

International Cooperation and Assistance Division

S/344/2003

31 March 2003

ENGLISH only

**NOTE BY THE TECHNICAL SECRETARIAT****SEVENTH ANNUAL WORKSHOP TO COORDINATE ASSISTANCE AND  
PROTECTION UNDER ARTICLE X OF THE CHEMICAL WEAPONS  
CONVENTION  
STOCKHOLM, SWEDEN, 13 – 17 OCTOBER 2003**

1. On behalf of the Government of Sweden and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Technical Secretariat (hereinafter “the Secretariat”) wishes to invite Member States to nominate participants to the Seventh Annual Workshop to Coordinate Assistance and Protection under Article X of the Chemical Weapons Convention, which will be held in Stockholm, Sweden, from 13 to 17 October 2003.
2. The workshop will provide a forum in which States Parties can share their experiences in relation to the practical implementation of Article X of the Chemical Weapons Convention on the provision of assistance and protection against chemical weapons, and review in detail the concept of the delivery of assistance that the Secretariat has developed under Article X. In addition, the National Authority of Sweden and the Swedish Rescue Services will jointly present a programme on assistance and protection that describes practices followed by the Swedish Chemical Support Team.
3. The workshop is intended to draw together officials and experts from National Authorities, from other government ministries, and from the chemical industry who are or will be associated with offers to deliver assistance to Member States. Participants will have the opportunity to review proposed mechanisms for coordinating the delivery of assistance and for finding practical solutions to such matters as logistics, training in the use of protective equipment, and procedures to ensure the timely delivery of assistance.
4. Given the purpose of the workshop and its technical nature, candidates will be carefully selected and should be involved in implementing Article X in their respective countries. Because the workshop will be taught in English, good English-language skills are also required.
5. Participants will arrive on Sunday, 12 October 2003, and will depart on Saturday, 18 October 2003. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Sweden. The Secretariat expects to be able to cover



the travel costs of a limited number of candidates nominated by Member States. When proposing candidates for the workshop, Member States should specify whether such sponsorship is a condition of their participation. The workshop materials, as well as accommodation and all meals, will be provided free of charge. Further details about accommodation, the workshop venue, and transport will be issued to participants at a later date.

6. Interested Member States are invited to complete the nomination form that is included as Annex 1 to this Note, giving each nominee's full name and address, fax and telephone numbers, and e-mail address if available, together with his or her affiliation and area(s) of expertise. The completed nomination form, together with a brief curriculum vitae for each nominee, should be faxed to the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, at +31 (0)70 416 3209. Nominations should be submitted as soon as possible, but **no later than 31 July 2003**, to allow sufficient time for the Secretariat and the Swedish authorities to make the necessary arrangements.
7. Annex 2 to this Note offers a provisional schedule for the workshop. Further details of the arrangements will be issued as soon as the International Cooperation and Assistance Division receives confirmation from participants that they will be attending the workshop.
8. Should any problems arise in connection with the attendance of a nominee, or should Member States have any questions regarding this workshop, they are requested to contact the International Cooperation and Assistance Division of the OPCW:

Tel.: +31 (0)70 416 3555; 416 3217

Fax: +31 (0)70 416 3209

E-mail: [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org).

Annexes:

Annex 1: Nomination Form

Annex 2: Provisional Schedule

**Annex 1**  
**SEVENTH ANNUAL WORKSHOP TO COORDINATE ASSISTANCE AND**  
**PROTECTION UNDER ARTICLE X OF THE CHEMICAL WEAPONS**  
**CONVENTION**  
**STOCKHOLM, SWEDEN, 13 – 17 OCTOBER 2003**

**NOMINATION FORM**

To be completed by Member States to nominate participants

Please use **BLOCK LETTERS**.

