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Fifth Session  
(13 - 17 December 1993)

## **REPORT OF THE COMMISSION**

### **Introduction**

1. In accordance with its decision recorded in the Report of the Fourth Session of the Preparatory Commission (PC-IV/23, dated 1 October 1993), the Commission convened its Fifth Session in The Hague, Kingdom of the Netherlands, from 13 to 17 December 1993.
  - 1.1 As of 13 December 1993, 154 States had signed the Convention. The following four States signed the Convention between 1 October 1993 and 13 December 1993: Djibouti, Guyana, Maldives and Turkmenistan.
  - 1.2 No new instruments of ratification were deposited during the last intersessional period. The number of ratifications remains at four.
  - 1.3 The following 81 Member States participated in the Fifth Session of the Commission:

Algeria, Argentina, Australia, Austria, Bangladesh, Belarus, Belgium, Bolivia, Brazil, Brunei Darussalam, Bulgaria, Cameroon, Canada, Cape Verde, Chile, China, Colombia, Cote d'Ivoire, Croatia, Cuba, Czech Republic, Denmark, Ecuador, Estonia, Ethiopia, Fiji, Finland, France, Germany, Greece, Holy See, Honduras, Hungary, India, Indonesia, Iran (Islamic Republic of), Ireland, Israel, Italy, Japan, Kenya, Kuwait, Malaysia, Mexico, Monaco, Morocco, Netherlands, New Zealand, Nigeria, Norway, Oman, Pakistan, Panama, Peru, Philippines, Poland, Portugal, Republic of Korea, Romania, Russian Federation, Saudi Arabia, Senegal, Singapore, Slovak Republic, Slovenia, South Africa, Spain, Sri Lanka, Sweden, Switzerland, Thailand, Tunisia, Turkey, Ukraine, United Arab Emirates, United Kingdom of Great Britain and Northern Ireland, United States of America, Uruguay, Venezuela, Yemen, Zimbabwe.

### **AGENDA ITEM ONE - Opening of the Session**

2. The Session was opened by the Chairman, Ambassador Sirous Nasserli of the Islamic Republic of Iran, at 12:00 on 13 December 1993.

- 2.1 The Chairman announced that, in the absence of Ambassador Villamizar of Colombia, Ambassador Jorge Morales Pedraza of Cuba would be the Acting Chairman of Working Group A for the current Session of the Commission.

#### **AGENDA ITEM TWO - Adoption of the Agenda**

3. On 13 December the Commission adopted the following agenda for its Fifth Session:
  1. Opening of the Session
  2. Adoption of the agenda
  3. Report of the Executive Secretary
  4. Consideration of the Report of Working Group A and appropriate action including adoption of the 1994 Programme of Work and Budget
  5. Consideration of the Report of Working Group B and appropriate action
  6. Report of the Credentials Committee
  7. Election of the Chairman and Vice-Chairmen of the Commission for the next six-month term
  8. Appointment of the External Auditor
  9. Any other business
  10. Date and agenda for the next Session
  11. Adoption of the Report and closure of the Session.

#### **AGENDA ITEM THREE - Report of the Executive Secretary**

4. The Commission received the Report of the Executive Secretary, Mr Ian R Kenyon (PC-V/6, dated 13 December 1993). The Report covered the period from 4 October to 10 December 1993. The Report was divided into five sections, with the following thematic focus: a retrospective on 1993; developments and issues during the current intersessional period; income and expenditure as of 10 December 1993; administrative and organisational issues arising out of the current intersessional period; and perspectives on 1994. The Report emphasised the real achievements of 1993, in terms both of additional signatories to the Convention and accomplishments of Expert Groups, Working Groups, the Commission itself, and the Secretariat. The Report concluded that preparations for early entry into force will test both the political resolve of Member States and the resources of the Secretariat, especially in the areas of purchase and testing of equipment, the establishment of the Laboratory and the Health and Safety Unit, and the recruitment and training of inspectorate personnel.

#### **AGENDA ITEM FOUR - Report of Working Group A**

5. On 16 December 1993, the Acting Chairman of Working Group A, Ambassador Jorge Morales Pedraza of Cuba, introduced the Report of Working Group A (PC-V/A/7, dated 15 December 1993). The Commission

took the following action in relation to matters arising out of the Report of Working Group A:

### **OPCW Building**

- 5.1 The Commission **adopted** the following understandings:
- (a) that the OPCW Laboratory, including equipment store and office space, is an integral part of the OPCW building, but that, given the requirements for the handling of toxic material, the OPCW Laboratory should not be located in the main OPCW building itself, but at a suitable site elsewhere, close to The Hague;
  - (b) a laboratory facility, including office and adequate storage space, will need to be available before EIF, to ensure proper preparation for the verification effort of the future OPCW;
  - (c) that the decision on interim and permanent location of the OPCW Laboratory should weigh fully the financial and administrative factors, including the implications of using a separate location, and the need to isolate OPCW facilities from any other laboratory facilities at a possible site; and
  - (d) that, if the consideration of these factors indicates that this site is viable, the OPCW Laboratory-related office space and equipment store should be located at the existing 'Toegepast Natuurwetenschappelijk Onderzoek' (TNO) - Prins Maurits Laboratory (PML) facilities.
- 5.2 The Commission **approved** the following programme of consultations concerning interim and permanent accommodation arrangements:
- (a) the establishment of a Committee on Relations with the Host Country, chaired by the Chairman of the Commission or an alternate named by him, and open to all other Member States of the Commission to consult with Host Country authorities, and to consider and make recommendations on all issues pertaining to the Host Country Bid, particularly issues relating to the accommodations of the Commission and the OPCW; and
  - (b) that the Expert Group on the OPCW Building continue to consider building-related issues, as requested by the Commission or suggested by the Executive Secretary.
- 5.3 The Commission **decided** to remove the Koningin Julianaplein from further consideration as the location for a permanent ("tailor-made") OPCW building.

### **Information Management Systems**

#### 5.4 The Commission:

- (a) **mandated** Working Group B to forward the Report of the Informal Group on Declaration Formats to the relevant Expert Groups under its purview for consideration;
- (b) **tasked** Expert Groups still in the process of finalising their declaration requirements to complete their work as soon as practicable, and to forward their results to the Expert Group on Data Systems for review; and
- (c) **requested** Working Group B to mandate appropriate Expert Groups under its purview to consider the following issues: the adjustment of declaration formats considered by the Working Group A Expert Group on Data Systems to those under consideration by the Expert Groups in Working Group B; and random selection of Schedule 3 inspection facilities using computer software.

### **Financial Regulations and Rules**

#### 5.5 Taking account of paras. 4 and 6 of PC-V/A/WP.6, the Commission **decided** that:

- (a) Regulation 14.1 and related references should be implemented from the date of this decision;
- (b) the Finance Group should be established as follows:
  - i. the Finance Group shall be a core group of the Expert Group on the Programme of Work and Budget comprising experts of recognised standing on budgetary and administrative matters, nominated by Member States;
  - ii. the members of the Finance Group shall serve in their personal capacity without any financial implication to the Commission;
  - iii. the Finance Group, bearing in mind the Programme of Work and needs of the Commission, shall decide upon the frequency of its meetings;
  - iv. the Secretariat shall provide the necessary support to the Finance Group;
  - v. the Finance Group shall undertake the functions required of it in accordance with the Financial Regulations, including those

under Regulations 3.5, 4.5, 6.5, 12.10, under Articles 13, 14 and under the Appendix on Additional Terms of Reference Governing the Audit; and

- vi. the Finance Group shall:
  - aa. report to the Commission through the Expert Group on Programme of Work and Budget on the draft Budget and any supplementary Budget proposals submitted by the Executive Secretary;
  - bb. report to the Commission through Working Group A on any other matters which, in accordance with the Financial Regulations, fall within its purview;
- (c) the Finance Group should be constituted and meet as early as possible in 1994. The Chairman of the Expert Group on Programme of Work and Budget should adopt the appropriate measures to ensure the implementation of this decision; in particular, he should conduct informal consultations with a view to facilitating the election of the Chairman of the Finance Group.

#### **Staff Regulations and Rules**

##### 5.6 The Commission:

- (a) **decided** that all benefits offered to professional staff should be those which are provided for in the Staff Regulations and Staff Rules. Any other incentives in addition to those benefits provided for in the current Staff Regulations and Staff Rules for the recruitment and retention of highly qualified professional staff, in specific categories, could be considered by the Commission at a later stage and incorporated in the Staff Regulations and Staff Rules;
- (b) **requested** the Executive Secretary to initiate an investigation to determine whether problems could arise in recruiting and retaining highly qualified professional staff in specific categories and to report his conclusions to the Commission as soon as possible; and
- (c) **requested** the Executive Secretary to continue implementing the interim measure for the provision of allowances for tertiary education of eligible children for staff members as authorised by the Commission during its Fourth Session (para. 5.7.5, PC-IV/23).

## 1994 Programme of Work and Budget

### 5.7 The Commission:

- (a) **adopted** the 1994 Programme of Work and Budget as contained in Annex 1 of PC-V/A/WP.3, dated 18 November 1993 and PC-V/A/WP.3/Corr. 1, dated 10 December 1993;
- (b) **appropriated**, in Dutch Guilders, a total amount of Dfl. 56,462,000 and authorised the Executive Secretary to:
  - i. incur expenditures for Part I of the 1994 Budget in an amount not exceeding Dfl. 34,425,500; and
  - ii. incur expenditures for Part II of the 1994 Budget in an amount not exceeding Dfl. 22,036,500;
- (c) **decided** that the above appropriations shall be financed from contributions by **all** Member States in accordance with the scales of assessments for 1994 as set out in Attachments A and B to Annex 1 to this Report;
- (d) **requested** Member States to pay their contributions to:
  - i. Part I of the 1994 Budget in full within thirty days of the receipt of the communication from the Executive Secretary requesting the contribution; and
  - ii. Part II of the 1994 Budget in full within thirty days of the receipt of a further communication from the Executive Secretary; which shall not be communicated before the deposit of the sixty-fifth instrument of ratification;
- (e) **invited** the Executive Secretary to keep the Commission's Member States informed on the use of resources included in Part I of the Budget but relating directly to Phase II of the Programme of Work;
- (f) **noted** that its adoption of the Proposed Programme of Work and Budget for 1994 was based on the understanding that the staffing requirements and the organisational chart included in PC-V/A/WP.3, dated 18 November 1993, served the purpose of assisting the Secretariat in the implementation of the Programme of Work and Budget for Financial Year 1994: Parts I and II. Approval by the Commission of the figures in the 1994 Budget was without prejudice to future decisions of the Commission or the Conference of States Parties with respect to the organisational structure and staffing requirements of

the OPCW, which might have fully to take into account the need to achieve and maintain as wide as possible a geographical distribution of staff in the OPCW/TS, including the Inspectorate;

- (g) **noted** the Report of the Executive Secretary regarding the action he had taken to collect unpaid contributions to the 1993 Budget (para. 3.10 of PC-V/6, dated 13 December 1993) and **requested** all Member States that have not yet paid their 1993 assessment in full, to do so as soon as possible; and
- (h) **requested** the Executive Secretary, in the preparation of a draft Programme of Work and Budget for 1995, to start informal open-ended consultations, in the second quarter of 1994, with a view to an early adoption of the Programme of Work and Budget for 1995.

5.8 The delegation of Ukraine made the following statement in the English language on behalf of the delegations of Ukraine and Belarus:

"With regard to the approval of Attachment B to this Report, entitled 'Scale of Assessments of Member States and the apportionment of the Budget of the Preparatory Commission for 1994', the delegations of Belarus and Ukraine, without objecting to the approval of the Budget, reminded the Commission of their previously stated position regarding the present Scale of Assessment of the United Nations."

#### **Review of the Working Methods of the Commission**

5.9 Bearing in mind para. 4(b) of PC-V/A/WP.3, the Commission **adopted** the recommendation of the Expert Group on Budget and Programme of Work concerning the improvement of the work of the Commission (Annex 5 to PC-V/A/WP.3, dated 18 November 1993).

#### **Assessment of 1993 Contributions of New Member States**

5.10 The Commission **adopted** the scale of assessment of new Member States as contained in PC-V/8, dated 10 December 1993.

#### **Other Issues**

5.11 The Commission **endorsed** the Note by the Executive Secretary On the Breakdown of Nationalities for Professional and Higher Categories represented at the PTS as of 14 December 1993 (PC-V/6, dated 14 December 1993) and **adopted** the following decisions:

- (a) that the Commission review the information provided by the Executive Secretary pertaining to patterns of staffing in professional posts in the Secretariat in the light of the Commission's recommendation contained in para. 5.7.3 of PC-IV/23: "The Commission notes the current

representation of staff in the Secretariat, as well as views expressed at the Third Plenary Session of the Commission with respect to Draft Staff Regulations 4.2, and draws the attention of the Executive secretary to the fact that, in executing the Secretariat's personnel policy, due regard should be paid to the importance of properly applying Regulation 4.2 concerning the requirement to recruit staff on as wide a geographical basis as possible"; and

- (b) that the Commission welcome the initial steps made by the Executive Secretary in this regard, as reflected in para. 4.8 - 4.12 of his Report (PC-V/6), to redress the situation established in the Secretariat with respect to professional staff representation, and encourage the Executive Secretary to maintain the momentum in pursuing the objectives and purposes of the above-mentioned para. of PC-IV/23.

5.12 The delegation of Argentina made the following statement in the Spanish language on behalf of the Latin American and Caribbean Group:

"The Latin American Group wishes to express its appreciation of the positive response by the Executive Secretary to the concern it expressed at the Fourth Session with regard to its representation in the PTS.

Bearing in mind that the Secretariat will be extending its activities considerably next year, we urge the Executive Secretary to ensure that the representation of Latin American countries be effectively reflected in future appointments."

#### **AGENDA ITEM FIVE - Report of Working Group B**

6. On 15 December 1993 the Chairman of Working Group B, Mr Sylwin Gizowski of Poland, introduced the Report of Working Group B (PC-V/B/10, dated 15 December 1993). The Commission took the following action in relation to matters arising out of the Report of Working Group B:

#### **Chemical Industry Facilities**

6.1 The Commission:

- (a) **decided** that the joint meeting of the Expert Group and industry representatives has been useful to both sides and should be continued. A possible time for the next meeting might be April 1994, after the Sixth Session of the Commission;
- (b) **decided** that regularly scheduled briefings on issues important to industry might be presented by the Secretariat in The Hague for industry and Member States;



- (c) **decided** that the Secretariat should nominate specific officers as points of contact on issues of interest to industry. The specific areas of interest should be determined through informal consultations. Additionally the Secretariat will publish updates on areas of interest after each meeting of the Expert Group responsible for the issue and should stand ready to respond to requests for published Commission documentation. Industry should provide names and addresses of its members who wish to receive this updated information;
- (d) **encouraged** Member States to consult their national industries to assist in the development of national Convention implementation legislation, perhaps through National Authorities, and to broaden awareness of the Convention through the encouragement of regional seminars which could include Preparatory Commission participation; and
- (e) **encouraged** industry to provide to the Secretariat its expertise in areas of interest to industry through direct bilateral informal consultations with the Secretariat and through providing the Secretariat with relevant data and papers developed by industry.

