AGENDA

PART 1 ORGANISATIONAL MATTERS

1. Opening of the Session
2. Election of the Chairman
3. Adoption of the Agenda
4. Adoption of the Provisional Rules of Procedure\(^1/2\)
5. Organisation of work and establishment of subsidiary bodies\(^3\)
6. Election of Vice-Chairmen and other officers\(^4\)
7. Appointment of the Credentials Committee\(^5\)
8. Election of the Executive Council\(^6\)
9. Appointment of the Director-General upon recommendation of the Executive Council\(^7\)
10. Appointment of the External Auditor
11. Final report of the Preparatory Commission, on all matters within its mandate, to the Conference of the States Parties\(^8\)
12. General Debate

---

\(^1\) Art VIII(15) and Paris Resolution 9
\(^2\) Invitations to Observers, international organisations and non-governmental organisations can be dealt with here
\(^3\) Art VIII(21)(f)
\(^4\) Art VIII(15)
\(^5\) Art VIII(21)(f)
\(^6\) Art VIII(21)(c)
\(^7\) Art VIII(21)(d) read with Art VIII(43)
\(^8\) Paris Resolution 15
PART 2  TASKS CONTAINED IN PARAGRAPHS 10, 11, 13 AND 16 OF THE PARIS RESOLUTION ON THE ORGANISATION AND WORK OF THE OPCW AND ITS TECHNICAL SECRETARIAT REQUIRING IMMEDIATE ATTENTION AFTER ENTRY INTO FORCE OF THE CONVENTION

13. Programme and budget, (including detailed staffing pattern, decision-making, flow charts and assessment of staffing requirements), as submitted by the Executive Council\(^9\)

14. Financial Regulations\(^{10,11}\)

15. Scale of Assessments to be paid by States Parties\(^{12,13}\)

16. Staff Regulations and rules\(^{14,15}\)

17. All matters related to the transfer of property, functions and recommendations of the Commission to the Organisation\(^{16}\)

18. Headquarters Agreement with the Host Country\(^{17}\)

19. The (Preliminary) Tenancy Agreement of the OPCW Building and related Understandings between the Host Country and the Preparatory Commission for the OPCW concerning the Implementation of Paragraphs 6, 7, 9 and 11 of Annex 3 of the Paris Resolution and Supplementary Understandings between the Preparatory Commission for the OPCW and the Host Country relating to the (Preliminary) Tenancy Agreement for the New Purpose-Built Office Building\(^{18}\)

---

\(^9\) Paris Resolution, paras 10(a) and (b), 11(a) and (b) as well as Art VIII(32)(a)

\(^{10}\) Paris Resolution, paras 10(f) and 11(d)

\(^{11}\) This has to be adopted by the Conference before the EC can consider the Financial Rules

\(^{12}\) Paris Resolution, para 11(c)

\(^{13}\) This has to be dealt with after adoption of the Programme and Budget of the Organisation

\(^{14}\) Paris Resolution, para 10(c)

\(^{15}\) This has to be adopted by the Conference before the EC can consider the Staff Rules

\(^{16}\) Paris Resolution, para 16

\(^{17}\) Paris Resolution, para 13

\(^{18}\) Paris Resolution, para 10(e)
PART 3  DRAFT AGREEMENTS, PROVISIONS AND GUIDELINES
DEVELOPED BY THE PREPARATORY COMMISSION PURSUANT
TO PARAGRAPH 12 OF THE PARIS RESOLUTION READ WITH
ARTICLE VIII(21)(I) OF THE CONVENTION\(^{19/20}\)

20. Guidelines on detailed procedures for verification and for the conduct of inspections, in accordance with, *inter alia*, Part II, paragraph 42, of the Verification Annex, for:

20.1 Chemical Weapons Production Facilities  
20.2 Chemical Weapons Storage Facilities  
20.3 Chemical Weapons Destruction Facilities  
20.4 Schedule 1 facilities  
20.5 Schedule 2 and 3 plant sites  
20.6 Old Chemical Weapons sites  
20.7 Abandoned Chemical Weapons sites  
20.8 Challenge inspections  
20.9 Investigations of alleged use of Chemical Weapons

21. Lists of items to be stockpiled for emergency and humanitarian assistance in accordance with Article VIII, paragraph 39 (b)

22. Agreements between the Organisation and the States Parties in accordance with Article VIII, paragraph 50\(^{21}\)

23. Procedures for the provision of information by States Parties on their programmes related to protective purposes, in accordance with Article X, paragraph 4

24. A list of approved equipment, in accordance with Part II, paragraph 27, of the Verification Annex

25. Procedures for the inspection of equipment, in accordance with Part II, paragraph 29, of the Verification Annex

26. Procedures concerning the implementation of safety requirements for activities of inspectors and inspection assistants, in accordance with Part II, paragraph 43, of the Verification Annex

27. Procedures for inclusion in the inspection manual concerning the security, integrity and preservation of samples and for ensuring the protection of the confidentiality of samples transferred for analysis off-site, in accordance with Part II, paragraph 56, of the Verification Annex

---

\(^{19}\) It is assumed for purposes hereof that all substantive issues are first dealt with in the Committee of the Whole when established, unless specifically otherwise decided  
\(^{20}\) Art VIII(21)(i) read with Paris Resolution, para 12  
\(^{21}\) Not including the Headquarters Agreement with the Host Country, Paris Resolution, para 13, which is a separate agenda item.
28. Models for facility agreements in accordance with Part III, paragraph 8, of the Verification Annex, for

28.1 Chemical Weapons Production Facilities
28.2 Chemical Weapons Storage Facilities
28.3 Chemical Weapons Destruction Facilities
28.4 Schedule 1 facilities

29. Appropriate detailed procedures to implement Part III, paragraphs 11 and 12 of the Verification Annex, in accordance with paragraph 13 of that Part

30. Deadlines for submission of the information specified in Part IV (A), paragraphs 30 to 32 of the Verification Annex, in accordance with paragraph 34 of that Part

31. Recommendations for determining the frequency of systematic on-site inspections of storage facilities, in accordance with Part IV (A), paragraph 44, of the Verification Annex

32. Recommendations for guidelines for transitional verification arrangements, in accordance with Part IV (A), paragraph 51, of the Verification Annex

33. Guidelines to determine the usability of chemical weapons produced between 1925 and 1946, in accordance with Part IV (B), paragraph 5, of the Verification Annex

34. Guidelines for determining the frequency of systematic on-site inspections of chemical weapons production facilities, in accordance with Part V, paragraph 54, of the Verification Annex

35. Criteria for toxicity, corrosiveness and, if applicable, other technical factors, in accordance with Part V, paragraph 71 (b), of the Verification Annex

36. Guidelines to assess the risk to the object and purpose of the Convention posed by the relevant chemicals, the characteristics of the facility and the nature of the activities carried out there, in accordance with Part VI, paragraph 23, of the Verification Annex

37. Guidelines to assess the risk to the object and purpose of the Convention posed by the quantities of chemicals produced, the characteristics of the facility and the nature of the activities carried out there, in accordance with Part VI, paragraph 30, of the Verification Annex

38. Guidelines for provisions regarding scheduled chemicals in low concentrations, including in mixtures, in accordance with Part VII, paragraph 5, and Part VIII, paragraph 5, of the Verification Annex
39. Guidelines for procedures on the release of classified information by the Organisation, in accordance with paragraph 2(c)(iii) of the Confidentiality Annex; A classification system for levels of sensitivity of confidential data and documents, taking into account relevant work undertaken in the preparation of the Convention, in accordance with paragraph 2(d) of the Confidentiality Annex; Recommendations for procedures to be followed in case of breaches or alleged breaches of confidentiality, in accordance with paragraph 18 of the Confidentiality Annex (Paris Resolution, subparagraphs 12(u), (v) and (w)).

PART 4 OTHER RECOMMENDATIONS OF THE PREPARATORY COMMISSION

A. Other administrative and organisational recommendations

40. Draft OPCW Media and Public Affairs Policy
41. Visa Matters
42. Relationship agreements between the OPCW and international organisations22
43. Terms of reference of the Scientific Advisory Board23
44. Appointment of the Commission for the settlement of disputes related to confidentiality24
45. Information Management System

B. Other verification-related recommendations

46. Chemical weapons issues
   
   46.1 Chemical weapons storage facilities
   46.2 Chemical weapons destruction facilities
   46.3 Chemical weapons production facilities

47. Industry issues
48. Challenge inspections
49. Investigations of alleged use
50. Declaration issues
51. Analytical issues

---

22 Including the United Nations - Conference to give prior approval to the Executive Council regarding the conclusion thereof (Art VIII(34)(a))
23 Art VIII(21)(h)
24 Confidentiality Annex, para 23
52. Training
53. Inspection equipment
54. Verification-related staffing issues
55. OA/QC regime
56. Inspection logistics

C. Technical Cooperation & Assistance-related recommendations
57. Voluntary Fund for Assistance
58. Data bank on protection against chemical weapons
59. Draft Model Bilateral Agreement Concerning the Procurement of Assistance
60. Outstanding issues under Articles X and XI

D. Other recommendations
61. Status of ratification

PART 5 FOSTERING OF INTERNATIONAL COOPERATION FOR PEACEFUL PURPOSES IN THE FIELD OF CHEMICAL ACTIVITIES
62. Fostering of international cooperation for peaceful purposes in the field of chemical activities.

PART 6 REPORTS OF THE EXECUTIVE COUNCIL
63. Reports of the Executive Council and matters arising therefrom, including its Rules of Procedure

---

25 Art. VIII(21)(j) and Art X(7)(a)
26 To be established in accordance with Art. X(5)
27 Art X(7)(b)
28 Art VIII(21)(g)
29 Art VIII(26)
PART 7 REPORTS OF THE SUBSIDIARY BODIES AND CLOSING OF THE CONFERENCE

64. Reports of subsidiary bodies

65. Any other business

66. Date of the next session of the Conference

67. Adoption of the Report of the Conference

68. Closing