NOTE BY THE DIRECTOR-GENERAL

CW CIVIL DEFENCE TRAINING COURSE
LAZNE BOHDAVEC, CZECH REPUBLIC, 28 OCTOBER – 3 NOVEMBER 2001

1. On behalf of the Government of the Czech Republic and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite Member States of the OPCW to nominate participants for a training course on CW protection, which will be held at the Institute of Civil Protection in Lazne Bohdanec, Czech Republic, from 28 October – 3 November 2001.

2. The course is related to the offer made by the Czech Republic, under Article X of the Chemical Weapons Convention (CWC), to provide assistance against chemical weapons, and will be jointly organised by the Government of the Czech Republic and the Secretariat. The course will provide training in civil CW protection, detection and decontamination for up to 20 chief instructors from Member States of the OPCW.

3. The course will provide basic training for specialists and experts who are, or will be, associated with CW protective training for civilians in their home countries. Its main purpose is to assist OPCW Member States in their efforts to establish a basic CW protective capability that will directly benefit their civilian populations. The course draws on the extensive experience of the Czech Republic in the field of civilian CW protection. Due to the objective of the course and its technical nature, the candidates will be carefully selected. Applicants from Member States which do not yet have civilian CW protective capabilities will be particularly welcome. Participants should have a basic technical background, as well as good English language skills. They should be physically fit and able to wear individual protection gear for several hours during some practical sessions of the course. Some practical experience of military or civilian protection would be desirable.

4. It is anticipated that participants will arrive on Sunday 28 October and will depart on Saturday 3 November 2001. Participants are requested to obtain any necessary visas (including transit visas) before travelling to the Czech Republic. The Secretariat expects to be able to sponsor a limited number of candidates nominated by the Member States of the OPCW, to cover their travel costs. When proposing candidates for the workshop, Member States should specify whether such sponsorship is a
precondition for their participation. Course materials, as well as accommodation and all meals during the course, will be provided for all participants. Further details regarding accommodation, the course venue, and transportation will be issued to participants at a later date.

5. Interested Member States are invited to complete the nomination form contained in annex 1 to this Note, giving the full name and address (including fax and telephone numbers, and e-mail address, if available) of each nominee, together with his or her affiliation and area(s) of expertise. The completed nomination form, together with a brief curriculum vitae for each nominee, should be submitted to the Assistance and Protection Branch, International Cooperation and Assistance Division. Nominations should be submitted as soon as possible, but **no later than 31 August 2001**, to allow sufficient time for the OPCW Secretariat and the Czech authorities to make the necessary arrangements. In the meantime Member States are requested to inform the International Cooperation and Assistance Division of any administrative or other problems that may arise in relation to the attendance of any nominee.

6. A tentative schedule for the workshop is contained in annex 2 to this Note. Further details of the arrangements will be issued as soon as the International Cooperation and Assistance Division receives confirmation from the participants that they will be attending the course. Any questions in this regard maybe addressed to the Assistance and Protection Branch, International Cooperation and Assistance Division:

Tel.: +31 (0)70 416 3555; 416 3261
Fax: +31 (0)70 306 3535
E-mail: EmergAssistBr@opcw.org

Annexes
Annex 1: Nomination form
Annex 2: Tentative programme schedule
NOMINATION FORM
To be completed by Member States to propose participants. Please use BLOCK LETTERS.

Details of nominee

1. Family name

2. First name(s)

3. Gender

4. Date of birth

5. Present address

6. Telephone

7. Fax

8. E-mail

9. Nationality


11. Date of issue

12. Date of expiry

13. Place of issue

14. Affiliation

15. Area(s) of expertise

16. Nominated by:

17. Signed: Date:
**Annex 2**

**CW Civil Defence Training Course 2001**

**Institute of Civil Protection, Lazne Bohdanec**

**TENTATIVE PROGRAMME SCHEDULE**

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday, 29 Oct</th>
<th>Tuesday, 30 Oct</th>
<th>Wednesday, 31 Oct</th>
<th>Thursday, 1 Nov</th>
<th>Thursday, 18 Oct</th>
</tr>
</thead>
<tbody>
<tr>
<td>08:00</td>
<td>Chemical Weapons Convention</td>
<td>Medical Protection Against CW</td>
<td>Departure to Czech National Authority</td>
<td>Decontamination of CW</td>
<td>Exercise - Use of Protection, Detection and Decontamination Equipment in Real Conditions</td>
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<tr>
<td></td>
<td>CA</td>
<td>CA</td>
<td>CA</td>
<td>CA</td>
<td>WG</td>
</tr>
<tr>
<td>09:30</td>
<td>Coffee break</td>
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<td>10:00</td>
<td>Czech Republic and Article X of CWC</td>
<td>Skin Protection Equipment – Practical Training</td>
<td>Detection of Chemical Warfare Agents</td>
<td>Decontamination of CW</td>
<td>Exercise – Continue</td>
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<tr>
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<tr>
<td>11:00</td>
<td>Assignment of Civil Protection of the Czech Republic</td>
<td>Skin Protection Equipment – Practical Training</td>
<td>CA</td>
<td>WG</td>
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<td>WG</td>
<td>CA</td>
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<tr>
<td>12:00</td>
<td>Lunch</td>
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<td>13:30</td>
<td>Standard IPE of Czech Civil Protection</td>
<td>Skin Protection Equipment – Practical Training</td>
<td>Detection equipment</td>
<td>Skin Protection Equipment – Practical Training</td>
<td>Exercise – Continue</td>
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<td>WG</td>
<td>WG</td>
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<tr>
<td>16:00</td>
<td>Respiratory Protection Equipment</td>
<td>Respiratory Protection Equipment – Practical Training</td>
<td>Sightseeing Tour Prague</td>
<td>Geographic Information System</td>
<td>Closing Session</td>
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<td>17:30</td>
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<tr>
<td>18:00</td>
<td>Dinner</td>
<td>Dinner</td>
<td>Dinner</td>
<td>Dinner</td>
<td>Dinner</td>
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</table>

Training location: CA – course auditorium, WG – working group
Training place: Tuesday – Czech Institute of Civil Protection, Lazne Bohdanec, Wednesday – State Office for Nuclear Safety, Prague