### **Chemical Weapons Production Facilities**

#### 6.2 The Commission:

- (a) **adopted** the understanding that the set of procedures identified by the Expert Group as being necessary for the closure/inactivation of CWPFs in the context of their subsequent destruction or, pending a final decision, their temporary conversion to chemical weapons destruction facilities or possible conversion for purposes not prohibited by the Convention after it enters into force (contained in Chart 1, Appendix 1 of the Chairman's Paper to the Interim Report of the Expert Group on Chemical Weapons Production Facilities (CWPF), PC-V/B/WP.6, dated 15 October 1993) should apply in all of the above three cases;
- (b) **adopted** the understanding set out in para. 7 of the Expert Group Report that, in order to ensure the safe conduct of on-site inspections, a State Party should be encouraged to complete the primary decontamination of the CWPF as part of its closure and inactivation measures. It was understood that some limited decontamination capability may be required after closure and inactivation to ensure the safety of inspectors and personnel. A decontamination capability may also be required to provide safe conditions for dismantling and destroying the plant and to avoid potential environmental contamination. It was also noted that, in connection with these decontamination requirements, a limited amount of safety equipment will be required;

- (c) **requested** the Executive Secretary to compile a set of background documents on all issues specified in para. 4.8. of the Report of Working Group B, in advance of the next meeting of this Expert Group in order to facilitate the conclusion of its work; and
- (d) **noted** the Interim Report of the Expert Group on Chemical Weapons Production Facilities (CWPF) contained in PC-V/B/WP.6, dated 15 October 1993.

### **Training**

#### 6.3 The Commission:

- (a) **adopted** the three training modules contained in Appendix 1 to the Chairman's Paper to the Third Interim Report of the Expert Group on Training (PC-V/B/WP.8, dated 22 October 1993);
- (b) **adopted** the conditions to be offered by contractual agreement to inspector/inspection assistant candidates prior to the commencement of the training courses developed by the Expert Group (as contained in Part D of Annex I of the Report of the Group on the 1994 Programme of Work and the Budget (PC-V/A/WP.3, dated 18 November 1993 and PC-V/A/WP.3/Corr.1, dated 10 December 1993));
- (c) **requested** the Executive Secretary to take into account the recommendations contained in the above-mentioned documents when elaborating the relevant staff rules;
- (d) **adopted** the guidelines (contained in paras. 16 and 17 of the Chairman's Paper to the Third Interim Report of the Expert Group on Training, PC-V/B/WP.8, dated 22 October 1993) on cost-sharing between the Secretariat and Member States in the implementation of the General Training Scheme (GTS), developed by the Expert Group on Training and used by the Expert Group on the 1994 Programme of Work and Budget in the preparation of the draft 1994 Budget of the Commission;
- (e) **requested** the Executive Secretary promptly to establish criteria and procedures for the certification of national training programmes offered as part of the GTS in accordance with the guidelines and suggested certification and monitoring procedures contained in paras. 8 and 9 and Appendix 3 of the Chairman's Paper to the Third Interim Report of the Expert Group on Training (PC-V/B/WP.8, dated 22 October 1993); and
- (f) **requested** the Executive Secretary to develop selection criteria for inspector trainees as soon as possible, giving due consideration to para. 11 of Appendix 2 of the Chairman's Paper to the Third Interim Report

of the Expert Group on Training (PC-V/B/WP.8, dated 22 October 1993) and to present the proposed selection criteria for consideration by the next meeting of the Expert Group, and for communication to all Member States not later than 15 February 1994.

### **Equipment**

#### 6.4 The Commission:

- (a) **adopted** the recommendation that, for technical reasons and, given the urgent need for laboratory facilities, the OPCW Laboratory should be located at the existing TNO-PML facilities, if this option becomes available;
- (b) **adopted** the recommendation that it would be advisable to co-locate inspection equipment storage with the OPCW Laboratory;
- (c) **mandated** Working Group A to take these views into account when elaborating the OPCW building concept;
- (d) **encouraged** Member States in a position to respond to the request by the Executive Secretary (PC-IV/B/7, dated 20 August 1993) to provide information for the OPCW analytical database; Member States which had not yet done so were requested to do so as soon as possible;
- (e) **decided** that the necessary steps be taken to realise a minimum capability of the OPCW Laboratory by March 1994 and its readiness to fully support the OPCW at the latest by EIF minus 1 month; and
- (f) **requested** the Executive Secretary to invite Member States to provide technical experts to participate in a small group of international experts in the areas noted in para. 21 of the Chairman's Paper to the Report of the Expert Group on Equipment (PC-V/B/WP.7, dated 26 October 1993) to review contributions to the OPCW analytical database.

### **Safety Procedures**

#### 6.5 The Commission:

- (a) **adopted** the understanding that:
  - i. the OPCW health and safety documentation be separated into three documents;
  - ii. the first document would contain the policy statement and regulation;

- iii. the second document would contain the health and safety requirements and procedures;
  - iv. the third document would contain the health and safety guidelines;
  - v. the first two documents would be agreed by the Expert Group and submitted through Working Group B for formal approval by the Commission. It would also be necessary for the Commission to submit the two documents to the First Conference of States Parties for approval; and
  - vi. the third document, which would contain the technical guidelines on health and safety, would be prepared by the Provisional Technical Secretariat and circulated to Member States for review and comment;
- (b) **adopted** the understanding that medical screening of inspector candidates should include, in addition to a basic pre-employment medical examination, a pulmonary function test and an assessment of the candidates' ability to use approved types of protective equipment. Candidates must also be judged fit for wide geographical deployment and must be free from any medical conditions which might interfere with the administration of any medication or preventive treatment that might be required.

### **Chemical Weapons Storage Facilities**

6.6 The Commission **adopted** the recommendations:

- (a) that, in declaring chemical weapons, all locations must be specified. These locations include CW storage facilities, CW storage facilities at CW destruction facilities and temporary holding areas at CW destruction facilities. All of these locations and their detailed inventories should be declared using the illustrative formats developed by the Group;
- (b) that declarations for each chemical weapons storage location and national aggregate declarations should each be submitted as complete documents containing appropriate chemical declaration forms as attachments;
- (c) that temporary holding areas at chemical weapons destruction facilities be defined as locations within the declared perimeter of a chemical weapons destruction facility and that these holding areas should contain at any time no more than one week's amount of agent or material, based on the declared design capacity of the destruction facility;

- (d) that CW stored in a temporary holding area at a CW destruction facility would not normally be subject to inspection by a CW storage facility inspection team. These verification activities would be the responsibility of a CW destruction facility inspection team. CW stored in a CW storage facility at a CW destruction facility should be inspected by CW storage facility inspection teams. Subsequent inspections at these CW storage facilities could be done either by CW storage facility inspection teams or by CW destruction inspection teams as will be agreed in appropriate facility agreements; and
- (e) that, during the transitional period (Verification Annex Part IV (A), paras. 50 and 51), arrangements made between the OPCW and the States Parties for the inspection of CW at chemical weapons destruction facilities should be approved by the Executive Council.

### **Technical Cooperation and Assistance**

#### 6.7 The Commission:

- (a) **forwarded** the Guidelines for the Regulations for the Voluntary Fund contained in Appendix 3 of the Chairman's Paper annexed to the Report of the Expert Group on Technical Cooperation and Assistance (PC-V/B/WP.16, dated 3 December 1993) to Working Group A, for mandating the Expert Group on Staff and Financial Regulations to draft rules required for administration and supervision of the Voluntary Fund on the basis of these Guidelines;
- (b) **adopted** the following recommendations concerning the data bank on protection against chemical weapons:
  - i. that the data bank be established as a part of a library in the Technical Secretariat, and that this repository of information be indexed by a database; and
  - ii. that as a database for indexing the data bank a standard commercially or otherwise available bibliographical programme be used, allowing for the inclusion of data types such as those listed in Appendix 4 of the Chairman's Paper annexed to the Report of the Expert Group on Technical Cooperation and Assistance (PC-V/B/WP.16, dated 3 December 1993); and
- (c) **requested** the Executive Secretary to:
  - i. develop a manual for the database of the data bank on protection against chemical weapons to enable States Parties to

have ready access to the database over the telephone net and to conduct their own database searches;

- ii. request Member States to provide the data bank with documents; and
  - iii. begin in 1994, within the Budget, an active search for documents for the data bank on protection against chemical weapons; and
- (d) **adopted** the Report of the Expert Group on Technical Cooperation and Assistance contained in PC-V/B/WP.16, dated 3 December 1993.

#### **SCHEDULE OF WORK FOR FIRST QUARTER OF 1994**

7. The Commission considered and **approved** a schedule for Meetings of Expert Groups for the period from January to March 1994 and the Indicative Listing of Tasks, contained in Annex 2 of this Report, for meetings of Expert Groups under the purview of Working Groups A and B.

#### **AGENDA ITEM SIX - Report of the Credentials Committee**

8. The Report of the Credentials Committee (PC-V/11, dated 16 December 1993) was presented by Professor Natalino Ronzitti of Italy, who is Chairman of the Committee. The Commission **noted** the Report.

#### **AGENDA ITEM SEVEN - Election of the Chairman and Vice-Chairmen of the Commission for the Next Six-Month Term**

9. In accordance with Rules 7 and 8 of the Rules of Procedure the Commission **elected by acclamation** Ambassador Grigory V Berdennikov of the Russian Federation as Chairman for the period 8 February to 7 August 1994 as well as Representatives of Brazil, Bulgaria, Indonesia, Tunisia, and the United States of America, as Vice-Chairmen for the same period.

#### **AGENDA ITEM EIGHT - Appointment of the External Auditor**

10. The Commission **appointed** Mr Muhammed Naseer Ahsan of Pakistan as External Auditor in accordance with Article 12 of the Financial Regulations.

#### **AGENDA ITEM NINE - Any Other Business**

11. (a) **The Correction of Errors in the Certified Copies of the Chemical Weapons Convention**

The Commission considered the Note by the Executive Secretary concerning errors in the certified copy of the Convention as contained in documents PC-V/5, dated 26 November 1993, and PC-V/5/Add.1, dated 10 December 1993, and recognised the necessity to resolve this question as soon as possible so as to have a definite rectification of clerical errors in the Convention in order not to hinder the ratification process for Signatory States. The Commission considered that the suggestions for corrections to the clerical errors in the Convention included in PC-V/5 were mostly acceptable. However, in the light of new suggestions brought to its attention in PC-V/5/Add.1, the Commission decided to allow more time for Member States to consider these later suggestions and, accordingly, requested the Executive Secretary to submit a final report on this issue for consideration and approval by the Commission at its Sixth Session.

(b) **Signature of the Convention by Non-signatory States**

The Commission requested all Member States to encourage all Non-signatory States to give serious consideration to signing the Convention at the earliest opportunity.

**AGENDA ITEM TEN - Date and Agenda of the Sixth Session**

12. The Commission **decided** to hold its Sixth Session from 11 to 15 April 1994 in The Hague, Kingdom of the Netherlands, and also decided to consider the following Provisional Agenda for adoption at the opening of its Sixth Session:
  1. Opening of the Session
  2. Adoption of the agenda
  3. Report of the Executive Secretary
  4. Consideration of the Report of Working Group A and appropriate action
  5. Consideration of the Report of Working Group B and appropriate action
  6. Report of the Credentials Committee
  7. Report of the Committee on Relations with the Host Country
  8. Any other business
  9. Date and agenda for the next Session
  10. Adoption of the Report and closure of the Session.

**AGENDA ITEM ELEVEN - Adoption of the Report and Closure of the Fifth Session**

13. The Commission **adopted** its Report, and the Chairman closed the Fifth Session at 17:30 on 16 December 1993.

**ANNEX ONE**

**Attachment A**

**Scale of Assessment of Member States (154) and Apportionment of the Budget of  
the Preparatory Commission for 1994 Part I**

<b>Member State</b>	<b>United Nations Scale</b>	<b>Commission Scale</b>	<b>Apportionment Dfl</b>
	<b>%</b>	<b>%</b>	
1 Afghanistan	0.01	0.01000	3,444
2 Albania	0.01	0.01000	3,444
3 Algeria	0.16	0.16006	55,103
4 Argentina	0.57	0.57023	196,304
5 Armenia	0.13	0.13005	44,771
6 Australia	1.51	1.51060	520,033
7 Austria	0.75	0.75030	258,295
8 Azerbaijan	0.22	0.22009	75,766
9 Bahrain	0.03	0.03001	10,332
10 Bangladesh	0.01	0.01000	3,444
11 Belarus	0.48	0.48019	165,309
12 Belgium	1.06	1.06042	365,056
13 Benin	0.01	0.01000	3,444
14 Bolivia	0.01	0.01000	3,444
15 Brazil	1.59	1.59064	547,584
16 Brunei Darussalam	0.03	0.03001	10,332
17 Bulgaria	0.13	0.13005	44,771
18 Burkina Faso	0.01	0.01000	3,444
19 Burundi	0.01	0.01000	3,444
20 Cambodia	0.01	0.01000	3,444
21 Cameroon	0.01	0.01000	3,444
22 Canada	3.11	3.11124	1,071,061
23 Cape Verde	0.01	0.01000	3,444
24 Central African Republic	0.01	0.01000	3,444
25 Chile	0.08	0.08003	27,551
26 China	0.77	0.77031	265,182
27 Colombia	0.13	0.13005	44,771
28 Comoros	0.01	0.01000	3,444
29 Congo	0.01	0.01000	3,444
30 Cook Islands	0.01	0.01000	3,444
31 Costa Rica	0.01	0.01000	3,444
32 Côte d'Ivoire	0.02	0.02001	6,888
33 Croatia	0.13	0.13005	44,771



