

AGENDA

PART 1 ORGANISATIONAL MATTERS

1. Opening of the Session
2. Election of the Chairman
3. Adoption of the Agenda
4. Adoption of the Provisional Rules of Procedure^{1/2}
5. Organisation of work and establishment of subsidiary bodies³
6. Election of Vice-Chairmen and other officers⁴
7. Appointment of the Credentials Committee⁵
8. Election of the Executive Council⁶
9. Appointment of the Director-General upon recommendation of the Executive Council⁷
10. Appointment of the External Auditor
11. Final report of the Preparatory Commission, on all matters within its mandate, to the Conference of the States Parties⁸
12. General Debate

¹ Art VIII(15) and Paris Resolution 9

² Invitations to Observers, international organisations and non-governmental organisations can be dealt with here

³ Art VIII(21)(f)

⁴ Art VIII(15)

⁵ Art VIII(21)(f)

⁶ Art VIII(21)(c)

⁷ Art VIII(21)(d) read with Art VIII(43)

⁸ Paris Resolution 15

**PART 2 TASKS CONTAINED IN PARAGRAPHS 10, 11, 13 AND 16 OF THE
PARIS RESOLUTION ON THE ORGANISATION AND WORK OF
THE OPCW AND ITS TECHNICAL SECRETARIAT REQUIRING
IMMEDIATE ATTENTION AFTER ENTRY INTO FORCE OF THE
CONVENTION**

13. Programme and budget, (including detailed staffing pattern, decision-making, flow charts and assessment of staffing requirements), as submitted by the Executive Council⁹
14. Financial Regulations^{10/11}
15. Scale of Assessments to be paid by States Parties^{12/13}
16. Staff Regulations and rules^{14/15}
17. All matters related to the transfer of property, functions and recommendations of the Commission to the Organisation¹⁶
18. Headquarters Agreement with the Host Country¹⁷
19. The (Preliminary) Tenancy Agreement of the OPCW Building and related Understandings between the Host Country and the Preparatory Commission for the OPCW concerning the Implementation of Paragraphs 6, 7, 9 and 11 of Annex 3 of the Paris Resolution and Supplementary Understandings between the Preparatory Commission for the OPCW and the Host Country relating to the (Preliminary) Tenancy Agreement for the New Purpose-Built Office Building¹⁸

⁹ Paris Resolution, paras 10(a) and (b), 11(a) and (b) as well as Art VIII(32)(a)

¹⁰ Paris Resolution, paras 10(f) and 11(d)

¹¹ This has to be adopted by the Conference before the EC can consider the Financial Rules

¹² Paris Resolution, para 11(c)

¹³ This has to be dealt with after adoption of the Programme and Budget of the Organisation

¹⁴ Paris Resolution, para 10(c)

¹⁵ This has to be adopted by the Conference before the EC can consider the Staff Rules

¹⁶ Paris Resolution, para 16

¹⁷ Paris Resolution, para 13

¹⁸ Paris Resolution, para 10(e)

**PART 3 DRAFT AGREEMENTS, PROVISIONS AND GUIDELINES
DEVELOPED BY THE PREPARATORY COMMISSION PURSUANT
TO PARAGRAPH 12 OF THE PARIS RESOLUTION READ WITH
ARTICLE VIII(21)(I) OF THE CONVENTION^{19/20}**

20. Guidelines on detailed procedures for verification and for the conduct of inspections, in accordance with, inter alia, Part II, paragraph 42, of the Verification Annex, for:
 - 20.1 Chemical Weapons Production Facilities
 - 20.2 Chemical Weapons Storage Facilities
 - 20.3 Chemical Weapons Destruction Facilities
 - 20.4 Schedule 1 facilities
 - 20.5 Schedule 2 and 3 plant sites
 - 20.6 Old Chemical Weapons sites
 - 20.7 Abandoned Chemical Weapons sites
 - 20.8 Challenge inspections
 - 20.9 Investigations of alleged use of Chemical Weapons
21. Lists of items to be stockpiled for emergency and humanitarian assistance in accordance with Article VIII, paragraph 39 (b)
22. Agreements between the Organisation and the States Parties in accordance with Article VIII, paragraph 50²¹
23. Procedures for the provision of information by States Parties on their programmes related to protective purposes, in accordance with Article X, paragraph 4
24. A list of approved equipment, in accordance with Part II, paragraph 27, of the Verification Annex
25. Procedures for the inspection of equipment, in accordance with Part II, paragraph 29, of the Verification Annex
26. Procedures concerning the implementation of safety requirements for activities of inspectors and inspection assistants, in accordance with Part II, paragraph 43, of the Verification Annex
27. Procedures for inclusion in the inspection manual concerning the security, integrity and preservation of samples and for ensuring the protection of the confidentiality of samples transferred for analysis off-site, in accordance with Part II, paragraph 56, of the Verification Annex

¹⁹ It is assumed for purposes hereof that all substantive issues are first dealt with in the Committee of the Whole when established, unless specifically otherwise decided

²⁰ Art VIII(21)(i) read with Paris Resolution, para 12

²¹ Not including the Headquarters Agreement with the Host Country, Paris Resolution, para 13, which is a separate agenda item.

28. Models for facility agreements in accordance with Part III, paragraph 8, of the Verification Annex, for
 - 28.1 Chemical Weapons Production Facilities
 - 28.2 Chemical Weapons Storage Facilities
 - 28.3 Chemical Weapons Destruction Facilities
 - 28.4 Schedule 1 facilities
29. Appropriate detailed procedures to implement Part III, paragraphs 11 and 12 of the Verification Annex, in accordance with paragraph 13 of that Part
30. Deadlines for submission of the information specified in Part IV (A), paragraphs 30 to 32 of the Verification Annex, in accordance with paragraph 34 of that Part
31. Recommendations for determining the frequency of systematic on-site inspections of storage facilities, in accordance with Part IV (A), paragraph 44, of the Verification Annex
32. Recommendations for guidelines for transitional verification arrangements, in accordance with Part IV (A), paragraph 51, of the Verification Annex
33. Guidelines to determine the usability of chemical weapons produced between 1925 and 1946, in accordance with Part IV (B), paragraph 5, of the Verification Annex
34. Guidelines for determining the frequency of systematic on-site inspections of chemical weapons production facilities, in accordance with Part V, paragraph 54, of the Verification Annex
35. Criteria for toxicity, corrosiveness and, if applicable, other technical factors, in accordance with Part V, paragraph 71 (b), of the Verification Annex
36. Guidelines to assess the risk to the object and purpose of the Convention posed by the relevant chemicals, the characteristics of the facility and the nature of the activities carried out there, in accordance with Part VI, paragraph 23, of the Verification Annex
37. Guidelines to assess the risk to the object and purpose of the Convention posed by the quantities of chemicals produced, the characteristics of the facility and the nature of the activities carried out there, in accordance with Part VI, paragraph 30, of the Verification Annex
38. Guidelines for provisions regarding scheduled chemicals in low concentrations, including in mixtures, in accordance with Part VII, paragraph 5, and Part VIII, paragraph 5, of the Verification Annex

39. Guidelines for procedures on the release of classified information by the Organisation, in accordance with paragraph 2(c)(iii) of the Confidentiality Annex; A classification system for levels of sensitivity of confidential data and documents, taking into account relevant work undertaken in the preparation of the Convention, in accordance with paragraph 2(d) of the Confidentiality Annex; Recommendations for procedures to be followed in case of breaches or alleged breaches of confidentiality, in accordance with paragraph 18 of the Confidentiality Annex (Paris Resolution, subparagraphs 12(u), (v) and (w)).

PART 4 OTHER RECOMMENDATIONS OF THE PREPARATORY COMMISSION

A. Other administrative and organisational recommendations

40. Draft OPCW Media and Public Affairs Policy
41. Visa Matters
42. Relationship agreements between the OPCW and international organisations²²
43. Terms of reference of the Scientific Advisory Board²³
44. Appointment of the Commission for the settlement of disputes related to confidentiality²⁴
45. Information Management System

B. Other verification-related recommendations

46. Chemical weapons issues
- 46.1 Chemical weapons storage facilities
- 46.2 Chemical weapons destruction facilities
- 46.3 Chemical weapons production facilities
47. Industry issues
48. Challenge inspections
49. Investigations of alleged use
50. Declaration issues
51. Analytical issues

²² Including the United Nations - Conference to give prior approval to the Executive Council regarding the conclusion thereof (Art VIII(34)(a))

²³ Art VIII(21)(h)

²⁴ Confidentiality Annex, para 23

- 52. Training
- 53. Inspection equipment
- 54. Verification-related staffing issues
- 55. OA/QC regime
- 56. Inspection logistics

C. Technical Cooperation & Assistance-related recommendations

- 57. Voluntary Fund for Assistance²⁵
- 58. Data bank on protection against chemical weapons²⁶
- 59. Draft Model Bilateral Agreement Concerning the Procurement of Assistance²⁷
- 60. Outstanding issues under Articles X and XI

D. Other recommendations

- 61. Status of ratification

**PART 5 FOSTERING OF INTERNATIONAL COOPERATION FOR
PEACEFUL PURPOSES IN THE FIELD OF CHEMICAL
ACTIVITIES**

- 62. Fostering of international cooperation for peaceful purposes in the field of chemical activities.²⁸

PART 6 REPORTS OF THE EXECUTIVE COUNCIL

- 63. Reports of the Executive Council and matters arising therefrom, including its Rules of Procedure²⁹

²⁵ Art. VIII(21)(j) and Art X(7)(a)

²⁶ To be established in accordance with Art. X(5)

²⁷ Art X(7)(b)

²⁸ Art VIII(21)(g)

²⁹ Art VIII(26)

**PART 7 REPORTS OF THE SUBSIDIARY BODIES AND CLOSING OF THE
CONFERENCE**

- 64. Reports of subsidiary bodies
- 65. Any other business
- 66. Date of the next session of the Conference
- 67. Adoption of the Report of the Conference
- 68. Closing

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