



OPCW

Technical Secretariat

International Cooperation and Assistance Division

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NOTE BY THE TECHNICAL SECRETARIAT

**INVITATION TO A CIVIL-DEFENCE TRAINING COURSE
ON PROTECTION AGAINST CHEMICAL WEAPONS
SLOVENSKÁ ĽUPČA, SLOVAKIA
11 – 15 APRIL 2005**

1. On behalf of the Government of Slovakia and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite Member States to nominate participants to a training course on protection against chemical weapons, to be held at the Institute of Civil Protection in Slovenská Ľupča, Slovakia, from 11 to 15 April 2005.
2. The course is related to the offer made by Slovakia under Article X of the Chemical Weapons Convention (hereinafter “the Convention”) to provide assistance and protection against chemical weapons, and will be jointly organised by the Government of Slovakia and the Technical Secretariat (hereinafter “the Secretariat”). It will provide training to up to 20 participants from Member States in the following:
 - (a) types of chemical-warfare agents and their effects, and conducting threat analysis;
 - (b) activities in contaminated areas;
 - (c) responding to incidents involving chemical-warfare agents;
 - (d) using individual and collective protective equipment;
 - (e) using monitoring, detection, and decontamination techniques; and
 - (f) maintaining, testing, and repairing material (will include a practical demonstration).
3. The main purpose of the course is to assist Member States in their efforts to establish a basic protection capability. The course will provide basic training to specialists and experts who are or will be associated with the training of civilians in their home countries in protection against chemical weapons. Participants will also be able to exchange information and experiences regarding the implementation of Article X of the Convention. The programme for the course is included as Annex 1 to this Note.



4. Given the purpose of the course and its technical nature, candidates will be carefully selected. They should have a solid background in assistance and protection against chemical weapons. In addition, participants should be physically fit and be able to wear individual protective gear for several hours at a time during the practical sessions of the course. Some practical experience with protective equipment is desirable.
5. The Secretariat expects to be able to sponsor the participation of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, medical insurance, accommodation, and meals, and will provide a limited subsistence allowance to cover sundry expenses. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. Participants are expected to arrive no earlier than Saturday, 9 April 2005 and to depart no later than Saturday, 16 April 2005. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
7. All activities during the course will be conducted in English, and no interpretation services of any kind will be available. All participants are therefore expected to have a good command of English, both written and oral.
8. Participants are requested to obtain all necessary visas (including transit visas) before travelling to Slovakia.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, making sure in particular to provide all contact details. Completed forms should be sent, along with a brief curriculum vitae, to the Head of the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations and curricula vitae may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to EmergAssistBr@opcw.org. All materials must be received by the Secretariat no later than **1 March 2005**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course.
10. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division, at the contact address given above.

Annexes (English only):

Annex 1: Programme

Annex 2: Nomination Form

Annex 1

**CW CIVIL DEFENCE TRAINING COURSE
SLOVENSKÁ EUPČA, SLOVAKIA
11 – 15 APRIL 2005**

PROVISIONAL PROGRAMME

<i>Saturday, 9 April</i>	
Arrival of participants. Accommodation in the hotel (near Bratislava)	
<i>Sunday, 10 April</i>	
08:30 – 12:00	Transport to the hotel (<i>near training facility</i>) <i>Accommodation in the hotel</i>
12:00 – 13:00	<i>Lunch</i>
13:00 – 13:15	Course opening (Slovak NA, OPCW TS)
13:15 – 15:15	Lecture: CW types, effects and threat analysis
15:15 – 16:00	<i>Coffee break</i> <i>Group photo</i>
<i>Monday, 11 April</i>	
07:00	Breakfast
08:00	Departure from hotel
08:30 – 10:00	Lecture: Information System, Warning and Reporting system
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Lecture, Demonstration: Chemical Protection System – tasks and measures Chemical Protection Planning
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:00	Lecture: Collective Protection: evacuation Collective protection: sheltering
15:00 – 15:15	<i>Coffee break</i>
15:15 – 16:45	Lecture, Demonstration: CW casualties treatment
16:45 – 17:30	Lecture: Integrated rescue system (IRS) in Slovakia
17:30 – 19:00	<i>Visit to Slovenská Eupča</i>
19:00	<i>Dinner</i>
<i>Tuesday, 12 April</i>	
07:00	Breakfast

