



**OPCW**

**Technical Secretariat**

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International Cooperation and Assistance Division

S/138/99

13 September 1999

ENGLISH only

**NOTE BY THE DIRECTOR-GENERAL**

**INTERNATIONAL WORKSHOP TO PROMOTE AND COORDINATE ASSISTANCE  
AND COOPERATION UNDER THE CHEMICAL WEAPONS CONVENTION  
SLOVAK REPUBLIC, 16 - 19 NOVEMBER 1999**

1. On behalf of the Government of the Slovak Republic and the Organisation for the Prohibition of Chemical Weapons, the Director-General wishes to invite Member States of the OPCW to nominate participants for an international workshop to promote and coordinate assistance which will be held in the Slovak Republic, from 16 to 19 November 1999.
2. The workshop, which is related to the offer made by the Slovak Republic, under Article X of the Chemical Weapons Convention, will provide a forum for States Parties to share their experiences of the practical implementation of Article X on the provision of assistance. The workshop will be jointly organised by the Government of the Slovak Republic and the Technical Secretariat. The workshop will also give a full picture of how the Slovak protection system is prepared and built up.
3. The workshop will provide an opportunity for the participants to coordinate the delivery of assistance and to find practical solutions to common issues such as the compatibility of protection equipment, logistics, training in the use of protection equipment, and the quick and timely delivery of such assistance. Due to the objective of the workshop and its technical nature, the candidates will be carefully selected. Participants should have a background of experience in the provision of such assistance, as well as a good command of spoken English. The workshop is intended to draw together officials and experts from National Authorities, other governmental ministries, and/or or the chemical industry who are, or will be, associated with offers to deliver assistance to Member States.
4. It is anticipated that participants will arrive on Monday 15 November 1999, and will depart on Saturday 20 November 1999. Participants are requested to obtain any necessary visas (including transit visas) before travelling to the Slovak Republic. The Technical Secretariat expects to be able to sponsor a limited number of candidates nominated by the Member States of the OPCW, to cover their travel costs. When proposing candidates for the workshop, Member States should specify whether

such sponsorship is a precondition for their participation. The workshop materials, as well as accommodation and all meals during the workshop, will be provided free of charge. Further details regarding accommodation, the course venue, and transportation will be issued to participants at a later date.

5. Interested Member States are invited to complete the nomination form contained in annex 1 to this Note, giving the full name and address (including fax and telephone numbers, and e-mail address, if available) of each nominee, together with his or her affiliation and area(s) of expertise. The completed nomination form, together with a brief curriculum vitae for each nominee, should be submitted to the Assistance Branch, International Cooperation and Assistance Division. Nominations should be submitted as soon as possible, but **no later than 7 October 1999**, to allow sufficient time for the OPCW Secretariat and the Slovak authorities to make the necessary arrangements. In the meantime Member States are requested to inform the International Cooperation and Assistance Division of any administrative or other problems that may arise in relation to the attendance of any nominee.
6. A tentative schedule for the workshop is attached to this Note as annex 2. Further details of the arrangements will be issued as soon as the International Cooperation and Assistance Division receives confirmation from the participants that they will be attending the workshop. Any questions in this regard maybe addressed to the Assistance Branch, International Cooperation and Assistance Division:

Tel.: +31 (0)70 416 3555; 416 3823  
Fax: +31 (0)70 306 3535  
E-mail: EmergAssistBr@opcw.org

Annex 1: Nomination form

Annex 2: Tentative programme schedule

**Annex 1**

**INTERNATIONAL WORKSHOP TO PROMOTE AND COORDINATE ASSISTANCE  
AND COOPERATION UNDER THE CHEMICAL WEAPONS CONVENTION  
SLOVAK REPUBLIC, Modra-Harmonia, 16 -19 NOVEMBER 1999**

**NOMINATION FORM**

To be completed by Member States to propose participants. Please use BLOCK LETTERS.

Details of nominee

1. Family name .....
  2. First name(s) .....
  3. Gender .....
  4. Date of birth .....
  5. Present address .....
  - .....
  6. Telephone .....
  7. Fax .....
  8. E-mail .....
  9. Nationality .....
  10. Passport no. ....
  11. Date of issue .....
  12. Date of expiry .....
  13. Place of issue .....
  14. Affiliation .....
  15. Area(s) of expertise .....
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16. Nominated by: .....
  17. Signed: ..... Date: .....

Annex 2

**INTERNATIONAL WORKSHOP TO PROMOTE AND COORDINATE ASSISTANCE AND COOPERATION UNDER THE CHEMICAL WEAPONS CONVENTION**

**Modra-Harmonia, SLOVAK REPUBLIC, 16 -19 NOVEMBER 1999**

**TENTATIVE PROGRAMME SCHEDULE**

Arrival: Monday, 15 November 1999. Departure: Saturday, 20 November 1999.

	<b>Tuesday, 16 Nov</b>	<b>Wednesday, 17 Nov</b>	<b>Thursday 18 Nov</b>	<b>Friday, 19 Nov</b>
08:30	Opening by the Deputy Minister of Economy of the Slovak Republic General Introduction to the CWC (OPCW)	Transport to Topolcany	General coordination, interoperability matters	Group exercise
10:30	Coffee break		Coffee break	Coffee break
	Implementation of Article X I. Protection	Demonstration of chemical techniques and materials, practical activity of assistance units	Chemical reconnaissance, decontamination	Group exercise
12:15	Lunch	Lunch	Lunch	Lunch
13:15	Implementation of Article X II. Assistance Overview of assistance offers	14:00 Demonstration	Transport to Nitra Demonstration of Control and Chemical Laboratory of Ministry of Interior in Nitra	Group exercise
15:30	Coffee break	Transport to Modra	Transport to Modra	Coffee break
16:00	Investigation of alleged use of chemical weapons and delivery of assistance			Closing
19:30	Dinner	Dinner	Dinner	Dinner