



S/1849/2020

24 February 2020

ENGLISH and RUSSIAN only

NOTE BY THE DIRECTOR-GENERAL

CALL FOR NOMINATIONS FOR A COURSE ON SAMPLING AND ANALYSIS OF TOXIC CHEMICALS IN A CONTAMINATED ENVIRONMENT ALMATY, KAZAKHSTAN 8 – 11 JUNE 2020

1. On behalf of the Government of Republic of Kazakhstan and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Director-General wishes to invite Member States to nominate participants for a training course on sampling and analysis of toxic chemicals in a contaminated environment for Russian-speaking participants, to be held in Almaty, Kazakhstan, from 8 to 11 June 2020.
2. The course will be jointly organised by the Government of Kazakhstan and the Technical Secretariat (hereinafter “the Secretariat”). The main purpose of the training is to provide expert knowledge and skills to chemical emergency response specialists from Member States who would be responsible for conducting sampling and analysis tasks in a contaminated environment as a result of a chemical attack or a chemical incident.
3. Member States that do not yet have sampling and analysis capabilities are especially encouraged to nominate participants. Given the objectives of the course and its technical nature, applicants should have a solid technical background in chemistry and the management of hazardous chemical substances. Participants must also be qualified and experienced in using individual protective equipment (IPE).
4. The Secretariat expects to be able to sponsor a limited number of participants from States Parties. Each nomination should specify whether sponsorship is a condition of the nominee’s participation. The course materials, accommodation, meals, and local transport during the course will be provided by the OPCW. Further details regarding accommodation, the course venue, and transport will be issued to all selected participants at a later date.
5. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive **no earlier than Sunday, 7 June 2020, and to depart no later than Friday, 12 June 2020**. The Secretariat will not cover expenses unrelated to the course or that result from unauthorised changes to travel arrangements. Sponsored participants shall bear all costs resulting from changes they make, including cancellations, once the Secretariat has purchased their tickets.



6. Applicants are expected to be familiar with the principles of first response, including sampling and chemical emergency management, and will be carefully selected in line with the objective of the course and their stated area of expertise.
7. The course will be conducted in Russian, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good command of both written and spoken Russian.
8. Interested applicants are invited to register their nomination online through Eventus—the OPCW event management system—**no later than 24 April 2020**. The Eventus registration link is accessible via the OPCW website at: <https://apps.opcw.org/eventus>. Please note that all questions marked with an asterisk (*) must be answered in order for the nomination to be received and for the candidate to be considered for this event. The endorsement form attached as Annex 3 to this note must be uploaded during the registration process for the course.
9. Applicants who, for technical reasons, are unable to submit their application online via Eventus are requested to complete and send the nomination and endorsement forms attached as Annexes 2 and 3 to this Note to the email addresses indicated in Annex 2, with reference to the name and location of the event in the subject line.
10. Participants are requested to obtain all necessary visas, including transit visas, before travelling to Kazakhstan.
11. The provisional programme for the course is included as Annex 1 to this Note; further details will be issued at a later date. Any questions should be addressed to the Assistance and Protection Branch of the International Cooperation and Assistance Division. The contact persons are Mr Shahriar Khateri, who can be reached by telephone at +31 (0)70 416 3231, and Ms Olesea Becu, who can be reached by telephone at +31 (0)70 416 3593.

Annexes

Annex 1	Provisional Programme
Annex 2	Nomination Form
Annex 3	Endorsement Form

Annex 1

**TRAINING COURSE ON SAMPLING AND ANALYSIS
OF TOXIC CHEMICALS IN A CONTAMINATED ENVIRONMENT
ALMATY, KAZAKHSTAN
8 – 11 JUNE 2020**

