



OPCW

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NOTE BY THE TECHNICAL SECRETARIAT

**UPDATED MATRIX ON ACTIONABLE ITEMS
IDENTIFIED AT THE THIRD REVIEW CONFERENCE**

Following the request by the Seventy-Third Session of the Executive Council (hereinafter “the Council”) (paragraph 13.1 of EC-73/6, dated 19 July 2013), the Director-General hereby submits the updated matrix document based on the report of the Third Review Conference¹ (RC-3/3*, dated 19 April 2013). The cut-off date for this document was 12 May 2020. In line with the decision of the Council at its Ninety-First Session, the last full version of the matrix document was issued before the Ninety-Second Session of the Council (EC-92/S/5, dated 25 September 2019).

Annex (English only): Matrix of Actionable Items Identified at the Third Review Conference

¹ Third Special Session of the Conference of the States Parties to Review the Operation of the Chemical Weapons Convention.



Annex

MATRIX OF ACTIONABLE ITEMS IDENTIFIED AT THE THIRD REVIEW CONFERENCE

RC-3/3* Ref.	Task	Cluster ² / Facilitation	Follow-up/Updates	History of Recommendations ³
Part A: Political Declaration				
9.17	Intention to keep ... declarations (mentioned in paras 9.3 to 9.16) under review at each regular session of the Conference of the States Parties	n/a	Para 10 of EC-93/2, dated 12 March 2020; S/1826/2020, dated 22 January 2020; S/1853/2020, dated 24 February 2020; S/1861/2020, dated 10 March 2020; S/1868/2020, dated 15 March 2020; S/1874/2020, dated 14 May 2020.	
Part B: Review of the Operation of the Chemical Weapons Convention as Provided for in Paragraph 22 of Article VIII, Taking into Account any Relevant Scientific and Technological Developments				
Ensuring the Universality of the Chemical Weapons Convention				
9.37	Reaffirmed the importance of the Action Plan on Universality (EC-M-23/DEC.3, dated 24 October 2003) and the subsequent decisions of the Conference to regularly review the results and implementation of it and to take any decision it deems necessary addressing, in particular, the status of those States not Party whose non-adherence is a cause for serious concern	Cluster IV (universality facilitation)	At EC-93, the new facilitator on the implementation of the action plan for the universality of the Chemical Weapons Convention, Ambassador Jorge Skinner-Klée Arenales of Guatemala, briefed the Council on his activities (para 4.2 of EC-93/2).	EC-M-23/DEC.3; C-16/DEC.16, dated 2 December 2011 (EC-94/INF.1 Section IV.5 of Annex 1)

² Cluster I: Chemical Weapons Issues; Cluster II: Chemical Industry and Other Article VI Issues; Cluster III: Administrative and Financial Issues; Cluster IV: Legal, Organisational, and Other Issues.

³ The reference to “Regular and Outstanding Issues on the Agenda of the Executive Council” (EC-94/INF.1, dated 7 May 2020) is included if the issue is already on the agenda of the Council.

RC-3/3* Ref.	Task	Cluster ² / Facilitation	Follow-up/Updates	History of Recommendations ³
9.39(c)	Requested the Secretariat and the Director-General to make full use of all available opportunities and resources including new mechanisms such as special envoys, as and when considered appropriate by the Director-General, to pursue this goal at all levels, including in close cooperation with other international, regional, and subregional organisations	Cluster IV (universality facilitation)	During the period from 14 January to 12 May 2020, the Secretariat maintained contact with States not Party.	Paras 9.16 and 9.18 of RC-2/4, dated 18 April 2008; C-16/DEC.16 (EC-94/INF.1, Section IV.5 of Annex 1)
General Obligations and Declarations Related Thereto				
9.44(b)	Requested the Secretariat to deploy continued efforts in support of those States Parties and to keep the Council informed of progress in the preparation and submission of Article III initial declarations	Cluster I	EC-93/HP/DG.1, dated 6 March 2020.	Para 9.23 of RC-2/4
Destruction of Chemical Weapons, Including Implementation of the Conference of the States Parties and Executive Council Decisions on Destruction-Related Issues				
9.62(b)	Requested the Conference and the Council to continue to keep under review and oversee the completion of destruction of chemical weapons stockpiles and, in this regard, underlined the importance of continuing to receive the Director-General's confirmation that the necessary measures are being undertaken by the possessor States concerned to meet the planned completion dates for their destruction activities	Cluster I		C-16/DEC.11; EC-M-33/DEC.1, dated 27 September 2013; EC-M-34/DEC.1, dated 15 November 2013; EC-M-42/DEC.1, dated 17 June 2014; EC-M-51/DEC.1, dated 24 February 2016; EC-M-52/DEC.1, dated 20 July 2016; EC-M-52/DEC.2, dated 27 July 2016; EC-M-53/DEC.1, dated

