This annotated agenda has been prepared by the Technical Secretariat (hereinafter “the Secretariat”) to guide and assist members of the Executive Council (hereinafter “the Council”) in their substantive preparations for its 101st Session. It lists the items of business for the session in the sequence in which they appear in the provisional agenda set for it (see agenda item two below).

1. **AGENDA ITEM ONE – Opening of the session**

   The 101st Session of the Council will be opened in The Hague by the Chairperson of the Council, Ambassador Ziad M.D. Al Atiyah of Saudi Arabia, at 10:00 on 4 October 2022.

2. **AGENDA ITEM TWO – Adoption of the agenda**

   The Council is requested to consider and adopt the following agenda, which has been circulated under cover of EC-101/1 (dated 2 September 2022).

   1. Opening of the session
   2. Adoption of the agenda
   3. Opening statement by the Director-General
   4. Reports by the Vice-Chairpersons on the activities conducted under their respective clusters of issues
   5. General debate
   6. Status of implementation of the Chemical Weapons Convention:
      1. Reports by the Director-General on destruction-related issues
      2. Implementation of the Conference of the States Parties and Executive Council decisions on destruction-related issues

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1 This document is issued for information purposes only and does not supersede in any way the provisional agenda for the 101st Session of the Executive Council, or prejudge the outcome of its deliberations.
(c) Elimination of the Syrian chemical weapons programme
(d) Other verification-related issues
(e) Destruction-related plans and facility agreements
(f) Verification Implementation Report for 2021
(g) Addressing the threat from chemical weapons use
(h) Status of implementation of Article VII
(i) Status of implementation of Article X
(j) Status of implementation of Article XI
(k) Progress made in the implementation of the action plan for the universality of the Chemical Weapons Convention
(l) Status of implementation of the Verification Information System

7. Scientific Advisory Board
8. Countering chemical terrorism
9. Education and outreach
10. Administrative and financial matters:
    (a) Rules of Procedure of the Advisory Body on Administrative and Financial Matters
    (b) Report of the Advisory Body on Administrative and Financial Matters
    (c) Amendments to the OPCW Financial Regulations and Rules
    (d) Financial Statements of the OPCW and the External Auditor’s report for the year ending 31 December 2021
    (e) Status of implementation of the recommendations of the External Auditor
    (f) Recommendation for write-offs of irrecoverable accounts receivable and losses of assets
    (g) Report on the status of implementation of the enterprise resource planning system
    (h) Draft Mid-Biennium Revised Programme and Budget of the OPCW for 2023, and all items pertaining to this Budget
    (i) Extension of the special fund for OPCW special missions
(j) Status of implementation by States Parties of agreed multi-year payment plans to regularise the payment of their outstanding annual contributions

(k) Implementation of the amendment to the Staff Regulations regarding downward classification of posts during the period from 14 August 2021 to 13 August 2022

(l) Rehiring of inspectors

11. Update of the Working Group on the Manner of Appointment of the External Auditor

12. The OPCW Programme for Africa

13. Draft report of the Executive Council on the performance of its activities

14. Follow-up process to the Third Review Conference\(^2\)

15. Update by the Chairperson of the Open-Ended Working Group for the Preparation of the Fifth Review Conference

16. Report of the Committee on Relations with the Host Country

17. Any other business

18. Adoption of the report

19. Closure

3. AGENDA ITEM THREE – Opening statement by the Director-General

The Council is requested to note the opening statement by the Director-General (this document will be assigned an official reference number when it is made available to delegations).

4. AGENDA ITEM FOUR – Reports by the Vice-Chairpersons on the activities conducted under their respective clusters of issues

The Vice-Chairpersons and coordinators for clusters of issues will report to the Council on informal consultations held during the intersessional period: Ambassador Konstantin Dimitrov of Bulgaria on chemical weapons issues; Ambassador Eniola Olaitan Ajayi of Nigeria on chemical industry and other Article VI issues; Ambassador Carmen María Gallardo de Hernández of El Salvador on administrative and financial issues; and Ambassador Giorgio Novello of Italy on legal, organisational, and other issues.