PROVISIONAL PROGRAMME

Time	Activity
<i>Monday, 8 June 2020</i>	
08:30 – 09:00	Registration
09:00 – 09:45	Opening ceremony Official photograph
09:45 – 10:15	Course overview / objectives / introduction of participants
10:15 – 10:30	<i>Coffee/tea break</i>
10:30 – 11:30	Presentation: Overview of the OPCW and Article X of the Chemical Weapons Convention (Convention)
11:30 – 12:30	Presentation: Introduction to Chemical Warfare Agents (CWA) and Toxic Industrial Chemicals (TIC)
12:30 – 13:30	<i>Lunch</i>
13:30 – 14:30	Presentation: Principles of Protection against Chemical Warfare Agents
14:30 – 14:45	<i>Coffee/tea break</i>
14:45 – 16:30	Demonstration / Practical Session: Individual Protective Equipment IPE / Donning and Doffing
18:00 – 20:00	Official dinner hosted by the OPCW
<i>Tuesday, 9 June 2020</i>	
09:00 – 10:00	Presentation: Principles of decontamination
10:00 – 10:45	Demonstration/Practical Session: Decontamination equipment and methods
10:45 – 11:00	<i>Coffee/tea break</i>
11:00 – 12:00	Presentation: Detection of CWA and TIC, techniques and equipment
12:00 – 13:00	Demonstration/Practical Session: Handheld detectors (CAM/LCD/AP4C)
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:00	Presentation: Overview of sampling in contaminated environment: general rules, hazards, equipment, and procedures / Chain of custody
15:00 – 15:15	<i>Coffee/tea break</i>
15:15 – 16:45	Demonstration/Practical Session: Sampling equipment, collection of liquid, air, and soil samples
<i>Wednesday, 10 June 2020</i>	
08:30 – 09:15	Presentation: Analysis of CWA in the laboratory / sample preparation
09:15 – 09:45	Presentation: Principles of Gas Chromatography/Mass Spectrometry (GC-MS)
09:45 – 10:00	<i>Coffee/tea break</i>
10:00 – 10:45	Presentation: Lab safety procedures for handling toxic chemical samples
10:45 – 11:30	Presentation: Administration of first aid / antidotes for CW casualties
11:30 – 11:45	<i>Coffee/tea break</i>
11:45 – 12:30	Presentation: Occupational health and safety during sampling operations

Time	Activity
12:30 – 13:30	<i>Lunch</i>
13:30 – 15:30	Visiting laboratory / familiarisation with Lab equipment
15:30 – 18:30	Field visit
<i>Thursday, 11 June 2020</i>	
09:00 – 09:45	Presentation: Challenges in the handling and analysis of toxic samples in the laboratory
09:45 – 10:45	Feedback from participants
10:45 – 11:00	<i>Coffee/tea break</i>
11:00 – 12:00	Course evaluation , presentation of certificates
12:00 – 12:30	<i>Closing ceremony</i>
12:30 – 13:30	<i>Lunch</i>
<i>Friday, 12 June 2020</i>	
	Departure of participants

Annex 2

**TRAINING COURSE ON SAMPLING AND ANALYSIS
OF TOXIC CHEMICALS IN A CONTAMINATED ENVIRONMENT
ALMATY, KAZAKHSTAN
8 -- 11 JUNE 2020**

NOMINATION FORM

Please submit the completed form along with a brief curriculum vitae by **24 April 2020** to the International Cooperation and Assistance Division, OPCW, by email attachment to:

shahriar.khateri@opcw.org and olesea.becu@opcw.org

The subject line of the email should read **“APB Almaty course 2020”**.

Please type or use BLOCK LETTERS

Family name of nominee*			
First name(s)*			
Date of birth	Day	Month	Year
Citizenship			
Gender**	Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Passport number			
Date of issue	Day	Month	Year
Expiry date	Day	Month	Year
Place of issue			
Area(s) of expertise			
Employer			
Position			
Contact address (please do not give a post-office box number)	Street		
	Number	Postcode	
	City		
	Country		
Airport of departure			
E-mail address			
Telephone numbers, including country and city codes	Home		
	Work		
	Mobile		

* The family name and first name should be listed exactly as they appear in the nominee's passport.

** For this and all similar items, please tick the appropriate box.

Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the nominee have any special dietary requirements?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If so, please describe:

Annex 3**TRAINING COURSE ON SAMPLING AND ANALYSIS
OF TOXIC CHEMICALS IN A CONTAMINATED ENVIRONMENT
ALMATY, KAZAKHSTAN
8 – 11 JUNE 2020****ENDORSEMENT BY THE NATIONAL AUTHORITY**

This form needs to be signed, duly sealed, and uploaded when an application is submitted
<https://apps.opcw.org/eventus>

Please type or use BLOCK LETTERS

I, _____, Head/Chief Coordinator of the
National Authority of the State Party of _____, on behalf
of the Government of _____, hereby endorse the nomination
of Mr/Ms _____, holding the
position/designation of _____ in the
Office/Division/Branch of _____, as
indicated in the attached nomination form for participation in the training course on sampling
and analysis of toxic chemicals in a contaminated environment, Almaty, Kazakhstan,
from 8 to 11 June 2020.

Signature: _____

Name: _____

Designation: _____

Official seal of the Organisation: