



OPCW

Technical Secretariat

International Cooperation and Assistance Division
Assistance and Protection Branch
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NOTE BY THE TECHNICAL SECRETARIAT

**THIRTEENTH ANNUAL WORKSHOP
TO COORDINATE ASSISTANCE AND PROTECTION
UNDER ARTICLE X OF THE CHEMICAL WEAPONS CONVENTION
TIVAT, MONTENEGRO
10 – 12 OCTOBER 2012**

1. On behalf of the Government of Montenegro and the Organisation for the Prohibition of Chemical Weapons (OPCW), the Technical Secretariat (hereinafter “the Secretariat”) wishes to invite Member States to nominate participants for the “Thirteenth Annual Workshop to Coordinate Assistance and Protection under Article X of the Chemical Weapons Convention”, which will be held in Tivat, Montenegro, from 10 to 12 October 2012.
2. The workshop will provide a forum in which States Parties will share their experiences in relation to the implementation of Article X of the Chemical Weapons Convention (hereinafter “the Convention”), and exchange views on new approaches and trends in this regard.
3. The workshop is intended to draw together officials and experts from National Authorities, government ministries involved in responding to a chemical emergency, the chemical industry, and relevant organisations associated with the implementation of Article X. Participants will have the opportunity to review relevant OPCW activities during the last year, exchange ideas regarding challenges relating to the implementation of Article X, and discuss issues related to the preparedness of the OPCW to respond to a chemical weapons incident.
4. Given the purpose of the workshop and its technical nature, candidates will be carefully selected and should be involved in implementing Article X in their respective countries or work in areas directly related to the implementation of this Article of the Convention. Because the workshop will be conducted in English, a good command of the English language, both written and oral, is also required.
5. Participants are expected to arrive **on Tuesday, 9 October 2012**, and will depart **on Saturday, 13 October 2012**. Participants are requested to obtain any necessary visas (including transit visas) before travelling to Montenegro. The Secretariat expects to be able to cover the travel costs of a limited number of participants



nominated by Member States. When proposing candidates for the workshop, Member States should specify whether such sponsorship is a condition of their participation. Accommodation and all meals will be provided at no cost to sponsored participants. Within two weeks after the application deadline, selected participants will receive an acceptance fax from the Secretariat, confirming that they will be able to attend the workshop. Non-sponsored participants will be contacted by the Secretariat in due course. Further details about accommodation, the workshop venue, and transport will be issued to participants at a later date.

6. Interested Member States and stakeholders are invited to complete the nomination form that is included as Annex 2 to this Note, giving each nominee's full name, passport details and address, fax and telephone numbers, e-mail address (if available), and area(s) of expertise. The completed nomination form, together with a brief curriculum vitae for each nominee, should be sent to the Assistance and Protection Branch, International Cooperation and Assistance Division, OPCW, Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands. Nominations may also be submitted by fax to +31 (0)70 416 3209 or by e-mail to EmergAssistBr@opcw.org. Nominations should be submitted as soon as possible, but **no later than 24 August 2012**, to allow sufficient time for the Secretariat and the Montenegrin Authorities to make the necessary arrangements.
7. Additional information may be obtained from the Assistance and Protection Branch, International Cooperation and Assistance Division, at the contact address given above.

Annexes (English only):

Annex 1: Provisional Programme

Annex 2: Nomination Form

Annex 1

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PROVISIONAL PROGRAMME

Time	Activity
<i>Tuesday, 10 October 2012</i>	
08:00 – 09:00	Registration of participants
09:00 – 09:20	Welcome address
09:20 – 09:40	Workshop objectives
09:40 – 10:00	Group photo
10:00 – 10:15	<i>Coffee/tea break</i>
Session 1: General Aspects of Article X of the Convention	
10:15 – 11:00	Presentation: <ul style="list-style-type: none"> • Status of implementation of Article X of the Convention • Overview and achievements to date
11:00 – 11:30	Presentation: Assistance and protection, and the related OPCW databanks
11:30 – 12:30	Panel discussion
12:30 – 14:00	<i>Lunch</i>
Session 2: Provision of Expert Advice under Paragraph 5 of Article X	
14:00 – 14:45	Presentation on new approaches to capacity building: <ul style="list-style-type: none"> • E-learning • OPCW programme to train the trainers • Chemical weapons expert programme
14:45 – 15:30	Group discussion
15:30 – 15:45	<i>Coffee/tea break</i>
15:45 – 16:30	Output from group discussions
18:00	Reception hosted by the OPCW
<i>Wednesday, 11 October 2012</i>	
Session 3: Regional Projects and CWC¹ Assistance-and-Protection Centres	
09:00 – 09:45	Presentation: Assistance-and-protection centres and the concept of regional networking
09:45 – 11:00	Group discussion
11:15 – 11:30	<i>Coffee/tea break</i>
11:30 – 12:30	Presentation: Regional organisations involved in assistance-and-protection projects
12:30 – 14:00	<i>Lunch</i>

¹ CWC = Chemical Weapons Convention

Time	Activity
Session 4: Recipient and Donor Countries: Cooperation in Relation to Article X	
14:00 – 15:30	National presentations
15:30 – 15:45	<i>Coffee/tea break</i>
15:45 – 16:45	National presentations (continued)
16:45 – 17:30	Panel discussion
17:30 – 18:00	Summary of the panel discussion
Thursday, 12 October 2012	
Session 5: The OPCW's Preparedness to Deliver Assistance In the Event of a Request from a Member State	
09:00 – 09:30	Presentation: The OPCW's preparedness to deliver assistance in the event of a request from a Member State
09:30 – 10:30	Cooperation with other international organisations and non-governmental organisations
10:30 – 11:00	Information on the future OPCW exercise on the delivery of assistance
11:00 – 11:15	<i>Coffee/tea break</i>
11:15 – 12:30	Group discussion
12:30 – 13:00	Output from group discussion
13:00 – 14:00	<i>Lunch</i>
14:00 – 15:45	Summarising the outcomes of the workshop
15:45 – 16:00	<i>Coffee/tea break</i>
16:00 – 16:30	Closing remarks
17:00	Departure of participants

Annex 2

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NOMINATION FORM

Please submit the completed form **by 24 August 2012** to:
The International Cooperation and Assistance Division, OPCW
Attn: Assistance and Protection Branch
Johan de Wittlaan 32, 2517 JR The Hague, the Netherlands
Fax: + 31 (0)70 416 3209; e-mail: EmergAssistBr@opcw.org

Please type or use BLOCK LETTERS.

1.	Family name of nominee *	
2.	First name(s) *	
3.	Gender **	Male <input type="checkbox"/> Female <input type="checkbox"/>
4.	Date of birth	
5.	Contact address (Please do not give a post-office box number.)	Street Number
		Post code City
		Country
6.	E-mail address	
7.	Telephone numbers, including country and city codes	Home
		Work
		Mobile
8.	Fax numbers, including country and city codes	Home
		Work
9.	Passport number	
10.	Date of issue	
11.	Place of issue	
12.	Expiry date	
13.	Affiliation	
14.	Area(s) of expertise
	
15.	Nominated by:	

* Please give the first and family names exactly as they appear in the nominee's passport.
** For this and all like items, please tick the appropriate box.

16.	Is sponsorship a condition of participation?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
17.	Brief recommendation from the National Authority	<hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/> <hr style="border-top: 1px dashed black;"/>	
18.	Dietary preferences	None <input type="checkbox"/>	Halal <input type="checkbox"/>
		Vegetarian <input type="checkbox"/> Other (please specify) <input type="checkbox"/> :	
19.	Signature, with seal or stamp, of an authorised representative of the National Authority	 <div style="text-align: right;">Date: _____</div>	