



NOTE BY THE DIRECTOR-GENERAL

**REPORT ON THE STATUS OF IMPLEMENTATION
OF THE ENTERPRISE RESOURCE PLANNING SYSTEM**

1. In accordance with paragraph 3 of the decision by the Conference of the States Parties at its Nineteenth Session (C-19/DEC.7, dated 3 December 2014), the Technical Secretariat is requested to provide periodic progress reports to the Executive Council on the status of implementation of the enterprise resource planning (ERP) system. This is the thirteenth such progress report.
2. The special fund established according to C-19/DEC.7 to meet the financial requirements of the ERP Implementation Project remains at EUR 7,909,083. As at 31 May 2019, total costs of EUR 6,562,282 had been committed against this fund. Because of delays in implementation of the necessary ERP system configuration needed to fulfil the OPCW's defined requirements, some additional funding is required and is being proposed as part of the draft 2020 Programme and Budget process in order to ensure completion of the project.
3. Implementation of the core system of record (SoR) solution remains ongoing, and the vendor has been finalising the software configuration and defect resolution prior to the holding of the necessary user acceptance testing, data migration, and end-user training. While a go-live planning target of September has been tentatively projected, the cutover timing is being reviewed in the light of current progress and advice from the External Auditor and the Advisory Body on Administrative and Financial Matters regarding the relative operational and technical risks of a fourth quarter 2019 cutover to the new system versus a first quarter 2020 cutover date (i.e. January).
4. In parallel, implementation of the talent management (TM) solution has continued, and the TM recruitment module is already in service. The TM learning and development module passed user acceptance testing on 24 May 2019 and is planned to be brought into service in July 2019. The TM performance management module is in the final stages of solution design, and user acceptance testing is planned to be completed by the end of August 2019. The remainder of 2019 will be used for a pilot user testing phase, with the go-live of the performance management module planned for the start of 2020.
5. The business analytics and reporting toolset has been deployed and integration with the TM recruitment module is currently in progress. The TM learning and development module will be integrated into the toolset after it has been brought into service.

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