



OPCW

Technical Secretariat

International Cooperation and Assistance Division

S/161/2000

1 February 2000

ENGLISH & SPANISH only

**INVITATION TO PARTICIPATE IN THE FIRST REGIONAL MEETING OF
NATIONAL AUTHORITIES OF MEMBER STATES IN
LATIN AMERICA AND THE CARIBBEAN,
LIMA, PERU, 28 - 30 MARCH 2000**

1. The National Authority of the Republic of Peru and the Technical Secretariat (hereinafter “the Secretariat”) invite representatives of National Authorities to participate in the first regional meeting of National Authorities of Member States in Latin America and the Caribbean, to be held in Lima, Peru, from 28 - 30 March 2000.
2. The meeting is being convened in connection with the offer of the Peruvian delegation to host a meeting of representatives of National Authorities, made at the Fourth Session of the Conference of States Parties.
3. The meeting is intended to provide a framework within which National Authority representatives can review and discuss the following:
 - (a) the status of implementation of the Convention in the region: identification of special regional requirements, and ways to address current issues and new challenges;
 - (b) international cooperation projects in the region: identification of regional priorities, and proposals for developing a common platform; and
 - (c) verification-related issues: exchange of experiences, and the availability of assistance in preparing declarations.
4. The provisional programme of the meeting is attached as annex 1.
5. Spanish - English interpretation services will be available throughout the meeting.
6. The Secretariat will be able to sponsor a limited number of participants, to cover the costs of international travel and accommodation in Lima. Sponsored participants will be informed separately about the terms and conditions of OPCW sponsorship.

7. Interested representatives of National Authorities are invited to complete the attached registration form (annex 2), and to return it to the Secretariat no later than 29 February 2000, together with an indication of whether sponsorship will be required. The forms should be addressed to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, NL-2517 JR The Hague, the Netherlands. The forms may also be submitted by fax (+31-(0)70-306 3535) or by e-mail (webmaster@opcw.org).

8. Additional information about the meeting may be obtained from the International Cooperation and Assistance Division of the OPCW, at the address specified in the previous paragraph.

Annexes

Annex 1: Provisional programme

Annex 2: Registration form

Annex 1

**FIRST REGIONAL MEETING OF NATIONAL AUTHORITIES OF
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PROVISIONAL PROGRAMME

Tuesday 28 March

09:00 – 10:00	<i>Registration</i>	
10:00 – 10:30	Opening of the meeting	
10:30 – 10:45	<i>Coffee break</i>	
10:45 – 11:30	Key speaker: Overview of the status of implementation of the Convention	Secretariat
11:30 – 12:15	Review of the status of implementation of the Convention in the region: current issues and new challenges (Part I)	National Authorities
12:15 – 14:15	<i>Lunch</i>	
14:15 – 15:00	Review of the status of implementation of the Convention in the region: current issues and new challenges (Part II)	National Authorities
15:00 – 15:30	Summing up	
15:30 – 15:45	<i>Coffee break</i>	
15:45 – 16:30	Special requirements in the regional implementation of the Convention and support for National Authorities: proposals for developing a plan of action	National Authorities
16:30 – 17:00	Summing up	

Wednesday 29 March

09:00 – 9:45	Key speaker: International cooperation under Article XI: current status and new challenges	Secretariat
09:45 – 10:15	Questions and answers	
10:15 – 10:30	<i>Coffee break</i>	
10:30 – 11:15	International cooperation projects under the Convention: identification of regional priorities, and proposals for developing a common platform	National Authorities
11:15 – 11:45	Summing up	
11:45 – 12:00	OPCW video presentation “Verification in Action”	

12:00 – 14:00	<i>Lunch</i>	
14:00 – 14:45	Key speaker: The purpose of declarations and verification activities. Declaration requirements: the impact of the Convention on the chemical industry	Secretariat
14:45 – 15:30	National Authorities in Latin America and the Caribbean: exchanges of experiences and the availability of declaration assistance	National Authorities
15:30 – 16:00	Summing up	
16:00 – 16:15	<i>Coffee break</i>	
16:15 – 17:00	Key speaker: The Convention's requirements with respect to trade in scheduled chemicals	Secretariat
17:00 – 17:30	Questions and answers	

Thursday 30 March

09:00 – 9:45	Ways to ensure the implementation of restrictions on trade in Schedule 2 chemicals: the experiences of National Authorities	National Authorities
9:45 – 10:15	Summing up	
10:15 – 10:30	<i>Coffee break</i>	
10:30 – 11:00	Key speaker: An overview of OPCW industry inspections	Secretariat
11:00 – 11:30	Questions and answers	
11:30 – 12:15	The role of Customs authorities in the implementation of the Convention: the perspective of National Authorities	National Authorities
12:15 – 12:45	Summing up	
12:45 – 13:30	<i>Closing of the meeting</i>	

Annex 2

**FIRST REGIONAL MEETING OF NATIONAL AUTHORITIES OF
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REGISTRATION FORM

Please return the completed form by 29 February 2000 to:
International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32,
2517 JR The Hague, the Netherlands. Fax: +31-(0)70-306 3535.

Please use BLOCK LETTERS

1. Family name	_____
2. First name	_____
3. Date of birth	_____
4. Nationality	_____
5. Gender	Male / Female*
6. Ministry/ organisation	_____
7. Passport No.	_____
8. Date of issue	_____
9. Place of issue	_____
10. Date of expiration	_____
11. Contact address	_____
12. Telephone no. (home/work)	_____
13. Fax no. (home/work)	_____
14. E-mail address	_____
15. Academic/professional qualifications	_____
16. Area(s) of expertise	_____
17. Dietary requirements, if any (please specify)	_____
18. Is OPCW sponsorship a precondition for participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>

* Delete as appropriate.