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				26 August 2016; EC-M 53/DEC.2, dated 26 August 2016; EC-84/DEC.2, dated 8 March 2017
			Paras 6.6 and 6.7 of EC-93/2; EC-93/DG.13, dated 6 March 2020; EC-93/DG.7, dated 24 January 2020; and EC-93/DG.12, dated 24 February 2020 and Corr.1, dated 27 February 2020; EC-94/DG.1, dated 24 March 2020; EC-94/DG.3, dated 24 April 2020; EC-94/DG.5, dated 25 May 2020.	
9.62(c)	Encouraged the Director-General to continue consulting with the possessor States concerned in order to continue improving the reporting that is required from the States Parties concerned [...] and requested that future reporting by the possessor States concerned , on the basis of C-16/DEC.11, continues to contain information on the progress achieved to meet the planned completion date by which the destruction of the remaining chemical weapons is to be completed	Cluster I	EC-93/NAT.2, dated 19 February 2020; EC-93/P/NAT.4, dated 17 January 2020; EC-93/P/NAT.5, dated 17 February 2020; EC-94/P/NAT.1, dated 18 March 2020; EC-94/P/NAT.2, dated 16 April 2020; EC-94/P/NAT.3, dated 20 May 2020.	C-16/DEC.11
9.62(d)	Requested the Director-General to continue to provide a written report to the Council and the Conference as per their relevant decisions	Cluster I	EC-93/DG.7, dated 24 January 2020; EC-93/DG.12 and Corr.1, dated 27 February 2020; EC-94/DG.1, dated 24 March 2020; EC-94/DG.3, dated 24 March 2020 and EC-94/DG.5, dated 25 May 2020.	C-16/DEC.11; EC-M-33/DEC.1, dated 27 September 2013; EC-M-34/DEC.1, dated 15 November 2013; EC-84/DEC.2, dated 8 March 2017
9.62(e)	Encouraged States Parties to continue addressing the issues related to new discoveries of old chemical weapons and of	Cluster I	At EC-93, the Council noted a voluntary presentation by Italy on the destruction of its old chemical weapons pursuant to Council decision EC-67/DEC.8 (dated	Para 9.36 of RC-2/4

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	abandoned chemical weapons within the provisions of the Convention		17 February 2012) – para 6.5 of EC-93/2.	
9.62(f)	Urged the relevant States Parties to continue to make the fullest possible efforts to complete destruction of abandoned chemical weapons as soon as possible in accordance with the Council decision (EC-67/DEC.6) and encouraged continued cooperation between relevant States Parties to that effect	Cluster I	EC-93/DG.15, dated 9 March 2020; EC-93/NAT.1, dated 13 February 2020; EC-93/NAT.5, dated 2 March 2020; paras 6.8 to 6.11 of EC-93/2, dated 12 March 2020.	Para 9.37 of RC-2/4; (Section I.2 of Annex 1 of EC-94/INF.1); EC-67/DEC.6, dated 15 February 2012
Verification Activities of the OPCW				
9.71	Recognised the continued need for the OPCW to have up-to-date verification technologies at its disposal , and encouraged the Secretariat to continue to work with States Parties that wish to familiarise themselves with approved verification equipment	Clusters II and IV	S/1856/2020, dated 6 March 2020.	C-I/DEC.71*, dated 30 November 2010
9.73	Requested the Secretariat to continue engaging States Parties in demonstrating the site-selection random processes and procedures in an effort to increase transparency and confidence	Cluster II (Industry Cluster facilitation)	Reports on the performance of methodology for selection of OCPFs in 2020: S/1850/2020, dated 24 February 2020	(EC-94/INF.1, Section II.6 of Annex 2)
9.79(a)	Requested the Secretariat to assist National Authorities, upon request, in building up and improving their capacity to fulfil their obligations under the verification regime , including in fulfilling their declaration obligations	Clusters II and IV (Industry Cluster and Article VII facilitations)	The Electronic Declaration Information System (EDIS) was released on 18 February 2020. EDIS was designed for National Authorities and the chemical industry and is an easy-to-use system that further digitalises Article III and Article VI declaration obligations under the Chemical Weapons Convention and introduces many advanced features.	Para 9.45 of RC-2/4; (EC-94/INF.1, Section II.5 of Annex 2 and IV.3 of Annex 1)
9.79(b)	Encouraged States Parties' National Authorities in a position to do so, to submit declarations in an electronic form, and further requested the Secretariat to continue providing States Parties with appropriate training and	Clusters II and IV (Industry Cluster and Article VII facilitations)	The first webinar on EDIS with nine participants from five States Parties (Bangladesh, Cambodia, the Philippines Singapore, and Viet Nam) was held on 20 January 2020. This webinar was intended to clarify the installation steps and highlight useful features of the	Paras 9.46 and 9.67(b) of RC-2/4; (EC-94/INF.1, Section II.5 of Annex 2 and IV.3 of Annex 1)