5. **AGENDA ITEM FIVE – General debate**

With respect to the general debate, delegations should refer to the “EC-101 Guidelines for the Delegates”, which will be circulated to States Parties in due course.

6. **AGENDA ITEM SIX – Status of implementation of the Chemical Weapons Convention**

   **Subitem 6(a): Reports by the Director-General on destruction-related issues**

   6.1 Further to a decision by the Conference of the States Parties (hereinafter “the Conference”) at its Sixteenth Session (C-16/DEC.11, dated 1 December 2011), the Council is **requested** to consider and note a report by the Director-General on the overall progress with respect to the destruction of the remaining chemical weapons stockpiles (this document will be assigned an official reference number when it is made available to delegations).

   6.2 Further to a decision by the Council at its Sixty-Seventh Session (EC-67/DEC.6, dated 15 February 2012), the Council is **requested** to consider and note a report by the Director-General on the overall progress of the destruction of abandoned chemical weapons (this document will be assigned an official reference number when it is made available to delegations).

   6.3 The Council is **requested** to consider and note a Note by the Director-General entitled “Schedule for Submission by Chemical Weapons Possessor States of the Reports on their Destruction Activities after the Extended Deadline of 29 April 2012” (EC-101/DG.7, dated 25 August 2022).

   **Subitem 6(b): Implementation of the Conference of the States Parties and Executive Council decisions on destruction-related issues**

   6.4 The Secretariat is expected to provide an update to the Council on its destruction-related verification activities and on Article III-related submissions made during the intersessional period.

   6.5 The States Parties concerned are expected to brief the Council on their destruction-related activities.

   6.6 Further to a decision by the Conference at its Sixteenth Session (C-16/DEC.11), the Council is **requested** to consider and note a national paper by the United States of America on the progress achieved towards the complete destruction of its chemical weapons stockpile, including information on measures to accelerate such progress, and identifying progress made since the last briefing in order to meet the planned completion date. This report is also to include reporting on any specific measures undertaken to overcome problems in the destruction programme (this document will be assigned an official reference number when it is made available to delegations).

   6.7 Further to a decision by the Council at its Sixty-Seventh Session (EC-67/DEC.6) and the destruction plan beyond the year 2016 for the chemical weapons abandoned by Japan in China (EC-84/NAT.6, dated 2 March 2017) attached as Annex 2 to the Council’s decision EC-67/DEC.6, and adopted by the Council at its Eighty-Fourth
Session (paragraph 6.14 of EC-84/2, dated 9 March 2017), a national paper by China (this document will be assigned an official reference number when it is made available to delegations) and a national paper by Japan (this document will be assigned an official reference number when it is made available to delegations) on the overall progress of the destruction of chemical weapons abandoned by Japan on the territory of China have been circulated to the members of the Council.

6.8 The Council is requested to consider a national paper by Japan and China entitled “Destruction Plan Beyond the Year 2022 for the Chemical Weapons Abandoned by Japan in the People’s Republic of China (as per Decision EC-67/DEC.6, dated 15 February 2012)” (this document will be assigned an official reference number when it is made available to delegations), to adopt the destruction plan attached as a new annex to the Council’s decision on “The Deadline of 29 April 2012 and Future Destruction of the Chemical Weapons Abandoned by Japan in the People’s Republic of China” (EC-67/DEC.6), and to amend the decision accordingly.

6.9 The Council is requested to consider and note the report on the virtual visit by the Chairperson of the Council, the Director-General, and representatives of the Council to the Haerbaling Abandoned Chemical Weapons Destruction Site, Jilin Province, China, on 15 September 2022 (this document will be assigned an official reference number when it is made available to delegations) at the joint invitation of China and Japan.

Subitem 6(c): Elimination of the Syrian chemical weapons programme

6.10 Further to its decision at its Eighty-Third Session (EC-83/DEC.5, dated 11 November 2016), the Council decided to place “Elimination of the Syrian Chemical Weapons Programme” on the agenda of all future Council sessions until the Council determines that all elements of the Syrian chemical weapons programme have been eliminated.

