



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

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**NOTE BY THE DIRECTOR-GENERAL**

**CW CHIEF INSTRUCTOR TRAINING PROGRAMME (CITPRO VI)  
SPIEZ, SWITZERLAND  
6 – 11 APRIL 2003**

1. On behalf of the Government of Switzerland and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General invites Member States to nominate participants for a training course on CW protection, which will be held at the NBC Training Centre in Spiez, Switzerland, from 6 to 11 April 2003.
2. This course, the sixth of its kind, is related to the offer made by Switzerland, under Article X of the Chemical Weapons Convention, to provide assistance and protection against chemical weapons, and will be jointly organised by the Government of Switzerland and the Technical Secretariat (hereinafter “the Secretariat”). The course will provide training to up to 40 chief instructors from Member States in detection, decontamination, and civilian CW protection.
3. The main purpose of the course is to assist other Member States in their efforts to establish a basic CW protection capability that will directly benefit their civilian populations. The course will draw on the extensive experience of Switzerland in civilian CW protection, and will provide basic training to specialists and experts who are or will be associated with the training of civilians in their home countries in how to protect themselves from chemical weapons.
4. Applicants from Member States that do not yet have civilian CW protection capabilities will be particularly welcome. Given the purpose of the course and its technical nature, candidates will be carefully selected and should have a solid technical background. Because the course will be taught in English, good English-language skills are also required. Participants should also be physically fit and be able to wear individual protective gear for several hours during some of the practical sessions of the course. Some practical experience in military or civil CW protection is desirable.
5. Participants will arrive on Saturday 5 April 2003 and depart on Saturday 12 April 2003. Participants are requested to obtain any necessary visas before travelling to Switzerland. The Secretariat expects to be able to cover the travel costs

of a limited number of candidates nominated by Member States. When proposing candidates for the course, Member States should specify whether such sponsorship is a precondition of their participation. The course materials, as well as accommodation and all meals during the course, will be provided by the Swiss Government at no cost to the participants or to the OPCW. Further details regarding accommodation, the course venue, and transport will be issued to participants at a later date.

6. Interested Member States are invited to complete the nomination form that is included as Annex 1 to this Note, giving each nominee's full name and address, fax and telephone numbers, and e-mail address if available, together with his or her affiliation and area(s) of expertise. The completed form, together with a brief curriculum vitae for the nominee, should be faxed to the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW at +31-(0)70 416 3209. A copy should be mailed to Mr Bernard Jeanty, Head of the Global Arms Control and Disarmament Section, Federal Department of Defence General Staff, CH-3303 Berne, Switzerland. Nominations should be submitted as soon as possible, but **no later than 14 February 2003**, to allow sufficient time for the Secretariat and the Swiss authorities to make the necessary arrangements.
7. Annex 2 to this Note consists of a provisional course schedule. Further details of the arrangements will be issued as soon as the International Cooperation and Assistance Division receives confirmation from the participants selected that they will be attending the course.
8. Should any problems arise in connection with the attendance of a nominee, or should Member States have any questions regarding this course, they may contact the International Cooperation and Assistance Division of the OPCW:

Tel.: +31-(0)70 416 3555; 416 3217

Fax: +31-(0)70 416 3209

E-mail: [EmergAssistBr@opcw.org](mailto:EmergAssistBr@opcw.org)

Annexes:

Annex 1: Nomination form

Annex 2: Provisional schedule

**Annex 1**

**CW CHIEF INSTRUCTOR TRAINING PROGRAMME (CITPRO VI)  
SPIEZ, SWITZERLAND  
6 – 11 APRIL 2003**

**NOMINATION FORM**

To be completed by Member States to nominate participants  
Please use **BLOCK LETTERS**.

**Details of nominee**

1. Family name: .....
2. First name(s): .....
3. Gender: .....
4. Date of birth: .....
5. Present address: .....
6. Telephone: .....
7. Fax: .....
8. E-mail: .....
9. Nationality: .....
10. Passport number: .....
11. Date of issue: .....
12. Expiry date: .....
13. Place of issue: .....
14. Affiliation: .....
15. Area(s) of expertise: .....
16. Nominated by: .....
17. Signed: ..... Date: .....

## Annex 2 CW CHIEF INSTRUCTOR TRAINING PROGRAMME (CITPRO VI, 2003)

### TENTATIVE PROGRAMME SCHEDULE

Arrival: Saturday 5 April 2003 Departure: Saturday 12 April 2003. Training locations: CA = course auditorium; WG = working group

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
0730	<b>Administrative information</b>  <b>Introduction</b>  <div style="text-align: right;">CA</div>	<b>Opening remarks by M.G. Josi,</b> followed by photographs and coffee  CA  <b>CW protection:</b> Forces protective equipment  (Practical work)  Working coffee break  <b>WORKING GROUPS, PART ONE</b>  <b>Medication:</b> prophylactic and therapeutic procedures	<b>CW protection:</b> Forces protective equipment  <b>WORKING GROUPS, PART TWO</b>  Coffee break  (Practical work)  <b>CW protection:</b> Maintenance of NBC mask 90	<b>Monitoring and detection:</b> Introduction  <div style="text-align: right;">CA</div>	<b>Swiss CAM Training</b>  WG  Coffee break  <b>"HARD DAY"</b>  <b>PRACTICAL EXERCISE IN                      EMERGENCY TRAINING,                      PART ONE</b>  Introduction	<b>"HARD DAY"</b>  <b>PRACTICAL EXERCISE                      IN EMERGENCY                      TRAINING, PART TWO</b>  Chemical accident Rescue Decontamination  Working coffee break	
0930				<b>Handling of equipment and                      procedures</b>  (Practical work)  WG			<b>Individual debriefings</b>
1000				<b>The CWC, Article X</b>  CA			<b>Domestic alert systems:</b> (NEOC/NAZ)  CA
1200	<b>Distribution of manuals and                      equipment</b>  CA	<b>Medication:</b> prophylactic and therapeutic procedures  CA	(Practical work)  WG	(Practical work)  CA	(Practical work)  WG	(Practical work)  WG	
	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	
1330	<b>The chemical threat</b>  CA	<b>Handling increased CW risks</b>  CA  Coffee break  <b>An industrial chemical accident:</b> A case study	<b>Excursion to the Bernese Oberland</b>	<b>CW decontamination:</b> Procedures for handling equipment  (Practical work)	Working coffee break  WG  <b>Demonstration:</b> Disaster relief  WG  <b>Excursion to the City of Berne</b>	<b>SEF-LAB:</b> Introduction Detection tasks	
1530				<b>Types and effects of CW</b>  CA			Working coffee break
				Coffee break			Working coffee break
1600	<b>CW protection:</b> Protective equipment for civilian populations  (Practical work)  WG			Working coffee break  WG  <b>Individual debriefings</b>  <b>Preparation for emergency                      training</b>	Working coffee break  WG  <b>Return of equipment</b>		

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
	Dinner					
		CA				
1730		Individual debriefings				Closing session
1815		WG		WG		CA
1830		Dinner		Dinner		Dinner
1930				International rescue Coordination of assistance CA		

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