**Details of nominee**

1. Family name: .....
2. First name(s): .....
3. Gender: .....
4. Date of birth: .....
5. Present address: .....
- .....
6. Telephone: .....
7. Fax: .....
8. E-mail: .....
9. Nationality: .....
10. Passport number: .....
11. Date of issue: .....
12. Expiry date: .....
13. Place of issue: .....
14. Affiliation: .....
15. Area(s) of expertise: .....
16. Nominated by: .....
17. Signed: ..... Date: .....

**Annex 2**  
**SEVENTH ANNUAL WORKSHOP TO COORDINATE ASSISTANCE AND PROTECTION UNDER ARTICLE X OF THE CHEMICAL WEAPONS CONVENTION**  
**STOCKHOLM, SWEDEN, 13 – 17 OCTOBER 2003**  
**PROVISIONAL SCHEDULE**

<b>Time</b>	<b>Monday 13 October</b>	<b>Tuesday 14 October</b>	<b>Wednesday 15 October</b>	<b>Thursday 16 October</b>	<b>Friday 17 October</b>
08:15		<ul style="list-style-type: none"> <li>An overview of assistance offers: update 2003</li> <li>Declaration of protective programmes according to Article 4 of the CWC</li> <li>Discussion</li> </ul>	<ul style="list-style-type: none"> <li>CW-agent terrorist attack</li> <li>Response and support</li> </ul>	<ul style="list-style-type: none"> <li>ASSISTEX 2 2004 <ul style="list-style-type: none"> <li>General</li> <li>Planning</li> <li>Preparations</li> <li>Discussion</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The concept of assistance</li> <li>Discussion</li> </ul>
		Coffee break 09:30	Coffee break 09:30	Coffee break 09:30	Coffee break 09:30
09:30	<ul style="list-style-type: none"> <li>Opening by a representative of the host country</li> <li>Rosersberg Castle and College: introduction and logistics</li> <li>Review of APB activities in 2003 in relation to Article X</li> </ul>	<ul style="list-style-type: none"> <li>National presentations 1</li> <li>Discussion</li> </ul>	<ul style="list-style-type: none"> <li>Response, continued</li> <li>Reorganisation</li> <li>Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>National presentations 2</li> <li>Discussion</li> </ul>	<ul style="list-style-type: none"> <li>National presentations 3</li> <li>Discussion</li> </ul>
12:00	Lunch	Lunch	Lunch	Lunch	Lunch
13:00	<ul style="list-style-type: none"> <li>Study visit to Skokloster Castle</li> </ul> <p style="text-align: center;">Bus leaves at 11:30</p>	<ul style="list-style-type: none"> <li>Introduction to the Swedish Chemical Support Team CW scenario</li> <li>Distribution of equipment</li> </ul>	<ul style="list-style-type: none"> <li>Study visit to P 4 Lab Karolinska, Stockholm</li> </ul> <p style="text-align: center;">Bus leaves at 12:30</p>	<ul style="list-style-type: none"> <li>Guided tour of RC training field</li> </ul>	<ul style="list-style-type: none"> <li>APB 2004 activities</li> <li>Needs and requirements for the upcoming year: forum discussion (Q&amp;A)</li> </ul>
14:30	Coffee break	Coffee break	Coffee break	Coffee break	Coffee break
15:30	<ul style="list-style-type: none"> <li>Study visit, continued</li> </ul> <p style="text-align: center;">Bus arrives back at Rosersberg Castle at 17:30</p>	<ul style="list-style-type: none"> <li>General training</li> <li>Specialised training</li> <li>Preparations for a response to a CW attack</li> </ul>	<ul style="list-style-type: none"> <li>Study visit, continued</li> </ul>	<ul style="list-style-type: none"> <li>Display of equipment</li> </ul>	<ul style="list-style-type: none"> <li>Preparation of the final document</li> <li>End of workshop</li> </ul>
17:30					
18:00 – 19:00	Dinner at Rosersberg Castle (19:00)	Dinner (18:00)	Reception in Stockholm (18:00)	Dinner (19:00)	Dinner (18:00)