



**OPCW**

**Executive Council**

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**NOTE BY THE TECHNICAL SECRETARIAT**

**UPDATED MATRIX OF ACTIONABLE ITEMS  
IDENTIFIED AT THE THIRD REVIEW CONFERENCE**

Following the request by the Seventy-Third Session of the Executive Council (hereinafter “the Council”) (paragraph 13.1 of EC-73/6, dated 19 July 2013), the Director-General hereby submits the updated matrix document based on the report of the Third Review Conference<sup>1</sup> (RC-3/3\*, dated 19 April 2013). The cut-off date for this document was 8 May 2023. In line with the decision of the Council at its Ninety-First Session, the last full version of the matrix document was issued before the Ninety-Second Session of the Council (EC-92/S/5, dated 25 September 2019).

Annex (English only): Matrix of Actionable Items Identified at the Third Review Conference

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<sup>1</sup> Review Conference = Special Session of the Conference of the States Parties to Review the Operation of the Chemical Weapons Convention.



## Annex

## MATRIX OF ACTIONABLE ITEMS IDENTIFIED AT THE THIRD REVIEW CONFERENCE

RC-3/3* Ref.	Task	Cluster <sup>2</sup> / Facilitation	Follow-Up/Updates	History of Recommendations <sup>3</sup>
9.17	Intention to keep [...] declarations [mentioned in paras 9.3 to 9.16] under review at each regular session of the Conference of the States Parties	n/a	The Council and Conference of the States Parties (hereinafter “the Conference”) to review; States Parties to take action as required; Technical Secretariat (hereinafter “the Secretariat”) to take action as required; S/2120/2022, dated 15 December 2022; S/2126/2023, dated 1 February 2023; S/2134/2023, dated 15 February 2023; S/2153/2023, dated 16 March 2023; S/2160/2023, dated 18 April 2023.	
<b>Part A: Political Declaration</b>				
<b>Part B: Review of the Operation of the Chemical Weapons Convention As Provided For in Paragraph 22 of Article VIII, Taking Into Account Any Relevant Scientific and Technological Developments</b>				
<b>General Obligations and Declarations Related Thereto</b>				
9.44(b)	Requested the Secretariat to deploy continued efforts in support of those States Parties and to keep the Council informed of progress in the preparation and submission of Article III initial declarations	Cluster I	Secretariat to continue to take action; EC-102/HP/DG.1, dated 6 March 2023.	Para. 9.23 of RC-2/4, dated 18 April 2008

<sup>2</sup> Cluster I: Chemical Weapons Issues; Cluster II: Chemical Industry and Other Article VI Issues; Cluster III: Administrative and Financial Issues; Cluster IV: Legal, Organisational, and Other Issues.

<sup>3</sup> The reference to “Regular and Outstanding Issues on the Agenda of the Executive Council”, EC-103/INF.2, dated 26 June 2023, is included if the issue is already on the agenda of the Council.

RC-3/3* Ref.	Task	Cluster <sup>2</sup> / Facilitation	Follow-Up/Updates	History of Recommendations <sup>3</sup>
<b>Destruction of Chemical Weapons Including Implementation of the Conference of the States Parties and Executive Council Decisions on Destruction-Related Issues</b>				
9.62(b)	Requested the Conference and the Council to continue to keep under review and oversee the completion of destruction of chemical weapons stockpiles and, in this regard, underlined the importance of continuing to receive the Director-General's confirmation that the necessary measures are being undertaken by the possessor States concerned to meet the planned completion dates for their destruction activities	Cluster I	Conference and Council to continue to take action; Secretariat to continue to take action; EC-102/DG.3, dated 23 December 2022; EC-102/DG.4, dated 24 January 2023; and EC-102/DG.14, dated 24 February 2023; EC-103/DG.2, dated 24 March 2023; EC-103/DG.3, dated 25 April 2023; RC-5/DG.3, dated 8 May 2023.	C-16/DEC.11, dated 1 December 2011; EC-M-33/DEC.1, dated 27 September 2013; EC-M-34/DEC.1, dated 15 November 2013; EC-M-42/DEC.1, dated 17 June 2014; EC-M-51/DEC.1, dated 24 February 2016; EC-M-52/DEC.1, dated 20 July 2016; EC-M-52/DEC.2, dated 27 July 2016; EC-M-53/DEC.1, dated 26 August 2016; EC-M-53/DEC.2, dated 26 August 2016; EC-84/DEC.2, dated 8 March 2017
9.62(c)	Encouraged the Director-General to continue consulting with the possessor States concerned in order to continue improving the reporting that is required from the States Parties concerned [...] and requested that future reporting by the possessor States concerned, on the basis of C-16/DEC.11, continue to contain information on the progress achieved to meet the planned completion date by which the destruction of the remaining chemical weapons is to be completed	Cluster I	Secretariat to continue to take action; possessor States Parties to continue to take action; EC-102/P/NAT.4, dated 16 January 2023; EC-102/P/NAT.5, dated 17 February 2023; EC-103/P/NAT.1, dated 20 March 2023; EC-103/P/NAT.2, dated 15 April 2023; RC-5/NAT.1, dated 18 April 2023.	C-16/DEC.11

RC-3/3* Ref.	Task	Cluster <sup>2</sup> / Facilitation	Follow-Up/Updates	History of Recommendations <sup>3</sup>
9.62(d)	Requested the Director-General to continue to provide a written report to the Council and the Conference as per their relevant decisions	Cluster I	Secretariat to continue to take action; EC-102/DG.3, EC-102/DG.4, EC-102/DG.14, EC-103/DG.2, EC-103/DG.3, and RC-5/DG.3.	C-16/DEC.11; EC-M-33/DEC.1; EC-M-34/DEC.1; EC-84/DEC.2
9.62(f)	Urged the relevant States Parties to continue to make the fullest possible efforts to complete destruction of abandoned chemical weapons as soon as possible in accordance with the Council decision (EC-67/DEC.6) and encouraged continued cooperation between relevant States Parties to that effect	Cluster I	Relevant States Parties to continue to take action; EC-102/NAT.3, dated 24 February 2023; EC-102/NAT.1, dated 21 February 2023; paras. 6.8 – 6.11 of EC-102/2, dated 17 March 2023.	Para. 9.37 of RC-2/4; EC-103/INF.2, Section I.2 of Annex I EC-67/DEC.6, dated 15 February 2012
<b>Verification Activities of the OPCW</b>				
9.71	[...] recognised the continued need for the OPCW to have up-to-date verification technologies at its disposal, and encouraged the Secretariat to continue to work with States Parties that wish to familiarise themselves with approved verification equipment	Clusters II and IV	States Parties to take action; Secretariat to continue to take action (provision of additional resources to be considered); Secretariat activities: S/2166/2023, dated 25 April 2023.	C-I/DEC.71*, dated 30 November 2010
9.73	[...] requested the Secretariat to continue engaging States Parties in demonstrating the site-selection random processes and procedures in an effort to increase transparency and confidence	Cluster II (Industry Cluster facilitation)	Secretariat to continue to take action; Secretariat activities: S/2151/2023, dated 8 March 2023.	EC-103/INF.2, Section II.6 of Annex 2
9.79(a)	Requested the Secretariat to assist National Authorities, upon request, in building up and improving their capacity to fulfil their obligations under the verification regime, including in fulfilling their declaration obligations	Clusters II and IV (Industry Cluster and Article VII facilitations)	Secretariat to continue to take action; Secretariat activities: A training course was held online from 27 March to 13 April 2023 on fulfilling declarations and inspection obligations under Article VI of the Chemical Weapons Convention (hereinafter “the Convention”). This training course was aimed at enhancing the knowledge of participants on Article VI obligations and facilitated sharing experience and best practices related to Article VI-related obligations. The Secretariat provided participants with subject-matter expertise, including the submission of accurate and timely annual declarations under Article VI of the	Para. 9.45 of RC-2/4; EC-103/INF.2, Sections II.5 of Annex 2 and IV.3 of Annex 1)

