

**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR NOMINATIONS FOR A YOUTH EDUCATION TRAINING COURSE
ON CHEMICAL SAFETY AND SECURITY
NAIROBI, KENYA
27 – 29 OCTOBER 2020**

Purpose of the course

1. The Technical Secretariat (hereinafter “the Secretariat”) of the Organisation for the Prohibition of Chemical Weapons (OPCW) wishes to inform Member States that it will organise a Youth Education Training Course on Chemical Safety and Security, which will be held in Nairobi, Kenya, from 27 to 29 October 2020.
2. The programme is intended for Member States of the OPCW with economies that are developing or in transition, and is open to university students in chemistry, chemical engineering, or other relevant chemistry-related scientific studies, who assume leadership responsibilities in the university, such as within a student association.
3. The overall objective of the programme is to raise awareness among young people on risk assessment, ways to recognise dangerous chemical substances, the impact of exposure to chemicals, the importance of chemical safety and security management, and the benefits of the peaceful use of chemistry.

Programme structure

4. The training course will focus on thematic presentations and discussions addressing various aspects of concern relevant to the peaceful use of chemistry. Group discussions will also be arranged to focus on building up materials to be utilised by academic institutions. The training course will also provide an opportunity for students to network on their own initiative in their home countries.

Sponsorship

5. The Secretariat will sponsor a limited number of participants from Member States with economies that are either developing or in transition. The sponsorship will cover the costs of travel, medical insurance, and accommodation. Sponsored participants will also be provided with a limited subsistence allowance to cover meals and miscellaneous costs. Further details regarding accommodation and other logistical arrangements will be issued to all confirmed participants at a later date. Sponsored participants who do not intend to use the accommodation arranged by the Secretariat are requested to indicate this as soon as possible, so that the Secretariat will not incur



hotel cancellation fees. In any case, the Secretariat will not cover the costs of any accommodation that it has not arranged.

6. Participants are requested to obtain any necessary visas before travelling to Kenya. The Secretariat will send information to participants regarding visa applications.
7. The Secretariat will not pay for medical assistance. Therefore, participants should be fit for travel. All participants taking prescribed medication should arrive with sufficient supplies for the duration of the event.
8. When making travel arrangements for sponsored participants, the Secretariat will seek the most economical options. The Secretariat will purchase tickets and send them to participants. Participants will be allowed to purchase tickets locally only if this leads to further savings for the Secretariat and if the Secretariat authorises it. Sponsored participants must bear all costs resulting from any changes they make once the Secretariat has purchased the tickets. Non-sponsored participants will be requested to make their own travel and accommodation arrangements, although the Secretariat can, if necessary, arrange accommodation. In order for the Secretariat to keep costs to a minimum, sponsored participants are expected to arrive no earlier than **Monday, 26 October 2020** and to depart no later than **Friday, 30 October 2020**.
9. The Secretariat strongly encourages Member States to nominate programme participants who do not require sponsorship.

Eligibility requirements and selection procedure

10. Applications will be carefully screened on the basis of the criteria specified in paragraph 2 above.
11. All course activities will be conducted in English, and no interpretation services of any kind will be provided. Participants are therefore expected to have a good command of the English language, both written and oral.
12. Nominations of women candidates are strongly encouraged.

Application procedure

13. Interested candidates are invited to submit their applications through Eventus, the OPCW event management system (<https://apps.opcw.org/eventus>). Applicants must first create an account and then register for the event. Only in exceptional circumstances involving technical difficulties may application documents be obtained from the International Cooperation Branch; a complete set should then be returned via email attachment (icb.events@opcw.org) with the reference “Youth Education Training” in the subject line of the message.
14. Only nominations endorsed by the National Authority or Permanent Representation of the candidate’s country to the OPCW will be considered. The endorsement form (attached as an Annex to this Note), together with an up-to-date curriculum vitae, must be uploaded during the online registration process.

15. Applications should be submitted to the Secretariat **no later than Friday, 3 July 2020**. Additional information about this programme may be obtained from the International Cooperation Branch of the International Cooperation and Assistance Division. The contact person is Ms Halimatussaadia Mat Som, Programme Officer (Tel.: +31 (0)70 416 3260) and Ms Rufaro Kambarami, Project Assistant (Tel.: +31 (0)70 416 3272). They can also be contacted by email (icb.events@opcw.org).

Annex: Endorsement Form

Annex

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**ENDORSEMENT BY THE NATIONAL AUTHORITY
OR PERMANENT REPRESENTATION**

This form must be signed, duly sealed, and uploaded when submitting the application electronically (<https://apps.opcw.org/eventus>)

I, _____, Head/Chief Coordinator of the National Authority/Permanent Representation of the State Party of _____, on behalf of the Government of _____, hereby endorse the nomination of Mr/Ms _____, holding the position/designation of _____ in the University of _____, as indicated in the online registration, for participation in the Youth Education Training Course on Chemical Safety and Security, to be held in Nairobi, Kenya from 27 to 29 October 2020.

I also certify that the above candidate fulfils all the requirements mentioned in the Invitation Note.

Signature: _____

Name: _____

Designation: _____

Telephone: _____

E-mail: _____

Official seal of the organisation: