



NOTE BY THE TECHNICAL SECRETARIAT

**CALL FOR NOMINATIONS FOR A REGIONAL TRAINING COURSE
ON FULFILLING DECLARATIONS AND INSPECTIONS OBLIGATIONS
UNDER ARTICLE VI OF THE CHEMICAL WEAPONS CONVENTION
FOR STATES PARTIES FROM EASTERN EUROPE
25 APRIL – 11 MAY 2022**

1. The Technical Secretariat (hereinafter “the Secretariat”) is pleased to announce that a training course on fulfilling declarations and inspections obligations under Article VI of the Chemical Weapons Convention (hereinafter “the Convention”) for States Parties from Eastern Europe will be held online from 25 April to 11 May 2022.
2. The training course has two main objectives: to facilitate the submission by National Authorities of accurate and timely annual declarations required under Article VI of the Convention (“Activities Not Prohibited Under This Convention”); and to provide practical guidance to States Parties on receiving and escorting OPCW inspections. The training course is also intended to raise general awareness among stakeholders of the requirements under Article VI of the Convention regarding national implementation.
3. This course is primarily intended for representatives of National Authorities and relevant stakeholders, particularly in chemical industry and trade associations, who are involved in compiling data, preparing national declarations, and facilitating inspection processes.
4. The course will provide participants with an opportunity to refresh and enhance their knowledge and skills relating to Article VI obligations. The course will also provide information on recent developments around Article VI and offer participants an opportunity to share experiences, ask questions, and clarify and discuss related issues.
5. The training course comprises the following three steps:
 - (a) self-paced learning using resources available on the OPCW content-sharing platform, SharePoint (25 April to 6 May 2022);
 - (b) one three-hour live declarations session (online): declaration exercises using the Electronic Declaration Information System (EDIS) and a question and answer (Q&A) session (10 May 2022); and
 - (c) one three-hour live inspections session (online): mock inspection exercise and Q&A (11 May 2022).



6. The topics covered by this training course are as follows:
 - (a) training objectives, programme overview, pre- and post-training activities;
 - (b) updates on Article VI-related issues;
 - (c) status of national implementation of Article VI of the Convention (declarations and inspections);
 - (d) activities monitored under Article VI of the Convention and related declaration requirements;
 - (e) identification of declarable activities;
 - (f) State Party experience and practice;
 - (g) electronic declaration tools – EDIS and Secure Information Exchange (SIX);
 - (h) mandate of OPCW industry inspections and the role of the National Authority and industry in receiving and escorting inspections;
 - (i) pre-inspection planning, on-site and post-inspection activities;
 - (j) the next steps following an OPCW inspection; and
 - (k) contribution of the Article VI verification regime to chemical security.

7. States Parties are requested to disseminate information on this training course to national stakeholders. Participants must:
 - (a) be involved at the national level in the fulfilment of Article VI obligations (for example, identification of declarable activities, preparation of annual declarations, and receiving and escorting OPCW inspections);
 - (b) not have participated in this training course in the past five years;
 - (c) have a good command of English, both oral and written;
 - (d) have completed the OPCW e-learning modules described below (available online at <https://www.opcw.org/opcw-e-learning>):
 - (i) Identification of Declarable Activities Under Article VI of the Convention;
 - (ii) Introduction to Article VI Declarations;
 - (iii) Introduction to the Electronic Declaration Information System (EDIS);
 - (iv) Introduction to Secure Information Exchange (SIX); and
 - (v) Preparing for and Receiving an Article VI Inspection by Plant Site;
 - (e) have completed and submitted the Self-Assessment and Training Action Plan Form (Annex 2); and
 - (f) be from a State Party in the Eastern European regional group.

8. Interested applicants are invited to submit their applications online through Eventus, the OPCW event management system (<https://apps.opcw.org/eventus/Home/EventDetail/342>). Applicants must create an account before registering for the event (Google Chrome is recommended). Each application must be endorsed by the Head or Chief Coordinator of the National Authority of the applicant's State Party through the submission of the endorsement form (attached as Annex 1 to this Note), which must be signed and stamped.
9. Interested applicants are also requested to complete the Self-Assessment and Training Action Plan Form (attached as Annex 2 to this Note) and upload it to Eventus before the application deadline (8 April 2022). It is strongly recommended that applicants use the Microsoft Word version of the form.
10. Additional information about the course may be obtained from the Implementation Support Branch of the International Cooperation and Assistance Division of the Secretariat. The contact persons are Mr James Pettit (Email: james.pettit@opcw.org) and Mr Alberto Fernandez (Email: alberto.fernandez@opcw.org).

Annexes

Annex 1: National Authority Endorsement Form

Annex 2: Self-Assessment and Training Action Plan Form

Annex 1

**ONLINE TRAINING COURSE
ON FULFILLING DECLARATIONS AND INSPECTIONS OBLIGATIONS
UNDER ARTICLE VI OF THE CHEMICAL WEAPONS CONVENTION
25 APRIL – 11 MAY 2022**

ENDORSEMENT BY THE NATIONAL AUTHORITY

This form must be duly filled and uploaded when registering the participant electronically
(<https://apps.opcw.org/eventus/Home/EventDetail/342>)

I, _____, Head/Chief Coordinator of the
National Authority of the State Party of _____,
on behalf of the Government of _____, hereby endorse the
application of Mr/Ms _____,
holding the position/designation of _____
in the Office/Division/Branch of _____,
for participation in the online Training Course on Fulfilling Declarations and Inspections Obligations
Under Article VI of the Chemical Weapons Convention, to be held from **25 April to 11 May 2022**.

Signature: _____

Name: _____

Designation: _____

Telephone: _____

Email: _____

Official seal of the organisation:

Deadline for applications: Friday, 8 April 2022

Annex 2

**ONLINE TRAINING COURSE
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SELF-ASSESSMENT AND TRAINING ACTION PLAN

The two tables below must be completed personally by the applicant to the training course. The tables should be completed **electronically** and submitted as part of the application requirements through Eventus (<https://apps.opcw.org/eventus/Home/EventDetail/342>) by **Friday, 8 April 2022**.

SELF-ASSESSMENT

Name of participant	
Job title and organisation	
State Party	
Your experience in relation to fulfilling Article VI obligations	
Status of Article VI implementation in your country (including the number of sites declared, the number of OPCW inspections received, etc.)	
What are the issues or challenges that need to be addressed and overcome to enhance the level of Article VI implementation in your country?	
By participating in this training course, what specific areas would you like to improve in regard to the implementation of Article VI in your country?	
Does the National Authority of your country use the Electronic Declaration Information System (EDIS) and the Secure Information Exchange (SIX) System?	EDIS: Yes [] No [] SIX: Yes [] No [] Comments:
Participation in this training course requires that the EDIS software is installed on the computer you will be using to participate in the course.	I agree to install EDIS software on my computer ahead of the training course. Yes [] No [] Comments:

TRAINING ACTION PLAN

Please indicate at least one area/challenge.

Areas of Article VI national implementation that need to be improved/enhanced.	Please specify your own action plan and time frame to address the areas identified.	Please explain how your participation in the training course will have a positive impact on the areas identified. How would the impact be measured?
1	1	1
2	2	2
3	3	3