



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/558/2006

27 March 2006

ENGLISH and FRENCH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR A LEGAL WORKSHOP
FOR NATIONAL AUTHORITIES OF STATES PARTIES
IN CENTRAL AND WEST AFRICA
OUAGADOUGOU, BURKINA FASO
25 – 27 JULY 2006**

1. On behalf of the Government of Burkina Faso and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite representatives of National Authorities in Central and West Africa to nominate participants to attend a legal workshop for National Authorities of States Parties in those subregions, to be held in Ouagadougou, Burkina Faso, from 25 to 27 July 2006. The workshop is designed to provide practical assistance to these States Parties on legal issues surrounding the national implementation of the Chemical Weapons Convention (hereinafter “the Convention”). Nominees should actually be involved in drafting national legislation or in otherwise implementing the Convention at the national level.
2. At its Tenth Session the Conference of the States Parties (hereinafter “the Conference”) adopted a decision on follow-up to the plan of action regarding the implementation of Article VII obligations. In the decision, the Conference strongly encouraged “States Parties that have yet to fulfil their Article VII obligations to avail themselves of assistance that is offered, to consult with the Secretariat, and to provide it with details, as appropriate, of their assistance requirements, including as regards putting into place their national implementation plans, as soon as possible and preferably by the end of 2005, with a view to preparing the ground for effective support by the Secretariat and/or States Parties during 2006” (C-10/DEC.16, dated 11 November 2005).
3. The workshop will provide an opportunity for participating States Parties to develop their own schedules of activities pursuant to the Article VII plan of action and the decision on follow-up to it, and to confer, with both the Technical Secretariat (hereinafter “the Secretariat”) and invited resource persons, on the drafting of national implementing legislation and administrative measures. Participants will:
 - (a) review and comment on drafts of national implementing legislation and related administrative measures;



- (b) review existing implementing legislation from other Member States;
 - (c) develop a schedule of activities for States Parties in the subregions pursuant to the Article VII plan of action and the Conference decision on follow-up to it; and
 - (d) discuss, with both the Secretariat and States Parties that have made offers of assistance, any areas in which they need assistance in the context of implementing their Article VII obligations.
4. All participants will be expected to make presentations on each of the following topics that apply:
- (a) what implementation legislation is in force in their respective jurisdictions;
 - (b) the current status of any draft national implementing legislation, what steps have yet to be taken before it can be adopted, and when adoption is expected; and
 - (c) any problems their respective States Parties are having in these areas, and any assistance they need in order to adopt their national implementing legislation.
5. The provisional programme for the workshop is included as Annex 1 to this Note.
6. The Secretariat expects to be able to sponsor the participation of a limited number of representatives of National Authorities and/or of those involved in the drafting of national implementing legislation. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to indicate that as soon as possible, so that it does not incur hotel cancellation fees. In any case the Secretariat will not cover the costs of any accommodation it has not arranged.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, participants are expected to arrive **no earlier than Monday, 24 July 2006**, and to depart **no later than Friday, 28 July 2006**. The Secretariat's agreement is required for any changes to the arrival and departure dates. The Secretariat will not cover expenses unrelated to the workshop or that result from changes in travel arrangements it has not authorised. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements, although the Secretariat can, if necessary, arrange accommodation at reduced rates.

8. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Burkina Faso. When applying for an entry visa, they should present to the Embassy or Consulate of Burkina Faso a copy of the letter accepting them into the workshop.
9. All activities during the workshop will be conducted in English, with interpretation into French. All participants are therefore expected to have a good written and oral command of one of these two languages.
10. Interested National Authorities are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all the contact details it requests. Completed forms should be addressed to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 306 3535, or by e-mail to ipb@opcw.org. All nominations must be received by the Secretariat **no later than Wednesday, 31 May 2006**. Please be advised that participants must present the aforementioned acceptance letter in order to register at the workshop.
11. Additional information about the workshop may be obtained from the Implementation Support Branch, International Cooperation and Assistance Division. The contact person is Ms Emilia Autio, who can be reached at +31 (0)70 416 3709.

Annexes:

- Annex 1: Provisional Programme
- Annex 2: Nomination Form

Annex 1

**LEGAL WORKSHOP FOR NATIONAL AUTHORITIES OF STATES PARTIES
IN CENTRAL AND WEST AFRICA
OUAGADOUGOU, BURKINA FASO
25 – 27 JULY 2006**

PROVISIONAL PROGRAMME

<i>Tuesday, 25 July 2006</i>	
09:00 – 09:45	Registration and introduction
09:45 – 10:15	<i>Coffee break</i>
10:15 – 11:00	Status of implementation of the Chemical Weapons Convention
11:00 – 11:45	Running a National Authority effectively
11:45 – 12:30	Enforcement of the Convention: national implementing legislation and the plan of action regarding the implementation of Article VII obligations
12:30 – 14 :00	<i>Lunch</i>
14:00 – 15:45	Presentations by States Parties on the status of their national implementing legislation and other necessary administrative measures
15:45 – 16:00	<i>Coffee break</i>
16:00 – 17:00	Presentations, continued
<i>Wednesday, 26 July 2006</i>	
09:00 – 11:15	Examination of legal documents and other relevant material for use in drafting national legislation
11:15 – 11:45	<i>Coffee break</i>
11:45 – 12:30	Examination of legal documents, continued
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:45	Examination of legal documents, continued
15:45 – 16:00	<i>Coffee break</i>
16:00 – 17:00	Examination of legal documents, continued
<i>Thursday, 27 July 2006</i>	
10:00 – 12:30	Examination of legal documents, continued Development of a schedule of activities pursuant to the Article VII plan of action
12:30 – 14:00	<i>Lunch</i>
14:00 – 15:00	The international-cooperation programmes and implementation-support activities of the OPCW
15:00 – 16:00	<i>Coffee break</i>
16:00 – 17:00	Closing ceremony

Annex 2

**LEGAL WORKSHOP FOR NATIONAL AUTHORITIES OF STATES PARTIES
IN CENTRAL AND WEST AFRICA
OUAGADOUGOU, BURKINA FASO, 25 – 27 JULY 2006**

NOMINATION FORM

Please submit the completed form **by 31 May 2006** to:
The Director, International Cooperation and Assistance Division, OPCW
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands

Fax: +31 (0)70 306 3535; e-mail: ipb@opcw.org.

Please TYPE or use BLOCK LETTERS.

1.	Family name of nominee ¹			
2.	First name(s) ²			
3.	Date of birth	Day	Month	Year
4.	Citizenship			
5.	Gender ³	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
6.	Passport number			
7.	Date of issue	Day	Month	Year
8.	Expiry date	Day	Month	Year
9.	Place of issue			
10.	Areas of expertise			
11.	Employer			
12.	Position			
13.	Contact address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			
15.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
16.	Fax numbers, including country and city codes	Home		
		Work		
17.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

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¹ As given in passport

² As given in passport

³ For this item and item 17 below, please tick the appropriate box.