08:00	Departure from hotel
08:30 – 10:00	Lecture, Demonstration: Material management, CP Test and Repair Facility for Special Equipment
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Demonstration, Exhibition: Products for Chemical Protection
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:00	Lecture, Demonstration: Individual Protection, IPE for Respiratory Tract Protection
15:00 – 15:15	<i>Coffee break</i>
15:15 – 16:45	Lecture, Demonstration: CW – Skin Protection Equipment
16:45 – 17:30	Lecture, Demonstration: Decontamination
19:00	<i>OPCW Reception</i>
<i>Wednesday, 13 April</i>	
07:00	Breakfast
08:00	Departure from hotel
08:30 – 10:00	Practical exercise: Individual Protection - Equipment for Respiratory Tract and Skin Protection
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Practical exercise: Decontamination
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:00	Lecture, Demonstration: CWA Detection in field conditions and in the laboratory
15:00 – 15:15	<i>Coffee break</i>
15:15 – 17:30	Practical exercise: CWA Detection in field conditions and in the laboratory
19:00	<i>Dinner</i>
<i>Thursday, 14 April</i>	
07:00	Breakfast
08:00	Departure from hotel
08:30 – 10:00	Lecture, Demonstration: Regime, Activities and Living in CW Contaminated Area
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Practical exercise: Regime, Activities and Living in CW Contaminated Area
12:00 – 13:00	<i>Lunch</i>

13:00 – 15:00	Practical exercise: Regime, Activities and Living in CW Contaminated Area
15:00 – 15:15	<i>Coffee break</i>
15:15 – 16:45	Practical exercise: Regime, Activities and Living in CW Contaminated Area
16:45 – 17:30	Lecture: Preparing for Group Training on Friday
19:00	<i>Dinner – Hosted by Slovak National Authority</i>
<i>Friday, 15 April</i>	
07:00	Breakfast
08:00	Departure from hotel
08:30 – 10:00	Practical exercise: Group training
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Practical exercise: Group training (cont'd)
12:00 – 13:00	<i>Lunch</i>
13:00 – 15:00	Closure (Slovak NA, TS OPCW)
15:00 – 15:15	<i>Coffee break</i>
15:30 – 19:00	Transport to the hotel (near Bratislava)
<i>Saturday, 16 April</i>	
	Departure of participants
12:00 – 13:00	<i>Lunch</i>

Annex 2

**CIVIL-DEFENCE TRAINING COURSE
ON PROTECTION AGAINST CHEMICAL WEAPONS
SLOVENSKÁ LUPČA, SLOVAKIA
11 – 15 APRIL 2005**

NOMINATION FORM

Please submit the completed form, **along with a brief curriculum vitae, by 1 March 2005** to:
The Director, International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org.

Please type or use BLOCK LETTERS.

1.	Government body making the nomination	
2.	Family name of nominee	
3.	First name(s)	
4.	Date of birth	Day Month Year
5.	Citizenship	
6.	Gender*	Male <input type="checkbox"/> Female <input type="checkbox"/>
7.	Passport number	
8.	Date of issue	Day Month Year
9.	Expiry date	Day Month Year
10.	Place of issue	
11.	Areas of expertise	
12.	Employer	
13.	Position	

* For this and all like items, please tick the appropriate box.

14.	Contact address (Please do not give a post-office box number.)	Street	
		Number	Post code
		City	
		Country	
15.	E-mail address		
16.	Telephone numbers, including country and city codes	Home	
		Work	
		Mobile	
17.	Fax numbers, including country and city codes	Home	
		Work	
18.	Has the nominee previously attended a meeting of this kind?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
		If so, when and where?	
19.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>