6.11 The Council is requested to note reports by the Director-General reporting on progress in the elimination of the Syrian chemical weapons programme (EC-101/DG.2, dated 22 July 2022 and EC-101/DG.4, dated 24 August 2022).

6.12 The Council is requested to note national papers by the Syrian Arab Republic on the activities related to the destruction of Syrian chemical weapons and their production facilities (EC-101/P/NAT.1, dated 18 July 2022 and EC-101/P/NAT.2, dated 15 August 2022).

6.13 The Council is requested to note a Note by the Director-General entitled “Report on the Work of the Declaration Assessment Team” (this document will be assigned an official reference number when it is made available to delegations).

6.14 The Secretariat is expected to provide a briefing to the States Parties in advance of the 101st Session of the Council on its activities related to the Syrian Arab Republic, including on the activities of the Declaration Assessment Team, the OPCW Fact-Finding Mission in Syria, and the Investigation and Identification Team.
Subitem 6(d): Other verification-related issues

6.15 The Secretariat is expected to provide an update to the Council on its other verification-related activities.

Subitem 6(e): Destruction-related plans and facility agreements

6.16 The Secretariat has submitted to the Council a Note on amendments and modifications to the agreed detailed plan for verification and the facility agreement with the United States of America regarding on-site inspections at the Blue Grass Chemical Agent-Destruction Pilot Plant Chemical Weapons Destruction Facility, Richmond, Kentucky, the United States of America (EC-101/S/1, dated 1 September 2022).

6.17 The Council is requested to consider and approve the amendments to the aforementioned facility agreement with the United States of America (EC-101/DEC/CRP.2, dated 1 September 2022).

6.18 The Council is also requested to consider and approve amendments to the agreed detailed plan for verification of the destruction of chemical weapons at the Blue Grass Chemical Agent-Destruction Pilot Plant Chemical Weapons Destruction Facility, Richmond, Kentucky, the United States of America (EC-101/DEC/CRP.3, dated 1 September 2022).

Subitem 6(f): Verification Implementation Report for 2021

6.19 The Council is requested to consider and note the Verification Implementation Report for the period from 1 January to 31 December 2021 (EC-101/HP/DG.1, dated 27 July 2022) and the Chairperson’s summary of the informal consultations on it (this document will be assigned an official reference number when it is made available to delegations).

Subitem 6(g): Addressing the threat from chemical weapons use

6.20 The Council is requested to note the regular report by the Director-General to the Council on progress made in the implementation of the decision of the Conference entitled “Addressing the Threat from Chemical Weapons Use” (C-SS-4/DEC.3, dated 27 June 2018) (this document will be assigned an official reference number when it is made available to delegations).

Subitem 6(h): Status of implementation of Article VII

6.21 Further to a decision by the Conference at its Fourteenth Session regarding the implementation of Article VII obligations (C-14/DEC.12, dated 4 December 2009), the Council is requested to note a report by the Director-General on the “Overview of the Status of Implementation of Article VII of the Chemical Weapons Convention as at 31 July 2022” (this document will be assigned an official reference number when it is made available to delegations); a report by the Director-General on the “Status of Implementation of Article VII of the Chemical Weapons Convention as at 31 July 2022: Article VII – Initial Measures” (this document will be assigned an official reference number when it is made available to delegations); and a report by the Director-General on the “Status of Implementation of Article VII of the Chemical Weapons Convention as at 31 July 2022: Additional Measures for States Parties That
Possess Industrial Facilities Which are Declarable Under the Convention” (this document will be assigned an official reference number when it is made available to delegations). The Council is also requested to submit the documents to the Conference at its Twenty-Seventh Session, along with its recommendations, as appropriate, for consideration.

Subitem 6(i): Status of implementation of Article X

6.22 The Council is requested to consider and note a report by the Director-General on the “Status of Implementation of Article X of the Chemical Weapons Convention as at 30 June 2022” (EC-101/DG.11, dated 7 September 2022).

