention.
3. The meeting will be held in Lima, Peru, on 28 and 29 August 2006. Participants will have an opportunity to:
 - (a) familiarise themselves with the requirements of the Convention regarding declarations of imports and exports;
 - (b) receive practical assistance in implementing the Conference decision on declarations of aggregate national data for the production, processing, consumption, import, and export of Schedule 2 chemicals, and for the import and export of Schedule 3 chemicals (C-7/DEC.14, dated 10 October 2002); and



- (c) discuss any problems related to aggregate national data, and, specifically, how to facilitate the early identification of importers and exporters Schedule 2 and 3 chemicals in State Parties so as to reduce in turn the number of discrepancies between declarations of aggregate national data.
- 4. State Parties are encouraged to nominate individuals with significant experience in the import and export of scheduled chemicals. International organisations involved in the monitoring of chemicals and in the work of free zones and free ports are also encouraged to submit nominations.
- 5. The meeting will be conducted in Spanish, and English-language interpretation services will be provided. All participants are therefore expected to have a good oral and written command of one of these languages.
- 6. The provisional programme for the meeting is included as Annex 1 to this Note.
- 7. The Technical Secretariat (hereinafter “the Secretariat”) expects to be able to sponsor a limited number of participants. It will also consider requests to sponsor representatives of national customs services and of international organisations, upon the recommendation of a National Authority. Each nomination should specify whether sponsorship is a condition of the nominee’s participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to indicate that as soon as possible, so that the Secretariat does not incur hotel cancellation fees. In any case, the Secretariat will not cover the costs of any accommodation it has not arranged.
- 8. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to **arrive no earlier than 27 August 2006 and to depart no later than 30 August 2006**. The Secretariat’s approval is required for any changes to the arrival and departure dates of sponsored participants. It will not cover expenses unrelated to the meeting or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who are not sponsored are requested to make their own travel and accommodation arrangements, although the Secretariat can, if requested, arrange accommodation at reduced rates.
- 9. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Peru.

10. Interested National Authorities, and other organisations referred to in paragraph 7 above, are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all the contact details it requests. Completed forms should be addressed to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 306 3535, or by e-mail to ipb@opcw.org. All nominations must be received by the Secretariat **no later than 14 July 2006**. Please be advised that participants must present an OPCW acceptance letter in order to register.
11. Additional information about the meeting may be obtained from the Implementation Support Branch, International Cooperation and Assistance Division, which can be contacted as specified in the preceding paragraph. The contact person is Ms Maria Elena Bruno-Pousadela, who can be reached at +31 (0)70 416 3825.

Annexes:

- Annex 1: Provisional Programme
Annex 2: Nomination Form

Annex 1

**TECHNICAL MEETING OF NATIONAL AUTHORITIES IN LATIN AMERICA
AND THE CARIBBEAN ON PRACTICAL ASPECTS OF THE TRANSFERS
REGIME, WITH AN EMPHASIS ON CUSTOMS
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PROVISIONAL PROGRAMME

Time	Activity
<i>Monday, 28 August 2006</i>	
08:30 – 09:00	Registration of participants
09:00 – 09:45	Opening ceremony
09:45 – 10:00	Coffee break
10:00 – 10:45	Status of implementation of the Chemical Weapons Convention
10:45 – 11:30	The Convention and the requirements regarding the declaration of national aggregate data with respect to scheduled chemicals: statistical update
11:30 – 13:00	National Authorities and transfer controls: transfers of scheduled chemicals in 2004 and 2005, and practical problems with the collection and declaration of data
13:00 – 14:00	<i>Lunch break</i>
14:00 – 14:45	National Authorities and transfer controls, continued
14:45 – 15:30	The requirement under national legislation to ensure the implementation of the transfers provisions of the Convention
15:30 – 15:45	<i>Coffee break</i>
15:45 – 17:30	Consultations
<i>Tuesday 29 August 2006</i>	
09:00 – 09:45	The role of national customs services in the implementation of the Convention
09:45 – 10:30	The role of industry associations: tracking and identifying chemical transfers
10:30 – 10:45	<i>Coffee break</i>
10:45 – 11:30	Chemical-identification systems: international and regional perspectives
11:30 – 12:00	The role of industry associations
12:00 – 13:30	<i>Lunch</i>
13:30 – 17:00	Tabletop exercise
17:00 – 17:30	Summing-up

Annex 2

**TECHNICAL MEETING OF NATIONAL AUTHORITIES IN LATIN AMERICA
AND THE CARIBBEAN ON PRACTICAL ASPECTS OF THE TRANSFERS
REGIME, WITH AN EMPHASIS ON CUSTOMS
LIMA, PERU
28 AND 29 AUGUST 2006**

NOMINATION FORM

Please submit the completed form **by 14 July 2006** to:

The Director, International Cooperation and Assistance Division, OPCW

Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands

Fax: +31 (0)70 306 3535; e-mail: ipb@opcw.org.

Please **TYPE or USE BLOCK LETTERS**.

1.	Family name of nominee			
2.	First name(s)			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender ¹	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Employer			
12.	Position			
13.	Contact address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			
15.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
16.	Fax numbers, including country and city codes	Home		
		Work		
17.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

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¹ For this item and item 17 below, please tick the appropriate box.