34	Cuba	0.09	0.09004	30,995
35	Cyprus	0.02	0.02001	6,888
36	Czech Republic	0.42	0.42017	144,645
37	Denmark	0.65	0.65026	223,855
38	Djibouti	0.01	0.01000	3,444
39	Dominica	0.01	0.01000	3,444
40	Dominican Republic	0.02	0.02001	6,888
41	Ecuador	0.03	0.03001	10,332
42	El Salvador	0.01	0.01000	3,444
43	Equatorial Guinea	0.01	0.01000	3,444
44	Estonia	0.07	0.07003	24,107
45	Ethiopia	0.01	0.01000	3,444
46	Fiji	0.01	0.01000	3,444
47	Finland	0.57	0.57023	196,304
48	France	6.00	6.00240	2,066,357
49	Gabon	0.02	0.02001	6,888
50	Gambia	0.01	0.01000	3,444
51	Georgia	0.21	0.21008	72,322
52	Germany	8.93	8.93357	3,075,427
53	Ghana	0.01	0.01000	3,444
54	Greece	0.35	0.35014	120,537
55	Guatemala	0.02	0.02001	6,888
56	Guinea	0.01	0.01000	3,444
57	Guinea-Bissau	0.01	0.01000	3,444
58	Guyana	0.01	0.01000	3,444
59	Haiti	0.01	0.01000	3,444
60	Holy See	0.01	0.01000	3,444
61	Honduras	0.01	0.01000	3,444
62	Hungary	0.18	0.18007	61,991
63	Iceland	0.03	0.03001	10,332
64	India	0.36	0.36014	123,981
65	Indonesia	0.16	0.16006	55,103
66	Iran (Islamic Republic of)	0.77	0.77031	265,182
67	Ireland	0.18	0.18007	61,991
68	Israel	0.23	0.23009	79,210
69	Italy	4.29	4.29172	1,477,445
70	Japan	12.45	12.45498	4,287,690
71	Kazakhstan	0.35	0.35014	120,537
72	Kenya	0.01	0.01000	3,444
73	Kuwait	0.25	0.25010	86,098
74	Kyrgyzstan	0.06	0.06002	20,664
75	Lao People's Republic	0.01	0.01000	3,444
76	Latvia	0.13	0.13005	44,771
77	Liberia	0.01	0.01000	3,444
78	Liechtenstein	0.01	0.01000	3,444
79	Lithuania	0.15	0.15006	51,659

80	Luxembourg	0.06	0.06002	20,664
81	Madagascar	0.01	0.01000	3,444
82	Malawi	0.01	0.01000	3,444
83	Malaysia	0.12	0.12005	41,327
84	Maldives	0.01	0.01000	3,444
85	Mali	0.01	0.01000	3,444
86	Malta	0.01	0.01000	3,444
87	Marshall Islands	0.01	0.01000	3,444
88	Mauritania	0.01	0.01000	3,444
89	Mauritius	0.01	0.01000	3,444
90	Mexico	0.88	0.88035	303,066
91	Micronesia (Fed.States of)	0.01	0.01000	3,444
92	Monaco	0.01	0.01000	3,444
93	Mongolia	0.01	0.01000	3,444
94	Morocco	0.03	0.03001	10,332
95	Myanmar	0.01	0.01000	3,444
96	Namibia	0.01	0.01000	3,444
97	Nauru	0.01	0.01000	3,444
98	Nepal	0.01	0.01000	3,444
99	Netherlands	1.50	1.50060	516,589
100	New Zealand	0.24	0.24010	82,654
101	Nicaragua	0.01	0.01000	3,444
102	Niger	0.01	0.01000	3,444
103	Nigeria	0.20	0.20008	68,879
104	Norway	0.55	0.55022	189,416
105	Oman	0.03	0.03001	10,332
106	Pakistan	0.06	0.06002	20,664
107	Panama	0.02	0.02001	6,888
108	Papua New Guinea	0.01	0.01000	3,444
109	Paraguay	0.02	0.02001	6,888
110	Peru	0.06	0.06002	20,664
111	Philippines	0.07	0.07003	24,107
112	Poland	0.47	0.47019	161,865
113	Portugal	0.20	0.20008	68,879
114	Qatar	0.05	0.05002	17,220
115	Republic of Korea	0.69	0.69028	237,631
116	Republic of Moldova	0.15	0.15006	51,659
117	Romania	0.17	0.17007	58,547
118	Russian Federation	6.71	6.71269	2,310,875
119	Rwanda	0.01	0.01000	3,444
120	Saint Lucia	0.01	0.01000	3,444
121	St. Vincent and the Grenadines	0.01	0.01000	3,444
122	Samoa	0.01	0.01000	3,444
123	San Marino	0.01	0.01000	3,444
124	Saudi Arabia	0.96	0.96038	330,617
125	Senegal	0.01	0.01000	3,444

126	Seychelles	0.01	0.01000	3,444
127	Sierra Leone	0.01	0.01000	3,444
128	Singapore	0.12	0.12005	41,327
129	Slovak Republic	0.13	0.13005	44,771
130	Slovenia	0.09	0.09004	30,995
131	South Africa	0.41	0.41016	141,201
132	Spain	1.98	1.98079	681,898
133	Sri Lanka	0.01	0.01000	3,444
134	Swaziland	0.01	0.01000	3,444
135	Sweden	1.11	1.11044	382,276
136	Switzerland	1.16	1.16046	399,496
137	Tajikistan	0.05	0.05002	17,220
138	Thailand	0.11	0.11004	37,883
139	Togo	0.01	0.01000	3,444
140	Tunisia	0.03	0.03001	10,332
141	Turkey	0.27	0.27011	92,986
142	Turkmenistan	0.06	0.06002	20,664
143	Uganda	0.01	0.01000	3,444
144	Ukraine	1.87	1.87075	644,008
145	United Arab Emirates	0.21	0.21008	72,322
146	United Kingdom	5.02	5.02201	1,728,852
147	United States of America	25.00	25.01000	8,609,819
148	Uruguay	0.04	0.04002	13,776
149	Venezuela	0.49	0.49020	168,752
150	Viet Nam	0.01	0.01000	3,444
151	Yemen	0.01	0.01000	3,444
152	Zaire	0.01	0.01000	3,444
153	Zambia	0.01	0.01000	3,444
154	Zimbabwe	0.01	0.01000	3,444
		99.96	100.00	34,425,500

The assessment is based on the percentage of the Scale of Assessment of the United Nations adjusted for the fact that the total for such percentages relating to those States which have so far signed the Convention amounts to 99.96 per cent. Hence the formula used for arriving at the assessed amount for a given Member State is as follows:

Assessment of Member State Y equal to UN percentage of State Y multiplied by the total amount of the Commission Budget for 1994, Part I, divided by 99.96.

