



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

S/540/2006

20 January 2006

ENGLISH only

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR NOMINATIONS FOR THE  
CHEMICAL WEAPONS CIVIL DEFENCE TRAINING COURSE  
LÁZNĚ BOHDANEČ, THE CZECH REPUBLIC  
15 – 19 MAY 2006**

1. On behalf of the government of the Czech Republic and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite Member States to nominate participants for a training course on protection against chemical weapons, to be held at the Institute for the Protection of the Population, Lázně Bohdaneč, the Czech Republic, from 15 to 19 May 2006.
2. The course will be jointly organised by the government of the Czech Republic and the Technical Secretariat (hereinafter “the Secretariat”). It will provide training to up to 20 participants in planning for and building a support team in civilian protection and rescue operations in contaminated areas, as well as in appropriate responses and countermeasures in the event of incidents involving chemical-warfare agents.
3. The course will offer a basic introduction to the use of individual protective equipment, and to monitoring, detection, and decontamination. It will also facilitate the exchange of information and experiences regarding the implementation of Article X of the Chemical Weapons Convention, and will provide a forum for the discussion of future cooperation among States Parties and of what further offers they might make to the OPCW under Article X. The course will conclude with a practical emergency-response exercise.
4. Given the purpose of the course and its technical nature, candidates will be carefully selected and should have a background in the chemistry associated with assistance and protection against chemical agents. Preference will also be given to officers from emergency-response units involved in civilian protection. In addition, participants should be physically fit and be able to wear individual protective gear for several hours at a time during the practical sessions of the course. Some practical experience with protective equipment is desirable.
5. The Secretariat expects to be able to sponsor a limited number of participants from Member States. Each nomination should specify whether sponsorship is a condition of the nominee’s participation. The course materials, accommodation, and local



transport during the course will be provided by the National Authority of the Czech Republic, at no cost to the participants or to the OPCW. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.

6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive **no earlier than Sunday, 14 May 2006**, and to depart **no later than Saturday, 20 May 2006**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
7. All activities during the meeting will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good command, both written and oral, of the English language.
8. Participants are requested to obtain all necessary visas, including transit visas, before travelling to the Czech Republic.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. Completed forms should be sent, **along with a brief curriculum vitae**, to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org). All materials must be received by the Secretariat **no later than 17 March 2006**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course. Selected participants will be contacted within two weeks of the submission deadline.
10. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division, at the contact numbers given below.

Mr Hassan Mashhadi: +31 (0)70 416 3555

Mr Ervin Farkas: +31 (0)70 416 3261

Mrs Nune Aghayan: +31 (0)70 416 3208

Annexes:

Annex 1: Programme

Annex 2: Nomination Form

## Annex 1

**CHEMICAL WEAPONS CIVIL DEFENCE TRAINING COURSE  
LÁZNĚ BOHDANEČ, THE CZECH REPUBLIC  
15 – 19 MAY 2006**

**PROGRAMME**

<b>Time</b>	<b>Activity</b>
<b><i>Sunday, 14 May</i></b>	
--	Arrival of participants
--	Registration
<b><i>Monday, 15 May</i></b>	
08:00 – 08:30	Course opening
08:30 – 09:00	Lecture: The Chemical Weapons Convention
09:00 – 09:40	Lectures: Chemical weapons and disarmament Article X of the Convention
09:40 – 10:00	<i>Coffee break</i>
10:00 – 12:00	Lectures: How the Czech Republic has approached Article X of the Convention Civil protection: part of the integrated rescue system of the Czech Republic
12:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Lecture: Standard individual protective equipment used in Czech civil protection
15:30 – 16:00	<i>Coffee break</i>
16:00 – 17:30	Lecture: New individual protective equipment Demonstration of new equipment
19:00	<i>Dinner</i>
<b><i>Tuesday, 16 May</i></b>	
09:00 – 10:00	Lecture: Detection of chemical-warfare agents
10:00 – 10:20	<i>Coffee break</i>
10:20 – 12:00	Lecture, continued
10:30 – 12:00	Medical protection against chemical weapons Demonstration
12:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Practical training: Skin-protection equipment
15:30 – 16:00	<i>Coffee break</i>
16:00 – 17:30	Practical training, continued
<b><i>Wednesday, 17 May</i></b>	
07:00	Visit to the International Fair of Rescue and Fire Equipment, Brno
12:00 – 14:00	<i>Lunch</i>
16:00	Return to the Institute for the Protection of the Population
19:00	<i>Dinner</i>
<b><i>Thursday, 18 May</i></b>	
07:00	Departure to the City of Hradec Kralové
09:00 – 10:00	Lecture: Medical protection against chemical weapons

<b>Time</b>	<b>Activity</b>
10:00 – 10:20	<i>Coffee break</i>
10:20 – 12:00	Demonstration: Medical protection against chemical weapons
12:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Lecture: Decontamination of chemical-warfare agents
15:30 – 16:00	<i>Coffee break</i>
16:00 – 17:30	Lecture: Operating a chemical-response unit in a contaminated area
19:00	<i>Dinner</i>
<b><i>Friday, 19 May</i></b>	
09:00 – 10:00	Practical training: Operating a chemical-response unit in a contaminated area
10:00 – 10:20	<i>Coffee break</i>
10:20 – 12:00	Practical training, continued
12:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Visit to the National Authority, Prague
15:30 – 16:00	<i>Coffee break</i>
16:00 – 17:30	Course evaluation and closure
<b><i>Saturday, 20 May</i></b>	
--	Departure of participants

**Annex 2**

**CHEMICAL WEAPONS CIVIL DEFENCE TRAINING COURSE  
LÁZNĚ BOHDANEČ, THE CZECH REPUBLIC  
15 – 19 MAY 2006**

**NOMINATION FORM**

Please submit the completed form, **along with a brief curriculum vitae, by 17 March 2006** to:  
The Director, International Cooperation and Assistance Division, OPCW  
Attn: Assistance and Protection Branch  
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands  
Fax: + 31 (0)70 416 3209; e-mail: [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org).

**Please type or use BLOCK LETTERS.**

1.	Family name of nominee		
2.	First name(s)		
3.	Date of birth	Day	Month Year
4.	Citizenship		
5.	Gender*	Male <input type="checkbox"/>	Female <input type="checkbox"/>
6.	Passport number		
7.	Date of issue	Day	Month Year
8.	Expiry date	Day	Month Year
9.	Place of issue		
10.	Areas of expertise		
11.	Employer		
12.	Position		
13.	Contact address (Please do not give a post-office box number.)	Street	
		Number	Post code
		City	
		Country	
14.	E-mail address		
15.	Telephone numbers, including country and city codes	Home	
		Work	
		Mobile	
16.	Fax numbers, including country and city codes	Home	
		Work	

\* For this and all like items, please tick the appropriate box.

17.	Has the nominee previously taken part in a course of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
18.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>