RC-3/3* Ref.	Task	Cluster <sup>2</sup> / Facilitation	Follow-Up/Updates	History of Recommendations <sup>3</sup>
9.79(d)	Encouraged the Secretariat to maintain and further develop, update, and improve its practices in regard to its capability to perform sampling and analysis under the different scenarios envisaged in the Convention ... and in this context to maintain its efforts to keep updated the OPCW Central Analytical Database and to continue to submit proposed updates in this regard to the Council for its approval	Cluster IV	Convention, as well as practical guidance on receiving and escorting OPCW industry inspections. A total of 35 participants from 24 States Parties took part in the training course. Secretariat to continue to take action; At its 102nd Session, the Council considered a Note by the Director-General (EC-102/DG.6, dated 24 January 2023), adopted a decision on lists of newly validated data on scheduled chemicals for inclusion on the OPCW Central Analytical Database (EC-102/DEC.1, dated 14 March 2023), considered a Note by the Director-General (EC-102/DG.7, dated 27 January 2023) and adopted a decision on lists of newly validated data on non-scheduled chemicals relevant to the Convention (EC-102/DEC.2, dated 14 March 2023).	Paras 9.49 and 9.67(c) of RC-2/4
9.79(e)	Encouraged the Secretariat through the National Authorities to continue to strengthen relations with respective national chemical industry. The Secretariat is also encouraged to strengthen its relationship with regional and international chemical industry associations	Clusters II and IV (Industry Cluster and Article XI facilitations)	Secretariat to continue to take action (provision of additional resources to be considered); States Parties to take action; Secretariat activities: The Fourteenth Meeting of the Chemical Industry Coordination Group (CICG) was held remotely on 23 March 2023. Participants were briefed on the industry-related recommendations contained in the report of the Scientific Advisory Board (SAB) on developments in science and technology for the Fifth Review Conference. The CICG also continued discussions on capacity building, specifically for chemical safety and security and the support of the chemical industry.	Subpara. 9.116(h) of RC-2/4; EC-103/INF.2, section IV.1 of Annex 1

RC-3/3* Ref.	Task	Cluster <sup>2</sup> / Facilitation	Follow-Up/Updates	History of Recommendations <sup>3</sup>
9.79(f)	Encouraged the Director-General to continue to render specialised advice to the policy-making organs and States Parties in the areas of science and technology relevant to the Convention on the basis of advice from the SAB [...]	Clusters I and II (chemical weapons and Industry Cluster facilitation)	Secretariat to continue to take action; The seventh and final meeting of the Temporary Working Group (TWG) on the Analysis of Biotoxins was held in January 2023. The TWG's final report on the analysis of biotoxins (SAB/REP/1/23, dated 20 April 2023) was published on the OPCW's public website and will be considered by the SAB at its Thirty-Seventh Session in August 2023. Furthermore, during the reporting period, the SAB submitted its report on developments in science and technology to the Fifth Review Conference (RC-5/DG.1, dated 22 February 2023; RC-5/DG.2, dated 22 February 2023).	Subpara. 21(h) of Article VIII of the Convention; EC-103/INF.2, Section II.1(ii) of Annex 2
<b>Activities Not Prohibited Under the Chemical Weapons Convention</b>				
9.81	[...] called for the adequate funding for the OPCW's verification activities under Article VI, through the regular budget and voluntary funding	Cluster III (budget facilitation)	Conference and Council to take action; States Parties to take action; Secretariat to take action; S/2120/2022, dated 15 December 2022; S/2126/2023, S/2134/2023, S/2153/2023, and S/2160/2023.	EC-103/INF.2, Section III.1 of Annex 1
9.95(f)	Encouraged the Secretariat, in close cooperation with States Parties, to continue to make efforts to increase the effectiveness and efficiency of the verification system	Cluster II (Industry Cluster facilitation)	Secretariat to continue to take action; States Parties to take action; Several bilateral meetings took place from December 2022 to May 2023 between relevant Secretariat staff and representatives of targeted States Parties on possible adjustments to mission formats, schedules, and durations in order to ensure the optimal use of the Secretariat's resources.	Para 9.57 of RC-2/4; EC-103/INF.2, Sections II.5 and II.6 of Annex 2
9.95(i)	Called upon States Parties to continue to use the cluster established by the Council on chemical industry and other Article VI issues and to develop ways to improve the implementation of the industry verification regime	Cluster II (Industry Cluster facilitation)	States Parties to continue to take action; Secretariat to continue to assist; A hybrid meeting of the Industry Cluster was held in March 2023.	EC-103/INF.2, Sections II of Annex 1 and II of Annex 2