**ANNEX 1**

**Attachment B**

**Scale of Assessment of Member States (154) and Apportionment of the Budget of the Preparatory Commission for 1994, Part II**

<b>Member State</b>	<b>United Nations Scale</b>	<b>Commission Scale</b>	<b>Apportionment</b>
	<b>%</b>	<b>%</b>	<b>Dfl</b>
1 Afghanistan	0.01	0.01000	2,205
2 Albania	0.01	0.01000	2,205
3 Algeria	0.16	0.16006	35,273
4 Argentina	0.57	0.57023	125,658
5 Armenia	0.13	0.13005	28,659
6 Australia	1.51	1.51060	332,884
7 Austria	0.75	0.75030	165,340
8 Azerbaijan	0.22	0.22009	48,500
9 Bahrain	0.03	0.03001	6,614
10 Bangladesh	0.01	0.01000	2,205
11 Belarus	0.48	0.48019	105,818
12 Belgium	1.06	1.06042	233,680
13 Benin	0.01	0.01000	2,205
14 Bolivia	0.01	0.01000	2,205
15 Brazil	1.59	1.59064	350,521
16 Brunei Darussalam	0.03	0.03001	6,614
17 Bulgaria	0.13	0.13005	28,659
18 Burkina Faso	0.01	0.01000	2,205
19 Burundi	0.01	0.01000	2,205
20 Cambodia	0.01	0.01000	2,205
21 Cameroon	0.01	0.01000	2,205
22 Canada	3.11	3.11124	685,609
23 Cape Verde	0.01	0.01000	2,205
24 Central African Republic	0.01	0.01000	2,205
25 Chile	0.08	0.08003	17,636
26 China	0.77	0.77031	169,749
27 Colombia	0.13	0.13005	28,659
28 Comoros	0.01	0.01000	2,205
29 Congo	0.01	0.01000	2,205
30 Cook Islands	0.01	0.01000	2,205
31 Costa Rica	0.01	0.01000	2,205
32 Côte d'Ivoire	0.02	0.02001	4,409
33 Croatia	0.13	0.13005	28,659

34	Cuba	0.09	0.09004	19,841
35	Cyprus	0.02	0.02001	4,409
36	Czech Republic	0.42	0.42017	92,590
37	Denmark	0.65	0.65026	143,295
38	Djibouti	0.01	0.01000	2,205
39	Dominica	0.01	0.01000	2,205
40	Dominican Republic	0.02	0.02001	4,409
41	Ecuador	0.03	0.03001	6,614
42	El Salvador	0.01	0.01000	2,205
43	Equatorial Guinea	0.01	0.01000	2,205
44	Estonia	0.07	0.07003	15,432
45	Ethiopia	0.01	0.01000	2,205
46	Fiji	0.01	0.01000	2,205
47	Finland	0.57	0.57023	125,658
48	France	6.00	6.00240	1,322,719
49	Gabon	0.02	0.02001	4,409
50	Gambia	0.01	0.01000	2,205
51	Georgia	0.21	0.21008	46,295
52	Germany	8.93	8.93357	1,968,647
53	Ghana	0.01	0.01000	2,205
54	Greece	0.35	0.35014	77,159
55	Guatemala	0.02	0.02001	4,409
56	Guinea	0.01	0.01000	2,205
57	Guinea-Bissau	0.01	0.01000	2,205
58	Guyana	0.01	0.01000	2,205
59	Haiti	0.01	0.01000	2,205
60	Holy See	0.01	0.01000	2,205
61	Honduras	0.01	0.01000	2,205
62	Hungary	0.18	0.18007	39,682
63	Iceland	0.03	0.03001	6,614
64	India	0.36	0.36014	79,363
65	Indonesia	0.16	0.16006	35,273
66	Iran (Islamic Republic of)	0.77	0.77031	169,749
67	Ireland	0.18	0.18007	39,682
68	Israel	0.23	0.23009	50,704
69	Italy	4.29	4.29172	945,744
70	Japan	12.45	12.45498	2,744,642
71	Kazakhstan	0.35	0.35014	77,159
72	Kenya	0.01	0.01000	2,205
73	Kuwait	0.25	0.25010	55,113
74	Kyrgyzstan	0.06	0.06002	13,227
75	Lao People's Republic	0.01	0.01000	2,205
76	Latvia	0.13	0.13005	28,659
77	Liberia	0.01	0.01000	2,205
78	Liechtenstein	0.01	0.01000	2,205
79	Lithuania	0.15	0.15006	33,068

80	Luxembourg	0.06	0.06002	13,227
81	Madagascar	0.01	0.01000	2,205
82	Malawi	0.01	0.01000	2,205
83	Malaysia	0.12	0.12005	26,454
84	Maldives	0.01	0.01000	2,205
85	Mali	0.01	0.01000	2,205
86	Malta	0.01	0.01000	2,205
87	Marshall Islands	0.01	0.01000	2,205
88	Mauritania	0.01	0.01000	2,205
89	Mauritius	0.01	0.01000	2,205
90	Mexico	0.88	0.88035	193,999
91	Micronesia (Fed.States of)	0.01	0.01000	2,205
92	Monaco	0.01	0.01000	2,205
93	Mongolia	0.01	0.01000	2,205
94	Morocco	0.03	0.03001	6,614
95	Myanmar	0.01	0.01000	2,205
96	Namibia	0.01	0.01000	2,205
97	Nauru	0.01	0.01000	2,205
98	Nepal	0.01	0.01000	2,205
99	Netherlands	1.50	1.50060	330,680
100	New Zealand	0.24	0.24010	52,909
101	Nicaragua	0.01	0.01000	2,205
102	Niger	0.01	0.01000	2,205
103	Nigeria	0.20	0.20008	44,091
104	Norway	0.55	0.55022	121,249
105	Oman	0.03	0.03001	6,614
106	Pakistan	0.06	0.06002	13,227
107	Panama	0.02	0.02001	4,409
108	Papua New Guinea	0.01	0.01000	2,205
109	Paraguay	0.02	0.02001	4,409
110	Peru	0.06	0.06002	13,227
111	Philippines	0.07	0.07003	15,432
112	Poland	0.47	0.47019	103,613
113	Portugal	0.20	0.20008	44,091
114	Qatar	0.05	0.05002	11,023
115	Republic of Korea	0.69	0.69028	152,113
116	Republic of Moldova	0.15	0.15006	33,068
117	Romania	0.17	0.17007	37,440
118	Russian Federation	6.71	6.71269	1,479,241
119	Rwanda	0.01	0.01000	2,205
120	Saint Lucia	0.01	0.01000	2,205
121	St. Vincent and the Grenadines	0.01	0.01000	2,205
122	Samoa	0.01	0.01000	2,205
123	San Marino	0.01	0.01000	2,205
124	Saudi Arabia	0.96	0.96038	211,635
125	Senegal	0.01	0.01000	2,205

126 Seychelles	0.01	0.01000	2,205
127 Sierra Leone	0.01	0.01000	2,205
128 Singapore	0.12	0.12005	26,454
129 Slovak Republic	0.13	0.13005	28,659
130 Slovenia	0.09	0.09004	19,841
131 South Africa	0.41	0.41016	90,386
132 Spain	1.98	1.98079	436,497
133 Sri Lanka	0.01	0.01000	2,205
134 Swaziland	0.01	0.01000	2,205
135 Sweden	1.11	1.11044	244,703
136 Switzerland	1.16	1.16046	255,726
137 Tajikistan	0.05	0.05002	11,023
138 Thailand	0.11	0.11004	24,250
139 Togo	0.01	0.01000	2,205
140 Tunisia	0.03	0.03001	6,614
141 Turkey	0.27	0.27011	59,522
142 Turkmenistan	0.06	0.06002	13,227
143 Uganda	0.01	0.01000	2,205
144 Ukraine	1.87	1.87075	412,247
145 United Arab Emirates	0.21	0.21008	46,295
146 United Kingdom	5.02	5.02201	1,106,675
147 United States of America	25.00	25.01000	5,511,330
148 Uruguay	0.04	0.04002	8,818
149 Venezuela	0.49	0.49020	108,022
150 Viet Nam	0.01	0.01000	2,205
151 Yemen	0.01	0.01000	2,205
152 Zaire	0.01	0.01000	2,205
153 Zambia	0.01	0.01000	2,205
154 Zimbabwe	0.01	0.01000	2,205
	99.96	100.00	22,036,500

The assessment is based on the percentage of the Scale of Assessment of the United Nations adjusted for the fact that the total for such percentages relating to those States which have so far signed the Convention amounts to 99.96 per cent. Hence the formula used for arriving at the assessed amount for a given Member State is as follows:

Assessment of Member State Y equal to UN percentage of State Y multiplied by the total amount of the Commission Budget for 1994, Part II, divided by 99.96.

**ANNEX 2**

**MEETINGS OF EXPERT GROUPS  
UNDER WORKING GROUPS A AND B  
January - March 1994**

**I. ILLUSTRATIVE WEEKLY SCHEDULE OF MEETINGS**

**Week 1: 10 -14 January**

(Expert Groups under Working Group B)

**Expert Group on Confidentiality (morning).**

**Expert Group on Chemical Industry Facilities (afternoon)**

**Week 2: 17 - 21 January**

(Expert Groups under Working Group B)

**Expert Group on Chemical Weapons Production Facilities  
(morning)**

**Committee on Relations with the Host Country  
(Tuesday, 18 January, morning)**

**Expert Group on Chemical Industry Facilities (afternoon)**

**Week 3 : 24 - 28 January**

(Expert Groups under Working Group B)

**Expert Group on Chemical Weapons Production Facilities  
(morning)**

**Expert Group on Equipment (afternoon)**



**Week 4: 31 January - 4 February**

(Expert Groups under Working Groups A and B)

**Expert Group on Financial and Staff Regulations (morning)**

**Expert Group on Old and Abandoned Chemical Weapons  
(afternoon)**

**Week 5: 7 - 11 February**

(Expert Groups under Working Group B)

**Expert Group on Training (morning)**

**Expert Group on Chemical Weapons Storage Facilities  
(afternoon)**

**Week 6: 14 - 18 February**

(Expert Groups under Working Group B)

**Expert Group on Technical Cooperation and Assistance (morning)**

**Expert Group on Safety Procedures (afternoon)**

**Week 7: 21 - 25 February**

(Expert Groups under Working Group A)

**Expert Group on Transitional Arrangements (morning)**

**Expert Group on OPCW Building (afternoon)**

**Committee on Relations with the Host Country**  
(Time to be determined at a later stage)

**Week 8: 28 February - 4 March**

(Expert Groups under Working Groups A and B)

**Expert Group on Challenge Inspection (morning)**

**Expert Group on OPCW Headquarters Agreement (afternoon)**

**Expert Group on Programme of Work and Budget/  
Finance Group (afternoon)**

**Week 9: 7 - 11 March**

(Expert Groups under Working Groups A and B)

**Expert Group on Chemical Weapons Destruction Facilities  
(morning)**

**Expert Group on OPCW Data Systems (afternoon)**

**Week 10: 14 - 18 March**

(Expert Groups under Working Group B)

**Expert Group on Declarations and Model Facility Agreements  
(morning)**

**Expert Group on Confidentiality (afternoon)**

**Week 11: 21 - 25 March**

(Expert Groups under Working Group B)

**Expert Group on Declarations and Model Facility Agreements  
(Time to be determined at a later stage)**

**Week 12: 28 - 31 March**

(Expert Groups under Working Groups A or B)

(To be determined at a later stage) (**morning**)

(To be determined at a later stage) (**afternoon**)

**Week 13: 5 - 8 April**

(No Expert Group meetings scheduled)

**11 - 15 April** - **Sixth Plenary Session of the Commission**

## II. INDICATIVE LISTING OF TASKS

### Week 1: 10 - 14 January

#### Confidentiality (morning)

- develop the system for classification of confidential information in the TS;
- identify compensatory measures and legal recourse for damage caused by a breach of confidentiality by TS personnel;
- develop procedures to be followed in the case of breaches or alleged breaches of confidentiality;
- develop inspection procedures in relation to the protection of confidential information, including:
  - allowable access and inspection procedures for the facilities which are covered by a secrecy agreement with third parties;
  - definition of confidential information in facility agreements and on-site inspections;
  - inspection team access to confidential information;
  - inspection team access to information which the facility denies on the grounds that it is confidential ; and
  - the possibility of secrecy agreements being executed between the inspectors and the inspected site before inspectors are allowed to access the facility.
- develop a model secrecy agreement between the OPCW and its employees, including inspectors;
- identify penalties to be incurred by TS personnel in the event of improper disclosure of confidential information;
- develop measures and procedures for the monitoring of the handling of confidential information by States Parties;
- develop procedures for the release of confidential information;
- develop rules governing the composition and operating procedures of the "Commission for the settlement of disputes related to confidentiality";

- review the related staff rules from the viewpoint of the requirements specified in the Confidentiality Annex; and
- provide a legal interpretation of the provisions of paragraph 7 of the Confidentiality Annex.

#### **Chemical Industry Facilities (afternoon)**

- finalise declaration formats;
- review reports from the informal consultations held in accordance with the Expert Group decisions;
- develop criteria for the assessment of the risk posed by a Schedule 2 plant to the object and purpose of the Convention;
- develop criteria for the duration and frequency of inspections; and
- develop formats for initial/draft and final inspection reports.

#### **Week 2: 17 - 21 January**

#### **Chemical Weapons Production Facilities (morning)**

- address all matters related to temporary conversion of a chemical weapons production facility into a CW destruction facility with a view to finalising this work;
- address all matters related to conversion of a chemical weapons production facility for purposes not prohibited under the Convention with a view to finalising this work;
- develop an outline for a model facility agreement based on the results of the Chairman's informal discussions with delegations on this subject;
- consider issues related to verification activities at chemical weapons production facilities based on the results of the Chairman's consultations on this matter during the intersessional period;
- consider the list of inspection equipment, agreed equipment and devices to be installed at chemical weapons production facilities as compiled by the Expert Group on Equipment;

- address questions related to formats for initial, interim and final inspection reports based on the results of the Chairman's consultations on this matter during the intersessional period;
- review other issues of concern recorded in the Expert Group Report with a view to their resolution;
- review the work done on verification activities, and address the outstanding matters in this respect including verification activities for temporary conversion to a CW destruction facility, conversion for purposes not prohibited under the Convention and destruction of a chemical weapons production facility, and finish elaborating all guidelines on inspection activities under Article V and Part V of the Verification Annex;
- address the outstanding declaration requirements under Part V of the Verification Annex (paragraphs 32 and 33) and finalise them; and
- resolve the issue of production capacity as a measure of progress of destruction of chemical weapons production facilities and all related issues such as the concept of levelling out and the agreed residual capacity level at the end of the eighth year after entry into force.

### **Committee on Relations with the Host Country**

(Tasks to be determined at a later stage)

### **Chemical Industry Facilities (afternoon)**

See above.

**Week 3: 24 - 28 January**

### **Chemical Weapons Production Facilities (morning)**

See above.

### **Equipment (afternoon)**

- develop methodology for equipment procurement;
- develop procedures for establishing Designated Laboratories;
- examine issues surrounding transportation of inspection equipment;

- develop detailed equipment specifications; and
- address the issue of procedures for the inspection of equipment at the point of entry (POE).

**Week 4: 31 January - 4 February**

**Financial and Staff Regulations (afternoon)**

- consider the Financial Rules of the Commission with the aim of ensuring the consistency of these Rules with the Financial Regulations adopted by the Commission;
- consider the issues arising out of Staff Regulation 3.2;
- consider the Staff Rules of the Commission with the aim of ensuring the consistency of these Rules with the Staff Regulations adopted by the Commission; and
- consider the different pension options for the staff of the OPCW, and submit recommendations to the Sixth Session of the Commission.