Subitem 6(j): Status of implementation of Article XI


Subitem 6(k): Progress made in the implementation of the action plan for the universality of the Chemical Weapons Convention

6.24 The Council at its Twenty-Third Meeting adopted an action plan for the universality of the Chemical Weapons Convention (hereinafter “the Convention”) (EC-M-23/DEC.3, dated 24 October 2003). The plan requested the Director-General, inter alia, to submit to the Conference at its regular sessions an annual report on the implementation of the action plan, and to keep the Council regularly informed, so that the Conference and the Council may review progress and monitor its implementation effectively.

6.25 The Council is requested to consider and note the annual report on the implementation of the action plan for the universality of the Convention during the period 16 August 2021 to 15 August 2022, which is being submitted to both the Council and the Conference (this document will be assigned an official reference number when it is made available to delegations).

Subitem 6(l): Status of implementation of the Verification Information System


7. AGENDA ITEM SEVEN – Scientific Advisory Board

7.1 The report of the Thirty-Fifth Session of the Scientific Advisory Board (SAB) (SAB-35/1, dated 16 June 2022) has been circulated to the members of the Council.

7.2 The Council is requested to note the response by the Director-General to the report of the Thirty-Fifth Session of the SAB (this document will be assigned an official reference number when it is made available to delegations).
8. **AGENDA ITEM EIGHT – Countering chemical terrorism**

The Chairperson of the Open-Ended Working Group (OEWG) on Terrorism, Ambassador Vusimuzi Philemon Madonsela of South Africa, is expected to brief the Council on the work of the OEWG during the intersessional period.

9. **AGENDA ITEM NINE – Education and outreach**

The Council is requested to consider and note a Note by the Director-General on the activities of the Advisory Board on Education and Outreach covering the period 1 September 2021 to 31 August 2022 (this document will be assigned an official reference number when it is made available to delegations).

10. **AGENDA ITEM TEN – Administrative and financial matters**

   **Subitem 10(a):** *Rules of Procedure of the Advisory Body on Administrative and Financial Matters*

   10.1 A draft decision entitled “OPCW Advisory Body on Administrative and Financial Matters – Rules of Procedure” (EC-92/DEC/CRP.1/Rev.1, dated 4 October 2019), co-sponsored by Bulgaria, Canada, the Czech Republic, Germany, Japan, the Netherlands, Ukraine, the United Kingdom of Great Britain and Northern Ireland, and the United States of America, was submitted to the Council for consideration and adoption.

   10.2 The latest revision to the above-mentioned draft decision was submitted by the sponsoring delegations and issued under the symbol EC-92/DEC/CRP.1/Rev.4 (dated 21 June 2022).

   10.3 The delegation of the Russian Federation submitted amendments to the above-mentioned draft decision, the latest of which can be found in document EC-100/NAT.5 (dated 5 July 2022).

   10.4 The Council is requested to take appropriate action on the matter.

   **Subitem 10(b):** *Report of the Advisory Body on Administrative and Financial Matters*

   10.5 The Council is requested to consider and note the report of the Fifty-Third Session of the Advisory Body on Administrative and Financial Matters (ABAF), which took place from 26 to 29 July 2022 (ABAF-53/1, dated 28 July 2022), and a Note by the Director-General containing comments on the report of the ABAF at that session (EC-101/DG.8, dated 31 August 2022).

   **Subitem 10(c):** *Amendments to the OPCW Financial Regulations and Rules*

   10.6 The Secretariat circulated a Note on proposed amendments to the OPCW Financial Regulations and Rules (S/2084/2022, dated 26 July 2022).

   10.7 The Council is requested to consider and adopt a draft decision entitled “Amendments to the OPCW Financial Regulations and Rules” (EC-101/DEC/CRP.1, dated 26 July 2022).
Subitem 10(d): Financial Statements of the OPCW and the External Auditor’s report for the year ending 31 December 2021

10.8 The Council is requested to note the Financial Statements of the OPCW and the report of the External Auditor for the year ending 31 December 2021 (EC-101/DG.5 C-27/DG.5, dated 25 August 2022) and to forward them to the Conference for consideration at its Twenty-Seventh Session.

10.9 The Comptroller and Auditor General of India is expected to provide a statement on the report.

Subitem 10(e): Status of implementation of the recommendations of the External Auditor

10.10 The Council is requested to consider and note a report on the status of implementation of the recommendations of the External Auditor (EC-101/S/4, dated 12 September 2022).

10.11 The facilitator for this issue, Ms Yoko Sakurai of Japan, is expected to report to the Council on the consultations carried out during the intersessional period.

Subitem 10(f): Recommendation for write-offs of irrecoverable accounts receivable and losses of assets

10.12 The Council is requested to consider a Note by the Director-General on the recommendation for write-offs of irrecoverable accounts receivable and losses of assets, and to recommend that the Conference at its Twenty-Seventh Session approve these write-offs, totalling EUR 6,802.95 (EC-101/DG.3 C-27/DG.4, dated 28 July 2022).

Subitem 10(g): Report on the status of implementation of the enterprise resource planning system

10.13 Further to the decision by the Conference at its Nineteenth Session on the implementation of an enterprise resource planning (ERP) system and the establishment of a special fund for this purpose (C-19/DEC.7, dated 3 December 2014), the Council is requested to note a Note by the Director-General reporting on the status of implementation of the ERP system (this document will be assigned an official reference number when it is made available to delegations).

Subitem 10(h): Draft Mid-Biennium Revised Programme and Budget of the OPCW for 2023, and all items pertaining to this Budget

10.14 Under this subitem the Secretariat circulated Notes by the Director-General entitled “Financial Status of the Special Fund for Cybersecurity, Business Continuity, and Physical Infrastructure Security” (this document will be assigned an official reference number when it is made available to delegations) and “Financial Status of the Special Fund for IT Infrastructure to Support Implementation of Decision C-SS-4/DEC.3” (this document will be assigned an official reference number when it is made available to delegations), which the Council is requested to note.
The co-facilitators for the budget, Mr Jerzy Gierasimiuk of Poland and Mr Frank Groome of Ireland, are expected to report on the consultations held during the intersessional period.

In accordance with subparagraph 32(a) of Article VIII of the Convention, the Council is requested to consider the Draft Revised Programme and Budget of the OPCW for 2023 (EC-101/DG.1, dated 11 July 2022) and to submit it, together with its recommendation (this document will be assigned an official reference number when it is made available to delegations), to the Conference at its Twenty-Seventh Session.

Subitem 10(i): Extension of the special fund for OPCW special missions

The Council is requested to note a Note by the Director-General entitled “Financial Status of the Special Fund for OPCW Special Missions” (this document will be assigned an official reference number when it is made available to delegations).

The Council is requested to consider and adopt a draft decision entitled “Extension of the Special Fund for OPCW Special Missions” (this document will be assigned an official reference number when it is made available to delegations) and to transmit it to the Conference for approval at its Twenty-Seventh Session.

Subitem 10(j): Status of implementation by States Parties of agreed multi-year payment plans to regularise the payment of their outstanding annual contributions

Further to a decision by the Conference at its Eleventh Session (C-11/DEC.5, dated 7 December 2006), the Council is requested to consider and forward to the Conference at its Twenty-Seventh Session a Note by the Director-General reporting on the status of implementation by States Parties of agreed multi-year payment plans (EC-101/DG.6 C-27/DG.6, dated 25 August 2022).

Subitem 10(k): Implementation of the amendment to the Staff Regulations regarding downward classification of posts during the period from 14 August 2021 to 13 August 2022

The Council is requested to note a report by the Director-General on the implementation of the amendment to the Staff Regulations regarding downward classification of posts during the period from 14 August 2021 to 13 August 2022 (EC-101/DG.10, dated 2 September 2022).

Subitem 10(l): Rehiring of inspectors

At its Twenty-Fourth Session, the Conference adopted a decision on the rehiring of inspectors (C-24/DEC.10, dated 28 November 2019), and reviewed its implementation at its Twenty-Sixth Session (paragraphs 17.9 and 17.10 of C-26/5, dated 2 December 2021).