RC-3/3* Ref.	Task	Cluster <sup>2</sup> / Facilitation	Follow-Up/Updates	History of Recommendations <sup>3</sup>
<b>National Implementation Measures</b>				
9.97	[...] called for the adequate funding for the OPCW's national implementation programmes, through the regular budget and voluntary funding	Cluster III (budget facilitation)	Conference and Council to take action; States Parties to take action; Secretariat to take action; S/2120/2022, S/2126/2023, S/2134/2023, S/2153/2023, and S/2160/2023.	EC-103/INF.2, Section III.1 of Annex 1
9.103(c)	Encouraged the Secretariat to explore innovative methods of providing assistance on tailor-made approaches as a potential means to further advance the implementation of Article VII	Cluster IV (Article VII facilitation)	Secretariat to take action; Secretariat activities; The Secretariat held an online national legislative review forum on 27 January 2023 with the Republic of Myanmar. Myanmar's delegates to the forum were provided with preparatory materials prior to a live discussion session with the Secretariat. Jointly with the delegates, the Secretariat reviewed the scope of Myanmar's draft implementing legislation on the Convention and provided dedicated advice and feedback on potential gaps and/or inconsistencies. This information is expected to contribute to Myanmar's upcoming legislative and regulatory framework for implementation of the Convention, satisfactorily complying with relevant obligations under the Convention when enacted. Five representatives from Myanmar's National Authority to the OPCW and the Ministry of Legal Affairs attended the forum.	C-14/DEC.12, dated 4 December 2009; EC-103/INF.2, Section IV.3 of Annex 1

<b>RC-3/3* Ref.</b>	<b>Task</b>	<b>Cluster<sup>2</sup>/ Facilitation</b>	<b>Follow-Up/Updates</b>	<b>History of Recommendations<sup>3</sup></b>
9.103(e)	Encouraged the Secretariat, in concert with the SAB temporary working group on education and outreach, to assist States Parties, upon request, in implementing education and outreach activities, including by disseminating materials, and conducting workshops and regional meetings	Cluster IV (Article VII facilitation)	Secretariat to take action; The Fourteenth Session of the ABEO was held in The Hague from 7 to 9 February 2023 and its report (ABEO-14/1, dated 9 February 2023) was published both on Catalyast and on the OPCW's public website. A side event on the ABEO's activities was held on 15 May at the World Forum during the Fifth Review Conference, the topic of which was the ABEO's work and future priorities in light of challenges to the Convention. More than 37 participants from States Parties, non-governmental organisations, and the chemical industry, attended this side event. The ABEO's Chairperson, Professor Magda Bauta Solés of Cuba, delivered a statement at the Fifth Review Conference on behalf of the ABEO.	EC-103/INF.2, Section IV.3 of Annex 1
<b>Economic and Technological Development</b>				
9.122	While noting States Parties' scientific and technological cooperation in the peaceful uses of chemistry on a non-discriminatory basis, the Third Review Conference called upon all States Parties to facilitate and enhance such cooperation	Cluster IV (Article XI facilitation)	States Parties to take action; Secretariat activities: Over the reporting period, two events were sponsored: a workshop on modern spectroscopic techniques and their application in research (Amman, Jordan) and ChemCon The Americas 2023 (San Francisco, United States of America). Both events were held in March 2023.	Para 9.118 of RC-2/4; EC-103/INF.2, Section IV.1 of Annex 1



<b>RC-3/3* Ref.</b>	<b>Task</b>	<b>Cluster<sup>2</sup>/ Facilitation</b>	<b>Follow-Up/Updates</b>	<b>History of Recommendations<sup>3</sup></b>
9.131(l)	Encouraged the Secretariat to continue to develop relations and partnerships as appropriate with relevant regional and international organisations, as well as chemical industry associations, the private sector, academia, and civil society, in order to raise awareness of the activities of the OPCW	Cluster IV (Article XI facilitation)	Secretariat to continue to take action through all Article XI programmes; In early 2023, the Secretariat started the first edition of the safety training programme e-learning course in English, in cooperation with the International Union of Pure and Applied Chemistry (IUPAC) and the Chemical Industries Association of Uruguay.	Subpara. 9.116(h) of RC-2/4; EC-103/INF.2, Section IV.1 of Annex 1
9.131(n)	Called upon the Secretariat to continue implementing the OPCW Programme to Strengthen Cooperation with Africa on the Chemical Weapons Convention, and other appropriate programmes, as well as to provide feedback on a regular basis on the activities and progress made in this regard	Cluster IV (Article XI facilitation)	Secretariat to continue to take action; At its 102nd Session, the Council considered and noted a Note by the Director-General on the sixth phase of the Africa Programme (EC-102/DG.11, dated 16 February 2023).	EC-103/INF.2, Section IV.1 of Annex 1
<b>The Protection of Confidential Information</b>				
9.136(c)	Called on the Secretariat to continue assisting States Parties in improving their handling of confidential information	Cluster III	Secretariat to continue to take action; EC-102/DG.8 C-28/DG.1, dated 9 February 2023.	
<b>The General Functioning of the Organisation for the Prohibition of Chemical Weapons</b>				
9.138	[...] called for the adequate funding for the functioning of the Organisation, through the regular budget and voluntary funding	Cluster III (budget facilitation)	Conference and Council to take action; States Parties to take action; Secretariat to take action; S/2120/2022, S/2126/2023, S/2134/2023, S/2153/2023, and S/2160/2023.	EC-103/INF.2, Section III.1 of Annex 1
9.141	[...] noted the SAB report (RC-3/DG.1) <sup>4</sup> and the response by the Director-General thereto (RC-3/DG.2) <sup>5</sup> [...] requested the Director-General and the Council to take into account the recommendations made therein	Clusters I and II (chemical weapons and Industry Cluster facilitations)	Secretariat to continue to take action; Council to take action; EC-102/DG.13, dated 16 February 2023; RC-5/DG.2.	EC-103/INF.2, Section II.1(ii) of Annex 2