**Old and Abandoned Chemical Weapons (afternoon)**

- review the Chairman's Paper (Annex to PC-V/B/WP.14) with a view to resolving any outstanding matters contained therein;
- discuss all outstanding issues, in particular those related to abandoned chemical weapons and their verification; and
- finalise its work in regard to the tasks assigned to it by Working Group B.

**Week 5: 7 - 11 February**

**Training (morning)**

- discuss outstanding issues relating to the implementation of the GTS, inter alia:
  - (a) milestones for the implementation of the GTS, bearing in mind the draft Programme of the Work for 1994;
  - (b) guidelines for inspector candidate recruitment;

- (c) the standardised examination of Module 1 courses;
  - (d) further elaboration of guidelines for criteria for certification of national training courses;
  - (e) content of the questionnaire to be sent by the Executive Secretary to Member States regarding the conditions of their courses; and
- consider how to assist Member States that request help in organising training courses for the personnel of their National Authorities based on paragraph 10 of Appendix 2 to the Chairman's Paper and the study of this issue to be undertaken by the PTS.

#### **Chemical Weapons Storage Facilities (afternoon)**

- finalise standardised, machine-readable declaration formats prepared by the Secretariat;
- develop a model facility agreement;
- develop inspection report formats;
- develop sampling and analytical procedures applicable for inspection of chemical weapons storage facilities;
- develop criteria for reviewing the applicability and sufficiency of bilateral or multilateral verification procedures for use under the OPCW;
- determine how States Parties report CW on their own territory that is owned by an other State; and
- develop safety and health procedures.

#### **Week 6: 14 - 18 February**

#### **Technical Cooperation and Assistance (morning)**

- further consider issues arising from the provisions relating to assistance and protection in the Convention;
- further develop procedures to increase transparency of national programmes related to protective purposes, including a standard format for the provision of information on national protective programmes; and consider measures to increase transparency of programmes associated with Schedule 1 chemicals;



- further determine categories of information on emergency and humanitarian assistance to be collected from Member States, as a basis for development of a database to handle such information;
- identify obstacles which are incompatible with obligations undertaken under the Convention and which impede or restrict international cooperation in the field of trade, or in the scientific and technical exchange of information among States Parties in the field of chemical activities not prohibited under the Convention and to suggest proposals for action to be taken for the removal of those obstacles at all levels; and
- identify measures to promote international cooperation in the chemical field, including consideration of the possible role of the Executive Council and the Technical Secretariat in the implementation of such measures.

#### **Safety Procedures (afternoon)**

- review the final draft of the Health and Safety Regulation for submission to the Commission ;
- develop the Health and Safety Requirements and Procedures documentation;
- develop the outline for the Technical Guidelines on Health and Safety documentation;
- initiate discussions on the stockpile for immediate emergency response by the OPCW for emergency humanitarian and supplementary assistance under Article X; and
- address health and safety issues in relation to the possible inadvertent disclosure of information during inspections.

#### **Week 7: 21 - 25 February**

#### **Transitional Arrangements (morning)**

- consider the legal, technical, financial, structural, and administrative implications of the transition from the Commission to the OPCW.

#### **OPCW Building (afternoon)**

- consider the three options for interim accommodation for the PTS identified in para. 10 of PC-V/A/WP.4, and the issue of a permanent site for an OPCW

Building at the Johan de Wittlaan (Catsheuvel) location with the aim of presenting specific recommendations on these issues to the Sixth Session of the Commission taking into account the requirements contained in para. 13 PC-V/A/WP.4;

- consider the issue of the main conference-room facilities for the OPCW and revision of the Programme of Requirements as appropriate;
- identify the cost implications of the 1995 Budget;
- consider the rental and purchase options for the permanent OPCW Building; and
- consider any building-related issue requested by the Commission or suggested by the Executive Secretary.

### **Committee on Relations with the Host Country**

(Tasks to be determined at a later stage)

**Week 8: 28 February - 4 March**

#### **Challenge Inspection (morning)**

- return to the material contained in the Expert Group Initial Report (document PC-IV/B/WP.10), review the remaining outstanding issues contained therein, including those mentioned in paragraph 5, in preparation for and during the Group's next meeting;
- address all relevant issues regarding equipment in the context of challenge inspection;
- develop standardised format for preliminary findings of an inspection and preparation of the preliminary, draft final and final inspection reports, including procedures related to the protection of confidentiality; and
- consider issues, outlined in paragraphs 22 to 25 of Article IX of the Convention (review of the inspection report by the Executive Council, measures to redress the situation and ensure compliance with the Convention, action in accordance with Article XII).

#### **OPCW Headquarters Agreement (afternoon)**

- elaborate a draft OPCW Headquarters Agreement

**Expert Group on Programme of Work and Budget / Finance Group  
(afternoon, one day only)**

- establish the Finance Group (document PC-V/A/7, para. 6.2 (c)).

**Week 9: 7 - 11 March**

**Chemical Weapons Destruction Facilities (morning)**

- review the following outstanding matters identified in the Chairman's Paper:
  - (i) determine under what conditions unfilled munitions, which a State Party may wish to retain for display for other non-prohibited purposes, are considered destroyed (para. 2 (a));
  - (ii) address the issues relating to assistance for destruction of chemical weapons (para. 2 (h));
  - (iii) list the data to be provided with respect to the provision of detailed facility information (para. 5);
  - (iv) establish deadlines for the submission of detailed facility information with respect to the destruction of Category 2 and 3 chemical weapons and for facilities at which more than one category of chemical weapon is being destroyed (para. 6);
  - (v) resolve the issue of a numerical value for the quantitative assessment of the completeness of destruction (para. 13);
  - (vi) review the legal opinion on the question of chemical weapon destruction facilities which produce destruction products containing Schedule 2 chemical(s) (para. 17);
  - (vii) develop a list of appropriate methods to enable the quantity of chemical destroyed to be confirmed (para. 22);
  - (viii) develop procedures to cover the installation, use, inspection and maintenance of equipment installed by the inspected State Party and/or the inspection team (para. 25);
  - (ix) complete the list of activities for verifying the completeness of destruction (para. 33);
  - (x) finalise the work on safety procedures in relation to CW destruction facilities (para. 37);

- (xi) finalise the work on inspection reports (para. 40); and
- (xii) address the issue of installed monitoring equipment (para. 43).
- discuss the issues relating to the arrangements for transitional verification, as identified in para. 5 of the Report; and
- finalise its work in regard to the tasks assigned to it by Working Group B.

**Expert Group on OPCW Data Systems (afternoon)**

- consider the refinement of the system design;
- review the declaration requirements presented by the appropriate Expert Groups; and
- review the Finnish and other national offers on the basis of the general criteria to be developed by the Expert Group, based on PC-V/A/WP.8 dated 14 December 1993, with a view to making recommendations to the Sixth Session of the Commission.

**Week 10: 14 - 18 March**

**Expert Group on Declarations and Model Facility Agreements (morning)**

(Tasks to be determined at a later stage)

**Expert Group on Confidentiality (afternoon)**

(Tasks to be determined at a later stage)

**Week 11: 21 - 25 March**

**Expert Group on Declarations and Model Facility Agreements**

(Tasks to be determined at a later stage)