



OPCW

Technical Secretariat

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ENGLISH only

NOTE BY THE TECHNICAL SECRETARIAT

**SEOUL WORKSHOP ON THE PEACEFUL DEVELOPMENT AND USE OF
CHEMISTRY FOR MEMBER STATES OF THE OPCW IN THE ASIA REGION,
SEOUL, THE REPUBLIC OF KOREA, 28 – 30 OCTOBER 2025**

1. The Technical Secretariat (the Secretariat) is pleased to invite government representatives responsible for chemical safety and security management, representatives from chemical industry associations, and managers involved in chemical industry safety and security with a strong background in chemistry and/or chemical engineering to apply for a workshop on the peaceful development and use of chemistry for Member States of the OPCW in the Asia region, to be held in Seoul, the Republic of Korea, from 28 to 30 October 2025.
2. Aligned with Article XI of the Chemical Weapons Convention (the Convention), this workshop aims to promote the peaceful application of chemistry, with a focus on safety and security management in the chemical industry. With a view to improving the national capacities of Member States in the Asia region, the workshop will cover topics relevant to the peaceful use of chemistry and chemical safety and security management, while considering the implications of emerging technologies such as artificial intelligence (AI). The workshop will offer participants a valuable opportunity to learn from the Republic of Korea's experience in chemical technology and industrial development. The workshop is designed for personnel working in, or associated with, the chemical industry, as well as those working in chemical safety and security management in Asian Member States.
3. The objectives of the workshop are to:
 - (a) foster cooperation among Member States on issues related to the chemical industry towards achieving the objectives set out in Article XI of the Convention to promote the peaceful use of chemistry;
 - (b) improve chemical safety and security management practices in the Asia region;
 - (c) contribute to sharing information and experience in practical management programmes; and
 - (d) review best practices in chemical safety and security management applicable to small and medium-sized enterprises in Asian countries.



4. The workshop will include informative sessions presented by relevant experts and will provide a platform for exchanging best practices in chemical safety and security management across the Asia region. The sessions will cover a variety of topics in the peaceful use of chemistry and chemical safety and security management, including, but not limited to, the following: dual-use chemicals, chemical management systems, the implications of AI for chemical security, and the OPCW development programme and guidelines for chemical safety and security management tools. To promote the exchange of knowledge and experience, participants will be required to present best practices and case studies in the field of chemical safety and security based on their own experience.
5. The Secretariat will select participants based on the following criteria:
 - (a) Required: Applicants must have at least five years of progressive work experience in relevant areas, including but not limited to the following: governmental agencies regulating chemicals; the chemical industry or chemical management; chemical industry associations; chemical industries; academia; and other relevant areas.
 - (b) Desirable: Applicants should have work experience directly or indirectly related to chemical industry associations, chemical safety and security management, or work experience in developing policies and procedures for chemical safety and security management, among other fields.
6. Interested applicants are invited to apply online through Eventus—the OPCW event management system (<https://eventus.opcw.org>)—no later than 24 September 2025. Applicants should create an account in the Eventus system and then register for the training course. Please note that all questions marked with an asterisk (*) in the online form must be answered for the candidate to be considered for this event. To be considered for the workshop, applicants must include in their application a complete curriculum vitae, as well as a copy of the personal identification pages of their passport.
7. Applications must be reviewed and endorsed electronically in Eventus by the candidate's National Authority or Permanent Representation to the OPCW; this will be followed by a final review and approval by the Secretariat. In the event that interested applicants have difficulties submitting their applications online via Eventus, they are requested to send an email explaining the problem to icb@opcw.org, with a reference to the name and location of the event in the subject line of the message.
8. The Secretariat will sponsor a limited number of participants. For sponsored participants, the Secretariat will cover the costs of travel, meals, and medical insurance, and will provide a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation for sponsored participants. A letter with the detailed programme and information on the venue will be sent to all sponsored and registered participants in due course.
9. Each application should specify whether sponsorship is a condition of the nominee's participation. Member States are welcome to nominate participants for whom sponsorship is not required. The Secretariat strongly encourages States Parties and National Authorities to seek, support, and endorse applications from qualified women candidates. Only selected candidates will be notified by the Secretariat.

10. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. It will purchase tickets and send them to participants. In order for the Secretariat to keep costs to a minimum, participants are expected to arrive no earlier than Monday, 27 October 2025, and to depart no later than Friday, 31 October 2025. The agreement of the Secretariat is required for any changes to arrival and departure dates. The Secretariat will not cover expenses unrelated to the workshop or that result from changes to travel arrangements that it has not authorised. Sponsored participants must bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased tickets. Participants who have not been sponsored are requested to make their own travel and accommodation arrangements.
11. Participants are requested to obtain any necessary visas (including transit visas) before travelling to the workshop. When applying for an entry visa, they should present a copy of the acceptance letter from the OPCW to the Embassy or Consulate of the Republic of Korea.
12. The workshop will be conducted entirely in English. All participants are therefore expected to have a good written and oral command of the language.
13. Additional information about the workshop may be obtained from the International Cooperation Branch of the International Cooperation and Assistance Division of the OPCW. The OPCW contact persons for the workshop are Mr Taeon Kim, Programme Officer (taeon.kim@opcw.org), and Ms Ting Zhang, Senior Administrative Assistant (ting.zhang@opcw.org).

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