



OPCW

Technical Secretariat

External Relations Division
S/477/2005*
4 March 2005
ARABIC and ENGLISH only

NOTE BY THE DIRECTOR-GENERAL

**WORKSHOP ON THE CHEMICAL WEAPONS CONVENTION
CYPRUS
13 – 15 JUNE 2005**

1. On behalf of the government of Cyprus and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General is pleased to invite States Parties and States not Party to a workshop on the universality of the Chemical Weapons Convention (hereinafter “the Convention”), to be held in Cyprus from 13 to 15 June 2005.
2. The workshop, related to a European Union joint action on support for the OPCW’s activities in the framework of implementing the European Union Strategy against Proliferation of Weapons of Mass Destruction, is intended to help increase awareness of the Convention among States in the Mediterranean Basin, the Middle East, and neighbouring regions. The objectives of the workshop are to promote the universality of the Convention and to contribute to its full and uniform implementation in these regions. Participants from other regions are also welcome to attend.
3. The programme will include the following elements:
 - (a) a review of the status of the implementation of the Convention in the regions in question and of the problems commonly encountered on the way to full and uniform compliance with the Convention’s obligations;
 - (b) a discussion of practical measures that can help reach this goal; and
 - (c) information sessions on the Convention tailored to the needs of signatory and non-signatory States.
4. The workshop will emphasise the benefits of adhering to the Convention from the standpoint of international cooperation, and will include segments on the OPCW’s programmes on assistance and on international cooperation and protection. The provisional programme of the workshop is included as Annex 1 to this Note.

* Reissued in English for technical reasons.



5. The Secretariat will sponsor the participation of representatives of States not Party. States Parties are encouraged to bear the costs associated with sending representatives to the workshop. Each nomination from a State not Party should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. In cases where the Secretariat arranges accommodation for sponsored participants, it will also cover the costs of that accommodation. Sponsored participants who do not intend to use the accommodation provided by the Secretariat are requested to indicate that to the Secretariat as soon as possible, so that it does not incur hotel cancellation fees. The daily subsistence allowance will remain unchanged for those participants who opt to make their own accommodation arrangements.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. It will purchase tickets and send them to participants. Sponsored participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected **to arrive no earlier than 12 June 2005, and to depart no later than 16 June 2005**. The Secretariat will not cover expenses unrelated to the workshop or that result from changes it has not authorised to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements, although the Secretariat can, if requested, arrange accommodation at reduced rates.
7. All proceedings will be conducted in English. Arabic interpretation services may be provided, depending upon the requirements of confirmed participants. All participants must therefore possess a good command of one of these languages.
8. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Cyprus.
9. Interested States not Party as well as States Parties are invited to complete the nomination form included as Annex 2 to this Note, making sure in particular to provide all the contact details it requests. Completed forms should be addressed to the Director, External Relations Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31(0)70 306 3535 or by e-mail to GovRelationsBr@opcw.org. All nominations must be received by the Secretariat **no later than Monday, 2 May 2005**. Please be advised that participants must present an OPCW acceptance letter in order to register at the workshop.

10. Additional information on the workshop may be obtained from the Government Relations and Political Affairs Branch, External Relations Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. The contact persons are Mr Ioan Tudor, Head, Government Relations Branch, who can be reached at +31 (0)70 416 3023, and Ms Clare Jones de Rocco, who can be reached at +31 (0)70 416 3237.

Annexes:

Annex 1: Provisional Programme

Annex 2: Nomination Form

Annex 1**WORKSHOP ON THE CHEMICAL WEAPONS CONVENTION
CYPRUS, 13 – 15 JUNE 2005****PROVISIONAL PROGRAMME**

Monday, 13 June 2005	
08:00-09:00	Registration
09:00-09:30	Opening of the workshop
09:30-10:15	The history of chemical disarmament and the CWC*
10:15-10:30	<i>Break</i>
10:30-11:15	The status of implementation of the CWC, and universality
11:15-12:00	Regional organisations and the OPCW
12:00-12:45	The Euro-Mediterranean partnership: the security dimension and non-proliferation
12:45-14:15	<i>Lunch</i>
14:15-15:00	Steps towards universality and the implementation of the CWC in the Mediterranean basin, the Middle East and neighbouring regions
15:00 – 15:45	Benefits of adherence to the CWC
15:45 – 16:00	<i>Break</i>
16:00 -17:00	Discussions
Tuesday, 14 June 2005	
09:00-09:45	Promoting the peaceful uses of chemistry: the international cooperation programmes and projects of the OPCW
09:45-10:15	Assistance and protection under the CWC
10:15-10:30	<i>Break</i>
10:30-11:15	Verification provisions under the CWC
11:15 – 12:00	Export and import provisions of the CWC
12:00 -13:00	Discussions
13:00-14:30	<i>Lunch</i>
14:30-15:45	National implementation: legal and administrative requirements National implementation and enforcement: the basic provisions Establishing a National Authority
15:45-16:00	<i>Break</i>
16:00-17:30	National implementation: legal and administrative requirements: presentations and round-table discussion
Wednesday, 15 June 2005	
09:00-10:30	The implementation-support programmes of the OPCW
10:30-10:45	<i>Break</i>
10:45-12:00	Discussions
12:00-12:30	Summary of the workshop
12:30-13:00	Closure

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The Chemical Weapons Convention

Annex 2**WORKSHOP ON THE CHEMICAL WEAPONS CONVENTION
CYPRUS, 13 – 15 JUNE 2005****NOMINATION FORM**

Please submit the completed form **by 2 May 2005** to:
The Director, External Relations Division, OPCW
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: +31 (0)70 306 3535; e-mail: GovRelationsBr@opcw.org

Please use BLOCK LETTERS.

1.	Government body making the nomination			
2.	Family name of nominee			
3.	First name(s)			
4.	Date of birth	Day	Month	Year
5.	Citizenship			
6.	Gender*	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
7.	Passport number			
8.	Date of issue	Day	Month	Year
9.	Expiry date	Day	Month	Year
10.	Place of issue			
11.	Function in regard to the implementation of the CWC			
12.	Employer			
13.	Employer's address (Please do not give a post-office box number.)	Street		
		Number	Post code	
		City		
		Country		
14.	E-mail address			

* For this and all like items, please tick the appropriate box.

15.	Telephone numbers, including country and city codes	Home
		Work
		Mobile
16.	Fax numbers, including country and city codes	Home
		Work
17.	Has the nominee previously attended a workshop of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/> If so, when and where?
18.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
19.	Is interpretation into Arabic required?	Yes <input type="checkbox"/> No <input type="checkbox"/>
20.	Dietary requirements	Vegetarian <input type="checkbox"/> No special requirements <input type="checkbox"/>
21.	What areas of the CWC are of concern or interest to your country?
22.	Is a bilateral meeting with Secretariat staff required?	Yes <input type="checkbox"/> No <input type="checkbox"/>
		If so, please indicate what matters you would like to discuss: Verification-related <input type="checkbox"/> Legal <input type="checkbox"/> Other <input type="checkbox"/> Please specify: