



OPCW

Secretariat

International Cooperation and Assistance Division

S/300/2002

9 April 2002

ENGLISH & SPANISH only

NOTE BY THE SECRETARIAT

**REGIONAL SEMINAR ON THE ROLE OF THE CHEMICAL INDUSTRY IN THE
IMPLEMENTATION OF THE CHEMICAL WEAPONS CONVENTION IN
LATIN AMERICA AND THE CARIBBEAN
MEXICO CITY, MEXICO
4 – 6 JUNE 2002**

1. On behalf of the Government of Mexico and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite representatives of the chemical industry and representatives of National Authorities who are responsible for relations with the chemical industry to participate in the Regional Seminar on the Role of the Chemical Industry in the Implementation of the Chemical Weapons Convention in Latin America and the Caribbean, which will be held in Mexico City, Mexico, from 4 – 6 June 2002.
2. The seminar is intended to provide a framework for discussing issues relating to the practical implementation of the Convention under the following thematic clusters:
 - (a) introduction to, and status of implementation of, the Chemical Weapons Convention;
 - (b) import and export provisions of the CWC;
 - (c) declarations required by the CWC;
 - (d) chemical industry verification and experiences of inspections in the industry; and
 - (e) international cooperation and assistance projects, and implementation support programmes.
3. The provisional programme of the seminar is contained in annex 1 to this Note.
4. The Secretariat will be able to sponsor the participation of a limited number of representatives of National Authorities who are responsible for relations with the chemical industry, and who will contribute to the substantive programme of the seminar their national experience of collaboration with the chemical industry. The nominations should specify whether sponsorship is a precondition for the participation of proposed candidates. ***The Secretariat will not sponsor industry representatives.*** For sponsored participants, the Secretariat will cover the costs of travel, accommodation, and medical insurance, and it will also provide a limited

subsistence allowance to cover other related costs, such as meals. Only if the Secretariat makes such arrangements for a particular participant will it also cover the cost of his/her accommodation. Participants who neither need nor intend to use accommodation provided by the Secretariat are requested to inform the Secretariat of this as soon as possible, with a view to avoiding the necessity to pay cancellation fees. The daily subsistence allowance will remain unchanged for those participants who opt to make their own accommodation arrangements. When making travel arrangements for sponsored participants, the Secretariat will seek to use the most economical options available. Tickets will be purchased by the Secretariat, and will be sent to participants. Participants will be allowed to purchase tickets locally only when this leads to further savings to the Secretariat, and only when this has been authorised in advance by the Secretariat. Any costs due to changes or cancellations made by participants *after* the tickets have been purchased shall be borne by the participants themselves. Non-sponsored participants are requested to make their own travel and accommodation arrangements, although, if necessary, the Secretariat can arrange accommodation at reduced rates.

5. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Mexico.
6. Depending on the requirements of the confirmed participants and the availability of the relevant resources, simultaneous English and Spanish interpretation services will be provided during the seminar.
7. Interested representatives of the chemical industry and those representatives of National Authorities who are responsible for relations with the chemical industry are invited to submit their nominations for the seminar to the Secretariat, **not later than 1 May 2002**, on the nomination form contained in annex 2 to this Note. It is important for all information requested on the form to be provided, and for the form to be correctly completed, so that the Secretariat can communicate directly with the proposed candidates. Please note carefully that an OPCW letter of acceptance is a prerequisite for sponsorship. The completed nomination forms should be addressed to: The Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, NL-2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax (+31-(0)-70-3063535) or by e-mail (ipb@opcw.org).
8. Additional information about the Meeting and any related questions may be addressed to the Implementation Support Branch, International Cooperation and Assistance Division:

Tel.: +31 (0)70 416 3799; 416 3825
Fax: +31 (0)70 306 3535
E-mail: ipb@opcw.org

Annexes:

- Annex 1: Provisional programme
Annex 2: Nomination form

Annex 1

**REGIONAL SEMINAR ON THE ROLE OF CHEMICAL INDUSTRY IN THE
IMPLEMENTATION OF THE CHEMICAL WEAPONS CONVENTION IN
LATIN AMERICA AND THE CARIBBEAN**

MEXICO CITY, MEXICO

4 – 6 JUNE 2002

PROVISIONAL PROGRAMME

**Tuesday
4 June**

Registration

Opening ceremony

Break

Introduction to the Chemical Weapons Convention (CWC)
and its status of implementation

OPCW

Provisions of the CWC in the field of trade in scheduled
chemicals; the Harmonised System

OPCW

Lunch

Declarations required under the CWC

OPCW

Imports and exports: the role of customs in the process of
implementing the Convention – experiences of National
Authorities – Panel discussion

Representatives
of National
Authorities and
industry

Break

Lessons learned in implementing the export provisions of
the CWC – experiences of National Authorities – Panel
discussion

Representatives
of National
Authorities and
industry

Training customs officials in the implementation of the
CWC – experiences of National Authorities – Panel
discussion

Representatives
of National
Authorities and
industry

**Wednesday
5 June**

Handbook of scheduled chemicals

OPCW

Identification and declaration of relevant chemicals and
activities

OPCW

Break

Improving the quality of declarations: practical examples

OPCW

Improving the quality of declarations – experiences of
National Authorities – Panel discussion

Representatives
of National
Authorities and
industry

Lunch

Inspections in the chemical industry: procedures and the role
of inspectors

OPCW

Inspections in the chemical industry – experiences of
National Authorities – Panel discussion

Representatives
of National
Authorities and
industry

Break

OPCW's international cooperation programmes

OPCW

OPCW's implementation support programmes

OPCW

Thursday¹
6 June

Break – Visit to an industrial facility

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The visit to an industrial facility has yet to be confirmed. Depending on the arrangements offered by the Mexican authorities, the programme for the last day may need to be adjusted.

Annex 2**REGIONAL SEMINAR ON THE ROLE OF CHEMICAL INDUSTRY IN THE
IMPLEMENTATION OF THE CHEMICAL WEAPONS CONVENTION IN
LATIN AMERICA AND THE CARIBBEAN****MEXICO CITY, MEXICO****4-6 JUNE 2002****NOMINATION FORM**

Please submit the completed form **by 1 May 2002** to:
The Director, International Cooperation and Assistance Division, OPCW,
Johan de Wittlaan 32, NL-2517 JR The Hague, the Netherlands.
Fax: +31-(0)-70-3063535; e-mail: ipb@opcw.org

Please use BLOCK LETTERS

1. Family name	<input type="text"/>
2. First name	<input type="text"/>
3. Date of birth	Day <input type="text"/> <input type="text"/> Month <input type="text"/> <input type="text"/> Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
4. Nationality	<input type="text"/>
5. Male/Female*	male <input type="checkbox"/> female <input type="checkbox"/>
6. Passport no.	<input type="text"/>
7. Date of issue	Day <input type="text"/> <input type="text"/> Month <input type="text"/> <input type="text"/> Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
8. Date of expiry	Day <input type="text"/> <input type="text"/> Month <input type="text"/> <input type="text"/> Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
9. Place of issue	<input type="text"/>
10. Areas of expertise	<input type="text"/> <input type="text"/>
11. Employer	Name of the Institute/Organisation, etc. <input type="text"/> <input type="text"/>
12. Contact address	Street <input type="text"/> <input type="text"/> Number <input type="text"/> Post Code <input type="text"/> City <input type="text"/> Country <input type="text"/>
13. E-mail address	<input type="text"/>

- * Please tick appropriate box.