



**NOTE BY THE TECHNICAL SECRETARIAT**

**CALL FOR EXPRESSIONS OF INTEREST  
FOR THE INFLUENTIAL VISITORS PROGRAMME FOR  
STATES PARTIES TO THE CHEMICAL WEAPONS CONVENTION  
OPCW HEADQUARTERS  
THE HAGUE, THE NETHERLANDS  
2019**

1. The Third Special Session of the Conference of the States Parties to Review the Operation of the Chemical Weapons Convention (hereinafter “the Third Review Conference”) reaffirmed that full, effective and non-discriminatory implementation of Article VII is essential for the realisation of the object and purpose of the Chemical Weapons Convention (hereinafter “the Convention”). In this context, the Third Review Conference encouraged the Technical Secretariat (hereinafter “the Secretariat”), *inter alia*, to explore innovative methods of providing assistance on tailor-made approaches as a potential means to further advance the implementation of Article VII (RC-3/3\*, dated 19 April 2013).
2. As part of these efforts, the Secretariat launched the Influential Visitors Programme (IVP), which is targeted at States Parties whose draft implementing legislation has already been considered by their relevant ministries and stakeholders, but which require the necessary political momentum in order to advance its passage. The IVP is intended to be a multifaceted programme which involves bringing influential visitors from States Parties to the OPCW Headquarters in The Hague for a three-day programme. It includes a systematic follow-up to their visit through regular high-level contacts and demarches, and possible return visits by the Secretariat to their State Party.
3. The Secretariat intends to host two IVP visits in 2019, and calls on interested States Parties to nominate participants for the Programme.
4. Participating influential visitors are expected, upon their return from The Hague, to promote the full and effective implementation of the Convention in their respective countries. They will be expected to serve as ambassadors and spokespersons for the Convention. They can also play an important role by supporting the National Authorities in:
  - (a) enhancing engagement between their State Party and the Secretariat;
  - (b) prioritising the Convention on their national agenda (both before parliament and in government);



- (c) mobilising support for early adoption of Convention implementing legislation;
  - (d) creating awareness about the Convention among industry and promoting industry outreach, thereby facilitating the submission of timely and accurate declarations, as well as chemical safety and security; and
  - (e) promoting education and outreach.
5. At the conclusion of the Programme, the influential visitors are expected to draw up an action plan/road map for the adoption of the draft legislation in their country.
  6. The participation in the visit of the Permanent Representation of the State Party to the OPCW is also encouraged, in order to facilitate follow-up actions and to further mobilise support for the early adoption of the implementing legislation.
  7. Any State Party interested in participating in the IVP should send a letter of interest addressed to the Director, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands (with a copy by email to [ipb-legal@opcw.org](mailto:ipb-legal@opcw.org)), containing the following information:
    - (a) an overview of the status of the draft Convention implementing legislation;
    - (b) a list of activities it has undertaken to promote the adoption of this legislation;
    - (c) an explanation of how the IVP can support or help advance the process of adopting the implementing legislation;
    - (d) a list of nominees to participate in the IVP (see criteria in Annex 1), and the respective role of each nominee in the legislative adoption process; and
    - (e) the name of a focal point and contact details for future correspondence.
  8. The nomination criteria are attached as Annex 1 and the provisional programme as Annex 2 to this Note. All nominations from States Parties must be formally endorsed by the National Authority.
  9. Once the State Party is selected to participate in the IVP, the dates of the visit will be coordinated by the Secretariat with the National Authority.
  10. The Secretariat will cover the costs of travel, meals, and medical insurance, and offer a limited subsistence allowance to cover sundry expenses. The Secretariat will also arrange and pay for accommodation of the participants.
  11. Participants are requested to obtain any necessary visas (including transit visas) before travelling to the Netherlands.
  12. All nominations must be received by the Secretariat **no later than Friday, 29 March 2019.**

13. For additional information about the IVP, please contact the Implementation Support Branch, International Cooperation and Assistance Division. The contact people are:

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+31(0)70 416 3426  
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Annexes:

- Annex 1: Nomination Criteria  
Annex 2: Provisional Programme

**Annex 1**

**INFLUENTIAL VISITORS PROGRAMME FOR  
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**NOMINATION CRITERIA**

1. Each participating State Party, through its National Authority, is to submit the names of a maximum of five candidates, as follows:
  - (a) one representative of the National Authority;
  - (b) four key policy and decision makers from States Parties, who could be:
    - (i) key parliamentarians or ministers;
    - (ii) key officials of parliament secretariats;
    - (iii) senior cabinet officials;
    - (iv) chairpersons of chambers of commerce and industry (chemical councils, exporters, or manufacturers);
    - (v) heads of central universities or education commissions or deans of universities with chemistry departments;
    - (vi) members of non-governmental organisations or think tanks dealing with disarmament or security issues; or
    - (vii) prominent or distinguished writers, columnists, or editors of major national newspapers.
2. In endorsing the nominations, the National Authority is also required to provide information on the respective role of each nominee in the legislative adoption process.
3. The Secretariat will consider only nominations submitted by the National Authority, which will be responsible for coordinating the application process at the national level.

## Annex 2

**INFLUENTIAL VISITORS PROGRAMME FOR STATES PARTIES TO THE  
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2019**

**PROVISIONAL PROGRAMME**

Time	Activity
<b>Day 1</b>	
10:00 – 10:30	Welcome remarks and <i>tour de table</i> – Overview of the programme – Discussion
10:30 – 11:00	<i>Coffee/tea break</i>
11:00 – 11:45	Presentation: Introduction to the Chemical Weapons Convention universality of the Convention – Discussion
11:45 – 12:00	<i>Group photo and tour of OPCW premises</i>
12:00 – 14:00	Lunch
14:00 – 14:45	Presentation: Education and outreach, outcome of the Fourth Review Conference, <sup>1</sup> and the OPCW's contribution to global anti-terrorism efforts – Discussion
14:45 – 15:30	Presentation: The Convention – Compliance and verification regime – Discussion
15:30 – 16:00	<i>Coffee/tea break</i>
16:00 – 17:00	Presentation: National implementation measures and status of implementation of the Convention in the State Party – Discussion
<b>Day 2</b>	
09:30 – 11:00	National presentation: National policy and initiatives on Convention implementation and status of development of national legislation – Discussion
11:00 – 11:30	<i>Coffee/tea break</i>
11:30 – 13:00	Presentation: International cooperation and assistance programmes – Discussion
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:30	National presentation: Road map for the early adoption of implementing legislation and enhanced implementation of the Convention at the national level – Discussion
15:30 – 16:00	<i>Coffee/tea break</i>
16:00 – 16:30	Concluding remarks and recommendations
16:30 – 17:00	Interview with the Head of Delegation

<sup>1</sup> Fourth Special Session of the Conference of the States Parties to Review the Operation of the Chemical Weapons Convention.

<b>Time</b>	<b>Activity</b>
<b><i>Day 3</i></b>	
10:00 – 11:30	Visit to the OPCW Laboratory and Equipment Store
12:00 – 13:00	<i>Lunch</i>
TBD	Departure to the airport

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