<sup>4</sup>

Dated 29 October 2012.

<sup>5</sup>

Dated 31 January 2013.

<b>RC-3/3* Ref.</b>	<b>Task</b>	<b>Cluster<sup>2</sup>/ Facilitation</b>	<b>Follow-Up/Updates</b>	<b>History of Recommendations<sup>3</sup></b>
9.146	[...] noted the relevance of the Council decision of 2001 (EC-XXVII/DEC.5, dated 7 December 2001) [...] further encouraged the OEWG <sup>6</sup> to continue to fulfil its mandate	OEWG on Terrorism	Council to continue to take action; Secretariat to continue to take action; At the 102nd Session of the Council, the Chairperson of the OEWG on Terrorism, Ambassador Philemon Madonsela of South Africa, briefed the Council on the work of the OEWG during the intersessional period (EC-102/WP.2, dated 15 March 2023).	EC-XXVII/DEC.5; para. 9.137 of RC-2/4; EC-103/INF.2, Annex 1
9.155(f)	Requested the Director-General to continue to report regularly to the Council on the continued implementation of the tenure policy, including the implications for the OPCW's effectiveness and efficiency and any limited exceptions to the normal policy that may be necessary on these grounds	Cluster III	Secretariat to continue to take action; EC-103/DG.4, dated 8 May 2023.	EC-M-22/DEC.1, dated 28 March 2003; Para 9.139 of RC-2/4
9.155(g)	Emphasised the importance of continuing to have an open and transparent policy for recruiting staff and underlined the need for maintaining within the Secretariat chemical weapons-specific expertise and paying due consideration to geographical and gender balance	Cluster IV	Secretariat to continue to take action; With specific reference to paying due attention to geographic and gender balance, the Secretariat continues to implement a range of tailored outreach activities with a view to expanding the pool of candidates. With this goal in mind, the Secretariat has developed an employer branding framework with the aim of further promoting a more diverse workforce, in terms of both gender and geographical diversity. As at April 2023, women account for 44% (170) of the OPCW's fixed-term workforce, while men account for 56% (215). The OPCW has almost reached gender parity within the category of senior management, having been at only 10% as recently as a few years ago in 2018.	

<b>RC-3/3* Ref.</b>	<b>Task</b>	<b>Cluster<sup>2</sup>/ Facilitation</b>	<b>Follow-Up/Updates</b>	<b>History of Recommendations<sup>3</sup></b>
9.155(k)	Encouraged the Secretariat to continue its efforts to be more compact, flexible, and efficient, optimising its use of human and financial resources while ensuring that sufficient resources are available to support the effective implementation of the Convention, and to keep the Council regularly informed of progress via the annual Budget process	Cluster III (budget facilitation)	Secretariat to continue to take action; In order to enhance the Secretariat's leadership capacity, additional emphasis will be given to developing management competencies through various leadership initiatives. The introduction of a newly revised performance management process in June 2023—which will focus on ongoing feedback, coaching, and staff development—will be one of the main pillars. The Human Resources Branch provides training and support in this area for all managers.	Para 9.143 of RC-2/4 EC-103/INF.2, Section III.1 of Annex 1

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