



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/564/2006

18 April 2006

ENGLISH only

NOTE BY THE DIRECTOR-GENERAL

**CHEMICAL WEAPONS CHIEF INSTRUCTOR TRAINING PROGRAMME
(CITPRO IX)
SPIEZ, SWITZERLAND
26 – 30 June 2006**

1. On behalf of the Government of Switzerland and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite Member States to nominate participants to attend a training course on chemical weapons protection, which will be held at the NBC Training Centre in Spiez, Switzerland, from 26 to 30 June 2006.
2. This course, the ninth of its kind, is related to the offer made by Switzerland, under Article X of the Chemical Weapons Convention, to provide assistance and protection against chemical weapons, and will be jointly organised by the Government of Switzerland and the OPCW Technical Secretariat (hereinafter the “Secretariat”). The course will provide training in civil chemical-weapons protection and in detection and decontamination for up to 30 chief instructors from Member States.
3. The course will provide basic training for specialists and experts who are, or who will be, associated with chemical-weapons-protection training of civilians in their home countries. Its main purpose is to assist Member States in their efforts to establish a basic chemical-weapons-protection capability that will directly benefit the civilian population. The course draws on the extensive experience of Switzerland in this field. Applicants from Member States that do not yet have civilian chemical-weapons-protection capabilities will be particularly welcome.
4. Given the objectives of the course and its technical nature, candidates will be carefully selected, and should have a solid technical background in the chemistry associated with assistance and protection against chemical agents. In addition, participants should be physically fit and able to wear individual protective gear for several hours at a time during the practical sessions of the course. Some practical experience with military or civil chemical-weapons protection would be desirable.



5. The Secretariat expects to be able to sponsor a limited number of candidates nominated by Member States. When proposing candidates for the course, Member States should specify whether such sponsorship is a precondition of their participation. For sponsored participants, the Secretariat will cover the cost of travel and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Government of Switzerland will provide all selected participants with accommodation, all meals during the course, and course materials at no cost to the participants or to the OPCW. Further details regarding accommodation, the course venue, and transportation will be issued to participants at a later date.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. Sponsored participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it in advance. Participants are expected to arrive no earlier than Sunday 25 June 2006 and to depart no later than Saturday 1 July 2006. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
7. All activities during the course will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good command, both written and oral, of the English language.
8. Participants are requested to obtain any necessary visas before travelling to Switzerland.
9. Interested Member States are invited to complete the nomination form contained in Annex 2 to this Note, giving the full name and address (including fax and telephone numbers, and an e-mail address, if available) of each nominee, together with his or her affiliation, and area(s) of expertise. The completed nomination form, together with a brief curriculum vitae of each nominee, should be submitted to the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW (fax: +31 (0)70 416 3209), with a copy being faxed to Mr Matthias Halter, Deputy Head of Arms Control and Disarmament Policy, Directorate for Security Policy, Federal Department of Defence, Civil Protection and Sports, CH-3003 Berne, Switzerland (fax +41 31 324 4016). Nominations should be submitted as soon as possible, but **no later than 7 May 2006**, to allow sufficient time for the Secretariat and the Swiss authorities to make the necessary arrangements. In the meantime, Member States are requested to inform the International Cooperation and Assistance Division of any administrative or other problems that may arise in relation to the attendance of any nominee. Selected participants will be contacted within two weeks of the submission deadline.

10. A provisional schedule for the training course can be found in Annex 1 to this Note. Further details about the arrangements will be issued as soon as the International Cooperation and Assistance Division receives confirmation from the participants that they will be attending the course. Any questions may be addressed to the Assistance and Protection Branch, International Cooperation and Assistance Division:

Tel.: +31 (0)70 416 3555 (Mr Gennadi Lutay) or
+31 (0)70 416 3775 (Mr Muhammad Kazi)
Fax: +31 (0)70 416 3209
E-mail: EmergAssistBr@opcw.org

Annexes:

