



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/425/2004

24 May 2004

ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**INVITATION TO A CIVIL DEFENCE TRAINING COURSE ON PROTECTION
AGAINST CHEMICAL WEAPONS
SLOVENSKA LUPCA, SLOVAKIA
27 SEPTEMBER – 1 OCTOBER 2004**

1. On behalf of the Government of Slovakia and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite Member States to nominate participants for a training course on protection against chemical weapons, to be held at the Institute of Civil Protection in Slovenska Lupca, Slovakia, from 27 September to 1 October 2004.
2. The course is related to the offer made by Slovakia under Article X of the Chemical Weapons Convention (hereinafter “the Convention”) to provide assistance and protection against chemical weapons, and will be jointly organised by the Government of Slovakia and the Technical Secretariat (hereinafter “the Secretariat”). It will provide training to up to 20 participants from Member States in the following:
 - (a) types of chemical-warfare agents and their effects, and conducting threat analysis;
 - (b) activities in contaminated areas;
 - (c) responding to incidents involving chemical-warfare agents;
 - (d) using individual and collective protective equipment;
 - (e) using monitoring, detection, and decontamination techniques; and
 - (f) maintaining, testing, and repairing material (will include a practical demonstration).
3. The main purpose of the course is to assist Member States in their effort to establish a basic protection capability. The course will provide basic training to specialists and experts who are or will be associated with the training of civilians in their home countries in protection against chemical weapons. Participants will also be able to exchange of information and experiences regarding the implementation of Article X of the Convention. The programme for the course is included as Annex 1 to this Note.



4. Given the purpose of the course and its technical nature, candidates will be carefully selected and should have a solid background in assistance and protection against chemical weapons. In addition, participants should be physically fit and be able to wear individual protective gear for several hours at a time during the practical sessions of the course. Some practical experience with protective equipment is desirable.
5. The Secretariat expects to be able to sponsor the participation of a limited number of participants. Each nomination should specify whether sponsorship is a condition of the nominee's participation. For sponsored participants, the Secretariat will cover the costs of travel, medical insurance, accommodation, and meals, and will provide a limited subsistence allowance to cover sundry expenses. Further details regarding accommodation, the course venue, and transport will be issued to all confirmed participants at a later date.
6. When making travel arrangements for sponsored participants, the Secretariat will seek the most-economical options. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. Participants are expected to arrive no earlier than Sunday, 26 September 2004 and to depart no later than Saturday, 2 October 2004. The Secretariat's approval is required for any changes to the arrival and departure dates of sponsored participants. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets. Participants who have not been sponsored are requested to make their own travel arrangements.
7. All activities during the course will be conducted in English, and no interpretation services of any kind will be available. All participants are therefore expected to have a good command of English, both written and oral.
8. Participants are requested to obtain all necessary visas (including transit visas) before travelling to Slovakia.
9. Interested applicants are invited to complete the nomination form that is included as Annex 2 to this Note, sure in particular to provide all contact details. Completed forms should be sent, **along with a brief curriculum vitae**, to the Head of the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations and curricula vitae may also be submitted by fax to +31 (0)70 416 3209, or by e-mail to EmergAssistBr@opcw.org. All materials must be received by the Secretariat **no later than 30 June 2004**. Please be advised that participants must present an OPCW acceptance letter in order to register for the course.

10. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division, at the contact addresses given above.

Annexes:

Annex 1: Programme

Annex 2: Nomination Form

Annex 1

**CIVIL DEFENCE TRAINING COURSE ON PROTECTION AGAINST
CHEMICAL WEAPONS
SLOVENSKA LUPCA**

27 SEPTEMBER – 1 OCTOBER 2004

PROGRAMME

<i>Monday, 27 September 2004</i>	
08:00	Departure from hotel
09:00 – 09:30	Opening of the course
9:30 – 10:30	Types of chemical weapons and their effects, and threat analysis
10:30 – 11:00	<i>Coffee break and group photo</i>
11:00 – 12:30	Introduction to civil protection in Slovakia
12:30 – 13:30	<i>Lunch</i>
13:30 – 15:30	Chemical protection systems: tasks and measures, and chemical protection planning
15:30 – 16:00	<i>Coffee break</i>
16:00 – 17:30	The information system and the warning and reporting system

<i>Tuesday, 28 September 2004</i>	
08:00	Departure from hotel
09:00 – 10:30	Individual Protection, IPE for respiratory track protection
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:30	Skin protection equipment
12:30 – 13:30	<i>Lunch</i>
13:30 – 15:30	Individual Protection: equipment for respiratory-tract and skin protection (practical exercise)
15:30 – 16:00	<i>Coffee break</i>
16:00 – 17:30	Collective protection; Evacuation Collective protection Shelters

<i>Wednesday, 29 September 2004</i>	
08:00	Departure from hotel
09:00 – 10:30	Detecting chemical-warfare agents in field conditions and in the laboratory
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:30	Detecting chemical-warfare agents in field conditions and in the laboratory (practical exercise)
12:30 – 13:30	<i>Lunch</i>
13:30 – 15:30	Regime, activities, and living in an area contaminated by chemical-warfare agents
15:30 – 16:00	<i>Coffee break</i>
16:00 – 17:30	Regime, activities and living in an area contaminated by chemical-warfare agents (practical exercise)

<i>Thursday, 30 September 2004</i>	
08:00	Departure from hotel
09:00 – 10:30	Materiel management, CP test and repair facility for special equipment
10:30 – 11:00	Coffee break
11:00 – 12:30	Products for chemical protection (exhibition)
12:30 – 13:30	Lunch
13:30 – 15:30	CW casualties treatment
15:30 – 16:00	Coffee break
16:00 – 17:30	Integrated Rescue System in Slovakia

<i>Friday, 1 October 2004</i>	
08:00	Departure from hotel
09:00 – 12:30	Visits to the Civil Defence Shelter in Zvolen City and to the Regional Coordination Centre of the Integrated Rescue System
12:30 – 13:30	<i>Lunch</i>
13:30 – 14:30	Closure
14:30 – 18:00	Departure to Bratislava

Annex 2

**INTERNATIONAL CIVIL DEFENCE TRAINING COURSE
SLOVENSKA LUPCA, SLOVAK REPUBLIC
27 SEPTEMBER – 1 OCTOBER**

NOMINATION FORM

Please submit the completed form **and a brief curriculum vitae by 30 June 2004** to:

The Head, Assistance and Protection Branch
International Cooperation and Assistance Division, OPCW
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org

Please use BLOCK LETTERS.

1.	Family name of nominee	
2.	First name(s)	
3.	Date of birth	Day _____ Month _____ Year _____
4.	Citizenship	
5.	Gender*	Male <input type="checkbox"/> Female <input type="checkbox"/>
6.	Passport number	
7.	Date of issue	Day _____ Month _____ Year _____
8.	Expiry date	Day _____ Month _____ Year _____
9.	Place of issue	
10.	Areas of expertise	----- -----
11.	Employer	-----
12.	Position	
13.	Contact address (Please do not give a post-office box number)	----- ----- -----

* For this and all like items, please tick the appropriate box.

14.	E-mail address	
15.	Telephone numbers, including country and city codes	Home
		Work
		Mobile
16.	Fax numbers, including country and city codes	Home
		Work
17.	Has the nominee previously attended a course of this kind?	Yes <input type="checkbox"/> No <input type="checkbox"/>
		If so, when and where?
18.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>