



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/557/2006

24 March 2006

ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR AN ADVANCED COURSE
FOR PERSONNEL FROM LUSOPHONE STATES PARTIES
WHO ARE INVOLVED IN IMPLEMENTING THE CONVENTION
LISBON, PORTUGAL
6 AND 7 JUNE 2006**

1. The Technical Secretariat (hereinafter “the Secretariat”) and the National Authority of Portugal are pleased to announce that a two-day advanced course for personnel involved in the national implementation of the Chemical Weapons Convention (hereinafter “the Convention”) will be held in Lisbon, Portugal, on 6 and 7 June 2006. The course is primarily intended for personnel from Cape Verde, Mozambique, Sao Tome and Principe, and Timor-Leste who are or will be involved in implementing the Convention. Representatives from Guinea-Bissau, a Signatory State, are also invited to submit nominations.
2. The course aims to provide an in-depth understanding of obligations under the Convention. However, participants will also have an opportunity to furnish details of their country’s implementation-support requirements for 2006. In addition, they will be encouraged to take along, for review and comment by the Secretariat, any draft legislation that is in preparation.
2. Representatives from other lusophone States not Party are also welcome to submit nominations. The course programme is included as Annex 1 to this Note.
3. The course and all activities associated with it will be conducted in Portuguese and English. Simultaneous interpretation will be provided for these two languages only, and all participants must therefore have a good written and oral command of at least one of them.
4. The Secretariat expects to be able to sponsor the attendance of up to three participants from each participating State Party. Each nomination should specify whether sponsorship is a condition of the nominee’s participation. For sponsored participants, the Secretariat will cover the costs of accommodation, travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to indicate that to the Secretariat as soon as possible, so that it does not incur hotel cancellation fees. In any case, the Secretariat will not cover the costs of any accommodation it has not arranged.



5. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive **no earlier than 5 June 2006**, and to depart **no later than 8 June 2006**. The Secretariat's agreement is required for any changes to the arrival and departure dates of sponsored participants. It will not cover expenses unrelated to the course or that result from changes in travel arrangements it has not authorised. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets.
5. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Portugal.
6. Interested States Parties and States not Party are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all the contact details it requests. Completed forms should be addressed to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3228, or by e-mail to ipb@opcw.org. All nominations must be received by the Secretariat **no later than 7 April 2006**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course.
7. Additional information about the course may be obtained from the Implementation Support Branch, International Cooperation and Assistance Division, which can be contacted as indicated in the preceding paragraph.

Annexes:

Annex 1: Course Programme

Annex 2: Nomination Form

Annex 1

**ADVANCED COURSE
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COURSE PROGRAMME

Time	Activity
<i>Tuesday, 6 June 2006</i>	
09:00 - 09:30	Opening of the course
09:30 – 10:15	Update on the status of implementation of the Chemical Weapons Convention
10:15 – 11:00	Implementation of the decision by the Conference of the States Parties on follow-up to the action plan regarding the implementation of Article VII obligations
11:00 – 11:15	<i>Coffee Break</i>
11:15 – 13:15	Status of implementation of the Convention in Africa
<i>13:15 – 14:15</i>	<i>Lunch</i>
14:15 – 15:00	Elements required in national implementing legislation
15:00 – 16:00	The Convention's verification regime
<i>16:00 – 16:15</i>	<i>Coffee break</i>
16:15 – 16:45	The Secretariat's implementation-support programmes
16:45 – 18:00	Round-table discussion on concrete measures to further the implementation of the Convention in Africa: the implementation-support needs of participating States Parties, and offers of assistance by the Secretariat.
<i>Wednesday, 7 June 2006</i>	
09:00 - 10:15	Bilateral consultations on draft legislation, declarations, and other implementation activities
10:15 – 11:00	<i>Coffee break</i>
11:00 – 13:00	Bilateral consultations , continued
13:15 – 14:15	<i>Lunch</i>
14:15 – 15:00	Toxic chemicals: properties and effects
15:00 – 15:45	The effects of toxic chemicals on the population; protective measures
15:45 – 16:00	<i>Coffee break</i>
16:00 – 16:45	Next steps
16:45 – 17:30	Closing session

Annex 2

**ADVANCED COURSE
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6 AND 7 JUNE 2006**

NOMINATION FORM

Please submit the completed form **by 7 April 2006** to:
The Director, International Cooperation and Assistance Division, OPCW
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: +31 (0)70 4173228; e-mail: ipb@opcw.org.

Please TYPE or USE BLOCK LETTERS.

1.	Government body making the nomination	
2.	Family name of nominee	
3.	First name(s)	
4.	Date of birth	Day Month Year
5.	Citizenship	
6.	Gender*	Male <input type="checkbox"/> Female <input type="checkbox"/>
7.	Passport number	
8.	Date of issue	Day Month Year
9.	Expiry date	Day Month Year
10.	Place of issue	
11.	Employer	
12.	Description of duties	
13.	Employer's address (Please do not give a post-office box number.)	Street
		Number Post code
		City
		Country
14.	E-mail address	
15.	Telephone numbers, including country and city codes	Home
		Work
		Mobile

*

For this and all like items below, please tick the appropriate box.

16.	Fax numbers, including country and city codes	Home
		Work
17.	Has the nominee previously attended a course of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
18.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
19.	Is assistance in finding accommodation required?	Yes <input type="checkbox"/> No <input type="checkbox"/>