Annex 1: Programme

Annex 2: Nomination form

Annex 1

**CHEMICAL WEAPONS CHIEF INSTRUCTOR TRAINING PROGRAMME
(CITPRO IX)
SPIEZ, SWITZERLAND
26 – 30 JUNE 2006**

PROGRAMME

| Time | Activity |
|---|---|
| <i>Sunday, 25 June</i> | |
| -- | Arrival of participants |
| -- | Registration |
| <i>Monday, 26 June</i> Protection for civil population | |
| 07:30 – 08:30 | Keynote address |
| 08:30 – 09:30 | Administrative information |
| 09:30 – 10:30 | Lecture: The chemical threat |
| 10:30 – 12:00 | Lecture: The Chemical Weapons Convention, Article X |
| 12:00 – 13:30 | <i>Lunch</i> |
| 13:30 – 14:30 | Lecture: Types and effects of chemical weapons |
| 14:30 – 16:00 | Lecture: Medication |
| 16:00 – 18:00 | Lecture: Chemical weapons - Protection for civil population |
| 18:00 – 19:30 | <i>Dinner</i> |
| 19:30 – 21:00 | Lecture: Chemical weapons - Protection for task forces |
| <i>Tuesday, 27 June</i> Task forces protection equipment | |
| 07:30 – 11:30 | Chemical weapons- Protection for task forces, continued |
| 11:30 – 12:00 | Lecture: Decontaminating device |
| 12:00 – 13:30 | <i>Lunch</i> |
| 13:30 – 21:00 | Excursion |
| <i>Wednesday, 28 June</i> Task forces protection equipment / The Swiss rescue system | |
| 07:30 – 09:30 | Demonstration - Chemical weapons - Protection for forces |
| 09:30 – 11:30 | Chemical weapons - Protection for forces, continued |
| 11:30 – 12:00 | Monitoring and detection |
| 12:00 – 13:30 | <i>Lunch</i> |
| 13:30 – 16:30 | Monitoring and detection, continued |
| 16:30 – 18:00 | Lecture: Domestic preparedness and international assistance, and emergency training |
| 18:00 – 19:30 | <i>Dinner</i> |
| 19:30 – 21:00 | Preparation emergency training |
| <i>Thursday, 29 June</i> Emergency training | |
| 07:30 – 12:00 | Emergency training |
| 12:00 – 13:30 | <i>Lunch</i> |
| 13:30 – 16:30 | Demonstration: Hard day |
| 16:30 – 21:00 | Excursion |

| Time | Activity |
|--------------------------------|--|
| <i>Friday, 30 June</i> | Exercise day |
| 07:30 – 12:00 | Hard day |
| 12:00 – 13:30 | <i>Lunch</i> |
| 13:30 – 15:00 | Swiss Emergency Field - Laboratory (SEF-LAB) maintenance |
| 15:00 – 16:00 | Return of equipment |
| 16:30 – 17:30 | Closing session |
| 18:00 – 21:00 | <i>Official dinner</i> |
| <i>Saturday, 1 July</i> | |
| -- | Departure of participants |

Annex 2

**CHEMICAL WEAPONS CHIEF INSTRUCTOR TRAINING PROGRAMME
(CITPRO IX)
SPIEZ, SWITZERLAND
26 – 30 June 2006**

NOMINATION FORM

Please submit the completed form, **along with a brief curriculum vitae, by 7 May 2006** to:

The Director, International Cooperation and Assistance Division, OPCW

Attn: Assistance and Protection Branch

Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands

Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org.

Please type or use BLOCK LETTERS.

| | | | |
|-----|---|-------------------------------|---------------------------------|
| 1. | Family name of nominee | | |
| 2. | First name(s) | | |
| 3. | Date of birth | Day | Month Year |
| 4. | Citizenship | | |
| 5. | Gender* | Male <input type="checkbox"/> | Female <input type="checkbox"/> |
| 6. | Passport number | | |
| 7. | Date of issue | Day | Month Year |
| 8. | Expiry date | Day | Month Year |
| 9. | Place of issue | | |
| 10. | Areas of expertise | | |
| | | | |
| | | | |
| 11. | Employer | | |
| | | | |
| 12. | Position | | |
| 13. | Contact address (Please do not give a post-office box number.) | Street | |
| | | Number | Post code |
| | | City | |
| | | Country | |
| 14. | E-mail address | | |
| 15. | Telephone numbers, including country and city codes | Home | |
| | | Work | |
| | | Mobile | |
| 16. | Fax numbers, including country and city codes | Home | |
| | | Work | |

* For this and all like items, please tick the appropriate box.

| | | | |
|-----|---|------------------------------|-----------------------------|
| 17. | Has the nominee previously taken part in a course of this kind? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| | | If so, when and where? | |
| 18. | Is sponsorship a condition of participation? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

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