The Council is requested to consider and note an addendum to the report by the Director-General on the implementation of the tenure policy in 2021 (this document will be assigned an official reference number when it is made available to delegations).

The Council is also requested to consider and adopt a draft decision regarding the rehiring of inspectors (this document will be assigned an official reference number when it is made available to delegations) and to transmit it to the Conference for approval at its Twenty-Seventh Session.

11.1 Further to a decision by the Conference at its Twenty-Fifth Session (C-25/DEC.10, dated 21 April 2021), the Council at its Ninety-Seventh Session established the Working Group on the Manner of Appointment of the External Auditor.

11.2 The Chairperson of the Working Group, Ambassador Jorge Skinner-Klée Arenales of Guatemala, is expected to provide an update on its activities to the Council.

12. **AGENDA ITEM TWELVE – The OPCW Programme for Africa**

The Council is **requested** to consider and note a Note by the Director-General on the Programme to Strengthen Cooperation with Africa on the Chemical Weapons Convention (EC-101/DG.12 C-27/DG.8, dated 7 September 2022).

13. **AGENDA ITEM THIRTEEN – Draft report of the Executive Council on the performance of its activities**

The Council is **requested** to consider and approve a draft report on the performance of its activities in the period from 13 July 2021 to 8 July 2022 (EC-101/CRP.1, dated 1 September 2022), and to submit it to the Conference for consideration at its Twenty-Seventh Session.

14. **AGENDA ITEM FOURTEEN – Follow-up process to the Third Review Conference**

At its Seventy-Third Session (paragraph 13.1 of EC-73/6, dated 19 July 2013), the Council requested the Director-General to submit to each regular session of the Council the “Updated Matrix of Actionable Items Identified at the Third Review Conference”. The Council is **requested** to consider and note the updated Matrix (EC-101/S/2, dated 9 September 2022).

15. **AGENDA ITEM FIFTEEN – Update by the Chairperson of the Open-Ended Working Group for the Preparation of the Fifth Review Conference**

15.1 The Council at its Ninety-Ninth Session established the Open-Ended Working Group for the Preparation of the Fifth Review Conference, which will be convened in accordance with paragraph 22 of Article VIII of the Convention (paragraph 16.2 of EC-99/2, dated 10 March 2022). The Council also established the Bureau of the Open-Ended Working Group.

15.2 The Chairperson of the Bureau of the Open-Ended Working Group, Ambassador Lauri Kuusing of Estonia, is expected to brief the Council on its activities.

16. **AGENDA ITEM SIXTEEN – Report of the Committee on Relations with the Host Country**

The Chairperson is expected to report to the Council on the status of the work of the Committee on Relations with the Host Country.
17.  **AGENDA ITEM SEVENTEEN – Any other business**

17.1 A draft decision entitled “Allowing the Convening of Executive Council Meetings or Sessions in Extraordinary Circumstances”, was circulated to the Council at its Ninety-Eighth Session under the symbol EC-98/DEC/CRP.7 (dated 28 September 2021). An explanatory memorandum to this draft decision was circulated by Germany to the Council at the same session (EC-98/NAT.6, dated 28 September 2021).

17.2 In accordance with Rule 34 of the Rules of Procedure of the Council, the Secretariat circulated a report by the Director-General on the financial, administrative, and programme and budget implications of the proposal (EC-98/DG.29, dated 1 October 2021).

17.3 The latest revision to the above-mentioned draft decision was issued under the symbol EC-98/DEC/CRP.7/Rev.2 (dated 29 June 2022), and is co-sponsored by Austria, Belgium, Brazil, Canada, Chile, Colombia, the Czech Republic, Germany, Iraq, Ireland, Japan, Lithuania, Mexico, the Philippines, Poland, the Republic of Korea, Romania, Saudi Arabia, and Slovakia.

17.4 The Council is requested to take appropriate action on the matter.

18.  **AGENDA ITEM EIGHTEEN – Adoption of the report**

19.  **AGENDA ITEM NINETEEN – Closure**

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