



NOTE BY THE DIRECTOR-GENERAL

**REPORT ON THE STATUS OF IMPLEMENTATION OF
THE ENTERPRISE RESOURCE PLANNING SYSTEM**

1. In accordance with paragraph 3 of the decision by the Conference of the States Parties at its Nineteenth Session (C-19/DEC.7, dated 3 December 2014), the Technical Secretariat is requested to provide periodic progress reports to the Executive Council on the status of implementation of the enterprise resource planning (ERP) system. This is the fifth such progress report.
2. The special fund established according to C-19/DEC.7 to meet the financial requirements of the ERP Implementation Project remains at EUR 7,909,083. As at 31 May 2016, total costs of EUR 724,889 had been committed against these funds.
3. The technical and commercial evaluation of the ERP solution request for proposal has been finalised and a core solution has been recommended. Additional due diligence was conducted during the evaluation process to ensure that the recommended core solution provided the best functional fit and the lowest total cost of ownership.
4. According to the revised ERP selection methodology, certain components were identified as being outside of the core solution. Research is currently being conducted into solutions that can meet the defined requirements, prior to the initiation of a procurement process for the remaining components.
5. After the contracts for the core solution have been signed, the project will initiate the process to select a partner for the implementation of the core solution, with implementation contracts for the additional components to be initiated after those components have been procured. The Organisation anticipates that the implementation phase of the project will start in the second half of 2016.

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