



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/490/2005

12 April 2005

ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS
FOR THE SECOND INTERNATIONAL BASIC COURSE
ON ASSISTANCE AND PROTECTION
KRUŠEVAC, SERBIA AND MONTENEGRO
25 – 29 JULY 2005**

1. The Technical Secretariat (hereinafter “the Secretariat”) and the government of Serbia and Montenegro wish to invite Member States to nominate candidates for a five-day assistance-and-protection training course, which will be held from 25 to 29 July 2005 in Kruševac, Serbia and Montenegro.
2. This course is related to the offer made by Serbia and Montenegro under Article X of the Chemical Weapons Convention (hereinafter “the Convention”), pertaining to assistance and protection against chemical weapons. The aim of the course is to provide training on the following:
 - (a) planning and establishing a support team for the protection of civilian populations against chemical weapons;
 - (b) mounting rescue operations in contaminated areas;
 - (c) responding to incidents involving chemical-warfare agents;
 - (d) using individual and collective protective equipment;
 - (e) using monitoring, detection, and decontamination techniques; and
 - (f) taking samples.
3. The course will also offer an overview of the kinds of assistance the OPCW and the host country can provide. The course will facilitate the exchange of information and experiences regarding the implementation of Article X of the Convention and provide a forum for discussions among Member States on future cooperation and on offers to the OPCW under Article X.



4. Given the purpose of the course and its focus on practical training, nominees should be first responders who would actually be responsible for providing assistance and protection against chemical weapons. All participants are expected to be physically fit and be able to wear individual protective gear for several hours.
5. The Secretariat expects to be able to sponsor the attendance of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. Accommodation for sponsored participants will be arranged by the government of Serbia and Montenegro and paid for by the Secretariat. Sponsored participants who do not intend to use this accommodation are requested to indicate that to the Secretariat as soon as possible. In any case neither the Secretariat nor the government of Serbia and Montenegro will pay for accommodation for sponsored participants other than that the latter arranges. It is expected that participants who are not sponsored will also use this accommodation.
6. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Serbia and Montenegro.
7. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. It will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive **no earlier than 24 July 2005** and to depart **no later than 30 July 2005**. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements and to indicate to the Secretariat when they will be arriving and departing.
8. All activities during the course will be conducted in English, and no interpretation service of any kind will be available. All participants are therefore expected to have a good command of English, both written and oral.
9. Interested States Parties are requested to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. The completed form, together with a brief curriculum vitae for each nominee, should be submitted to the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to emergassistbr@opcw.org. All nominations must be received by the Secretariat **no later than 10 June 2005**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course.

10. The provisional programme for the course is included as Annex 1 to this Note. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division. The contact persons are Mr Hassan Mashhadi, who can be reached at +31 (0)70 416 3555, and Mrs Andrea Milic, who can be reached at +31 (0)70 416 3220.

Annexes:

- Annex 1: Provisional Programme
- Annex 2: Nomination Form

Annex 1

**SECOND INTERNATIONAL BASIC COURSE
ON ASSISTANCE AND PROTECTION
KRUŠEVAC, SERBIA AND MONTENEGRO
25 – 29 July 2005**

PROVISIONAL PROGRAMME

Monday, 25 July 2005	
08:00 – 09:00	Transport to the NBC ¹ Centre
09:00 – 10:00	Opening of the course Introduction to the course programme and the NBC Centre
10:00 – 10:30	<i>Coffee break</i>
10:30 – 11:30	Article X of the CWC ² (lecture)
11:30 – 13:00	Schedule 1 chemicals, and their properties and effects (lecture)
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Distribution and demonstration of individual protective equipment (practical)
Tuesday, 26 July 2005	
08:00 – 09:00	Transport to the NBC Centre
09:00 – 10:00	Effects of toxic chemicals on populations and medical protective measures (lecture)
10:00 – 10:30	<i>Coffee break</i>
10:30 – 11:30	Demonstration of the effects of toxic chemicals
11:30 – 13:00	Protection against chemical weapons: theoretical basis, methods, and principles (lecture)
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:00	Heat stress (lecture)
15:00 – 17:00	Individual protective equipment (practical)
Wednesday, 27 July 2005	
08:00 – 09:00	Transport to the NBC Centre
09:00 – 10:00	Detection of chemical-warfare agents and toxic chemicals: methods and principles
10:00 – 10:30	<i>Coffee break</i>
10:30 – 12:00	OPCW detection equipment (practical) Detection equipment used by Serbia and Montenegro (practical) Mobile chemical laboratories (lecture and demonstration)
12:00 – 13:00	Visit to TRAYAL (a factory producing protective equipment)
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	Reception at the office of the mayor of Kruševac, and a tour of the city
Thursday, 28 July 2005	
08:00 – 09:00	Transport to the NBC Centre
09:00 – 10:00	Decontamination: methods and principles
10:00 – 10:30	<i>Coffee break</i>

¹ Nuclear, biological, and chemical

² The Chemical Weapons Convention

10.30 – 13:00	Sampling and detection (practical)
13:00 – 14:00	<i>Lunch</i>
14:00 – 14.30	Transport to exercise area
14.30 – 17:00	Decontamination (practical)
<i>Friday, 29 July 2005</i>	
08:00 – 09:00	Transport to the NBC Centre
09:00 – 10:00	Test of individual protective equipment (practical)
10:00 – 10.30	<i>Coffee break</i>
10.30 – 13:00	Practical exercise in the field
13:00 – 13.30	Transport back to classrooms, and return of equipment
13.30 – 14:30	<i>Lunch</i>
14:40 – 15:00	Preparations for the closing ceremony
15:00 – 16:00	Closing session

Annex 2

**SECOND INTERNATIONAL BASIC COURSE
ON ASSISTANCE AND PROTECTION
KRUŠEVAC, SERBIA AND MONTENEGRO
25 – 29 JULY 2005**

NOMINATION FORM

Please submit the completed form **by 10 June 2005** to:
International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 306 3209; e-mail: emergassistbr@opcw.org.

Please type or use BLOCK LETTERS.

1.	Government body making the nomination			
2.	Family name of nominee			
3.	First name(s)			
4.	Date of birth	Day	Month	Year
5.	Citizenship			
6.	Gender*	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
7.	Passport number			
8.	Date of issue	Day	Month	Year
9.	Expiry date	Day	Month	Year
10.	Place of issue			
11.	Areas of expertise			
12.	Employer			
13.	Position			
14.	Employer's address (Please do not give a post-office box number)	Street		
		Number	Post code	
		City		
		Country		
15.	E-mail address			
16.	Telephone numbers, including country and city codes	Home		
		Work		
		Mobile		
17.	Fax numbers, including country and city codes	Home		
		Work		

* For this and all like items, please tick the appropriate box.

18.	Has the nominee previously attended a course of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
20.	Airport from which nominee would be arriving	