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	assistance to enable them to submit declarations in an electronic form		new declaration tool.	
Activities Not Prohibited Under the Chemical Weapons Convention				
9.81	Called for the adequate funding for the OPCW's verification activities under Article VI, through the regular budget and voluntary funding	Cluster III (budget facilitation)	S/1826/2020; S/1853/2020; S/1861/2020; S/1868/2020 and S/1874/2020, dated 14 May 2020.	(EC-94/INF.1, Section III.1 of Annex 1)
9.93	Encouraged the cluster on chemical-industry and other Article VI issues to consult on the ways to reconcile such discrepancies	Cluster II (Industry Cluster facilitation)	The Verification Implementation Report (VIR) 2019 (EC-94/HP/DG.1, dated 11 May 2020) contains information on the status of transfer discrepancies in the annual declarations on past activities for 2019.	Para 9.71 of RC-2/4; (EC-94/INF.1, Section II.2(ii) of Annex 2)
9.95(a)	Called upon those States Parties that have not yet submitted their initial declarations to do so as soon as possible	Cluster IV (Article VII facilitation)	The Secretariat continues to approach the only State Party from which the initial declaration is pending.	(EC-94/INF.1, Section IV.3 of Annex 1)
9.95(c)	Urged States Parties to ensure that declarations are submitted in a timely, complete, and accurate manner , consistent with the provisions of the Convention, making use of the Secretariat's resources, as appropriate	Clusters II and IV (Industry Cluster and Article VII facilitations)	EC-93/DG.6, dated 17 January 2020 and Corr.1, dated 24 January 2020.	(EC-94/INF.1, Section II.5 of Annex 2 and IV.3 of Annex 1)
9.95(e)	Encouraged the Secretariat to continue to develop and periodically update existing databases on declarable chemicals , which facilitate the identification of such chemicals	Cluster II	The latest version of the Declarations Handbook 2013 (v2 from January 2017) is available in all OPCW official languages. Tools for the identification of scheduled chemicals (brochure on "Most Traded Scheduled Chemicals", the Handbook on Chemicals, the online scheduled chemicals database) are available to States Parties via the OPCW website, or hard copies can be obtained from the OPCW Documentation Counter. In May 2020, the Secretariat updated the online scheduled chemicals database reflecting amendments to the Annex on Chemicals to the Convention, which entered into force on 7 June 2020.	Para 9.61 of RC-2/4

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National Implementation Measures				
9.97	Called for the adequate funding for the OPCW's national implementation programmes, through the regular budget and voluntary funding	Cluster III (budget facilitation)	S/1826/2020, S/1853/2020; S/1861/2020; S/1868/2020, S/1874/2020, dated 14 May 2020.	(EC-94/INF.1, Section III.1 of Annex 1)
9.103(c)	Encouraged the Secretariat to explore innovative methods of providing assistance on tailor-made approaches as a potential means to further advance the implementation of Article VII	Cluster IV (Article VII facilitation)	A lessons learned workshop on the Mentorship/Partnership Programme, held on 30 and 31 January 2020 in The Hague, captured tangible results achieved from this Programme in six thematic areas among 16 States Parties that had participated in the programme so far. Recommendations were also made to further improve the effectiveness of the programme.	C-14/DEC.12; (EC-94/INF.1, Section IV.3 of Annex 1)
Assistance and Protection Against Chemical Weapons				
9.118(b)	Encouraged the Secretariat to engage in more active cooperation with relevant regional and subregional organisations as well as international organisations that have mandates relevant to assistance and protection against chemical weapons . Such cooperation could include joint exercises and training , including by the use of e-learning modules	Cluster I (Article X facilitation)	The Secretariat participated in the second meeting of the INTERPOL Chemical Analysis Recovery and Sampling (CHARS) Expert Working Group on 20 and 21 January 2020.	(EC-92/INF.1; EC-94/INF.1, Section I.4 of Annex 1)
Economic and Technological Development				
9.131(f)	Recommended that all OPCW programmes relating to Article XI should be improved through evaluation of their effectiveness, with a view to ensuring that they are responsive to the needs of beneficiary States Parties, in order to optimise resource use and effectiveness. This should involve consultations between States Parties and the Secretariat, aimed at achieving a	Cluster IV (Article XI facilitation)	The Secretariat invited States Parties to submit their needs on chemical safety and security S/1842/2020, dated 18 February 2020).	(EC-94/INF.1, Section IV.1 of Annex 1)

