



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

S/489/2005

8 April 2005

ENGLISH and RUSSIAN only

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR NOMINATIONS FOR THE MAIN PLANNING MEETING  
FOR THE SECOND OPCW EXERCISE ON THE DELIVERY OF ASSISTANCE  
(JOINT ASSISTANCE 2005/ASSISTEX 2)  
THE HAGUE, THE NETHERLANDS  
23 – 25 MAY 2005**

1. In S/454/2004, dated 16 December 2004, the Technical Secretariat (hereinafter “the Secretariat”) announced that the second exercise on the delivery of assistance (Joint Assistance 2005/ASSISTEX 2) would be held in Lviv, Ukraine, from 10 to 13 October 2005, and indicated that the Euro-Atlantic Disaster Response Coordination Centre (EADRCC), part of the North Atlantic Treaty Organisation (NATO), had expressed an interest in co-organising the exercise. The EADRCC has since confirmed that it will do so.
2. In S/467/2005, dated 4 February 2005, the Secretariat invited interested State Parties that had decided to participate in the exercise to nominate representatives for the first planning meeting, which was held in Kiev, Ukraine, from 21 to 23 March 2005. The following 22 Member States of the OPCW, all of whom are also members of the Euro-Atlantic Partnership Council, attended the planning meeting: Albania, Armenia, Austria, Belarus, Bulgaria, Croatia, Czech Republic, Estonia, France, Georgia, Hungary, Italy, Moldova, Poland, Portugal, Romania, Russian Federation, Sweden, Switzerland, Ukraine, United Kingdom of Great Britain and Northern Ireland, and United States of America.
3. The meeting was opened by General V. Krutov, Head of the Anti-Terrorist Centre of Ukraine, Mr Brian Hawtin, Deputy Director-General of the Secretariat, and Mr C Fausboll, Head of Civil Emergency Planning for NATO.
4. The main goal of the meeting was to discuss the scope and nature of the involvement of participating States Parties, as well as the logistical aspects of that participation. On the first day, participants addressed the following topics:
  - (a) the objectives proposed by Ukraine as regards anti-terrorist drills;
  - (b) those proposed by the OPCW as regards the delivery of assistance and the investigation of the alleged use of chemical weapons;



- (c) those proposed by the EADRCC as regards consequence management;
  - (d) the lessons learned from ASSISTEX 1 and the civil-emergency exercise "Dacia 2003", which was organised by the EADRCC and held in Pitesti, Romania, in October 2003; and
  - (e) further elaboration and refinement of the scenario for Joint Assistance 2005.
5. Representatives from the Ukrainian Ministries of Emergency Situations, Health, Internal Affairs, Defence, and Foreign Affairs, and from the State Customs Service of Ukraine, provided information on preparations for the exercise, including as regards logistics, the safety of the participants, programmes for observers, the exhibition of protection equipment, and visits by very important persons.
  6. On the second day of the meeting, participating countries gave a preliminary indication of what equipment and personnel they would be sending to the exercise. The Secretariat indicated that it would send two teams—an assistance coordination and assessment team, and a team to carry out an investigation of alleged use of chemical weapons—as well as staff to serve on the exercise-control (EXCON) and evaluation teams.
  7. On the third day, participants discussed the media programme for the exercise; points of entry into, and border-crossing procedures for, Ukraine; legal matters pertaining to the exercise; the main and final meetings, and the dates and venues for these. Participants decided to hold the main planning meeting at OPCW headquarters in The Hague from 23 to 25 May 2005.
  8. The Secretariat and the EADRCC would like to invite interested State Parties that have decided to participate in the exercise to nominate representatives for this main planning meeting. The main objective is to follow up on the decisions made at the initial meeting in Ukraine and to decide on the next steps in the planning of Joint Assistance 2005. The meeting is expected to focus, *inter alia*, on refining the exercise scenario, and to discuss in greater detail both the nature and scope of involvement by participating States Parties and the logistical aspects of their participation. The detailed agenda for this meeting will be circulated in due course.
  9. All activities associated with the meeting will be conducted in English and Russian. Interpretation services will be provided for these languages only.
  10. Participants are expected to cover the costs of their participation in the main planning meeting. Because May is high season for tourism in the Netherlands, hotel reservations must be made well in advance, and the Secretariat has therefore made a block booking in a hotel adjacent to OPCW headquarters. In order to take advantage of the special rate the Secretariat has negotiated and of the hotel's proximity to the meeting venue, and to ensure that they obtain transit and entry visas on time, all nominees are requested to complete the attached nomination form as soon as possible.

and send it by fax or e-mail to the Assistance and Protection Branch, International Cooperation and Assistance Division. The fax number is +31 (0)70 416 3209 and the e-mail address is [assistex@opcw.org](mailto:assistex@opcw.org). All nominations must be received **no later than 20 April 2005**. All nominees are requested to indicate whether they require hotel reservations at the special rate.

11. Further information may be obtained from the Secretariat: The contact persons are Mr Hassan Mashhadi, who can be reached at +31 (0)70 416 3555, and Mr Renato Carvalho, who can be reached at +31 (0)70 416 3531. Both can also be contacted at the above e-mail address.

Annex (English only):

Nomination Form

**Annex**

**MAIN PLANNING MEETING  
FOR THE SECOND OPCW EXERCISE ON THE DELIVERY OF ASSISTANCE  
(JOINT ASSISTANCE 2005/ASSISTEX 2)  
THE HAGUE, THE NETHERLANDS  
23 – 25 May 2005**

**NOMINATION FORM**

Please submit the completed form **by 20 April 2005** to:  
Assistance and Protection Branch  
International Cooperation and Assistance Division  
Fax: +31(0)70 416 3209; e-mail: [assistex@opcw.org](mailto:assistex@opcw.org).

**Please type or use BLOCK LETTERS.**

1.	Family name of nominee		
2.	First name(s)		
3.	Date of birth	Day	Month Year
4.	Citizenship		
5.	Gender*	Male <input type="checkbox"/>	Female <input type="checkbox"/>
6.	Passport number		
7.	Date of issue	Day	Month Year
8.	Expiry date	Day	Month Year
9.	Place of issue		
10.	Areas of expertise		
11.	Employer		
12.	Employer's address (Please do not give a post-office box number)	Street	
		Number	Post code
		City	
		Country	
13.	E-mail address		
14.	Telephone numbers, including country and city codes	Home	
		Work	
		Mobile	
15.	Fax numbers, including country and city codes	Home	
		Work	

\* For this and all like items, please tick the appropriate box.

16.	Would you like the Secretariat to reserve a room for you at the rate it has negotiated for the meeting?	Yes <input type="checkbox"/> If so, please indicate your preference: <input type="checkbox"/> Single room (EUR 100) <input type="checkbox"/> Double room (EUR 120)	No <input type="checkbox"/>
17.	Arrival date and time		
18.	Departure date and time		

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