

DECISION

PROCEDURE FOR THE PROVISIONAL CERTIFICATION OF THE CENTRAL OPCW ANALYTICAL DATABASE

The Conference

Recalling that the Commission, in its PC-XII/17, subparagraph 8.6 (a), adopted the document entitled “Procedure for the Provisional Certification of the Central OPCW Analytical Database”,

Bearing in mind that the Commission recommended in paragraph 54.9 of its Final Report that the Conference adopt the above mentioned document,

Hereby:

1. **Adopts** the document entitled “Procedure for the Provisional Certification of the Central OPCW Analytical Database”, annexed hereto.

Annex

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Annex**PROCEDURE FOR THE PROVISIONAL CERTIFICATION OF THE CENTRAL
OPCW ANALYTICAL DATABASE¹**

1. The provisional certification will be the result of a series of fully documented tests of the data and processes in accordance with the guidance provided by the Expert Group on Inspection Procedures and using ISO 9000 as a guide. At a certain time before EIF the first version of the central OPCW Analytical Database should be finalised.
2. The provisional certification of the central OPCW Analytical Database (Version 1) shall be carried out as follows:
 - (a) the Specialist Task Force on Analytical Databases shall review the process of creating the above-mentioned database in accordance with Annex 4 to PC-XI/B/WP.6 and the evaluation criteria contained in PC-VI/B/WP.17;
 - (b) the evaluation reports shall be conveyed from the Task Force on Analytical Databases, through the Expert Group on Inspection Procedures, to the Secretariat;
 - (c) the contents of the database in terms of chemicals and analytical data (IR, MS, NMR, GC) shall be indicated in a certificate;¹
 - (d) the Chairman of the Task Force on Analytical Databases and the coordinators for each analytical technique (IR, NMR, MS, GC) shall sign the certificate for authentication; and
 - (e) the Expert Group on Inspection Procedures shall approve any such certificate.
3. The analytical databases to be contained in the analytical instrumentation for training purposes shall be certified as follows:
 - (a) data shall be extracted from the central OPCW Analytical Database in accordance with established regulations and appropriate Secretariat Standard Operating Procedures;
 - (b) the contents of the database in terms of chemicals and analytical data (IR, MS, GC) shall be indicated in a certificate; and
 - (c) the Executive Secretary shall sign the certificate for authentication.

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¹ Contained in PC-XII/B/WP.6, Annex 4.

¹ It is noted that the issue of the scope of the central OPCW Analytical Database has yet to be finalised.