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	<p>clear understanding of the competencies available, the needs of States Parties, and the requirements of the Convention</p>			
9.131(n)	<p>Called upon the Secretariat to continue implementing the OPCW Programme to Strengthen Cooperation with Africa on the Chemical Weapons Convention, and other appropriate programmes, as well as to provide feedback on a regular basis on the activities and progress made in this regard</p>	<p>Cluster IV (Article XI facilitation)</p>	<p>At the Ninety-Third Session, the Council considered and noted a Note by the Director-General on the fifth phase of the Programme to Strengthen Cooperation with Africa on the Chemical Weapons Convention (EC-93/DG.9, dated 18 February 2020).</p>	<p>(EC-94/INF.1, Section IV.1 of Annex 1)</p>
9.131(o)	<p>Encouraged the Secretariat to maintain an alumni association of the Associate Programme and other capacity-building programmes in order to preserve lessons learned and experience gained</p>	<p>Cluster IV (Article XI facilitation)</p>	<p>The alumni network of the Associate Programme continues to grow and now has over 350 alumni in the Facebook group. The alumni network on Women in Chemistry has nearly 200 women chemist members, both the Integrated Chemicals Management alumni network and the Chemical Safety and Security management network have over 600 alumni members.</p>	<p>(EC-94/INF.1, Section IV.1 of Annex 1)</p>
9.131(p)	<p>Encouraged the Secretariat to expand the use of e-learning as one of the means for capacity-building and outreach activities</p>	<p>Cluster IV (Article XI facilitation)</p>	<p>Following the outbreak of the COVID-19 pandemic, the Secretariat is making great efforts to offer web-based training to States Parties. Confirmed online training activities in 2020 include chemical safety and security, the assessment and enhancement of the capacity of analytical laboratories from African and GRULAC Member States, and green and sustainable chemistry. The Associate Programme and the Forum on Peaceful Uses of Chemistry will be conducted online in a reduced format. Furthermore, an e-learning module on the Associate Programme will be developed as part of the Secretariat's e-learning initiative for future editions of the programme.</p>	<p>(EC-94/INF.1, Section IV.1 of Annex 1)</p>

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The Protection of Confidential Information				
9.136(c)	Called on the Secretariat to continue assisting States Parties in improving their handling of confidential information	Cluster III	EC-93/DG.8 C-25/DG.1, dated 11 February 2020	
The General Functioning of the Organisation for the Prohibition of Chemical Weapons				
9.138	Called for the adequate funding for the functioning of the Organisation, through the regular budget and voluntary funding	Cluster III (budget facilitation)	S/1826/2020; S/1853/2020; S/1861/2020; S/1868/2020; S/1874/2020, dated 14 May 2020.	(EC-94/INF.1, Section III.1 of Annex 1)
9.145	While reaffirming the autonomous and independent status of the OPCW, while bearing in mind that the OPCW is not an anti-terrorism organisation, took cognisance of the relevant resolutions of the United Nations on combating terrorism and, with a view to enabling States Parties that seek international cooperation in the context of their national, regional, and subregional efforts, underscored the need to explore further cooperation on this issue and build on existing work with relevant international organisations and international bodies that deal with the potential threats of chemical terrorism	OEWG ⁴ on Terrorism	EC-93/DG.10, dated 20 February 2020; EC-93/WP.2, dated 11 March 2020.	(EC-94/INF.1, Annex 1)

⁴ OEWG = Open-Ended Working Group.

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9.155(k)	Encouraged the Secretariat to continue its efforts to be more compact, flexible, and efficient, optimising its use of human and financial resources while ensuring that sufficient resources are available to support the effective implementation of the Convention, and to keep the Council regularly informed of progress via the annual Budget process	Cluster III (budget facilitation)	<p>With the introduction of the Qlik Sense analytics platform as part of the enterprise resource planning implementation, standardised performance reports against established benchmarks have been developed for internal and external reporting.</p> <p>The new performance management system has been rolled out; components include a new work planning framework and the new features of continuous conversations and multi-rater feedback as well as self-appraisal to strengthen the feedback culture in the Organisation. The training system is integrated in the new performance management system. The roll-out package includes bespoke training activities for staff and managers.</p> <p>The Human Resources Branch (HRB) introduced and mainstreamed LinkedIn e-learning to the entire Organisation and launched a comprehensive resilience programme to support staff during the alternate working arrangements in times of the COVID-19. HRB also successfully launched the first all-staff surveys through the recently secured web-based people and culture engagement platform by tapping into the powerful connection between engagement and feedback to assess the organisational COVID-19 response from an employee perspective.</p>	Para 9.143 of RC-2/4 (EC-94/INF.1, Section III.1 of Annex 1)
9.155(l)	Encouraged the Secretariat to continue to improve the effectiveness and efficiency of its work	Cluster III	EC-93/DG.14, dated 6 March 2020.	